



JOB DESCRIPTION

Chester County Job Opening Announcement

Position: Paramedic – (Full-time, Non-Exempt)
Department: Emergency Medical Services
Pay: \$55,000 Annually
Reports To: Deputy Director EMS
Date Posted: 03/04/2024
Closing: Open until filled.

How to apply:

- 1.) Online – go to [Employment Application Form](#) and choose Paramedic to apply.
- Be sure to complete a new application for every job you are interested in.
- 2.) Hard copy submission – Submit resume/application to:
Chester County Government, Attn. Human Resources
Dept., P.O. Drawer 580, Chester, SC 29706

Chester County Government is an Equal Opportunity Employer. (EOE)



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JOB TITLE:	Paramedic	FLSA:	Non-Exempt
DEPARTMENT:	Emergency Medical Services	DATE:	
REPORTS TO:	EMS Director	PAY GRADE:	

POSITION SUMMARY:

Responsible for providing basic and advanced life support and medical care following treatment protocols.

ESSENTIAL FUNCTIONS:

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

- Performs necessary basic and advanced life support on sick, injured, or convalescent persons at the sites of emergencies or in route to hospitals or medical facilities.
- Patient care may include: hemorrhage control and treatment for shock, intravenous therapy, medication administration, electrocardiogram interpretation, manual external defibrillation or synchronized cardio-version, cardiopulmonary resuscitation, airway maintenance via endo-tracheal intubations or cricothyroidotomy, and fracture stabilization and pain control.
- Records event information including patient condition, patient history, treatments, vital signs, and scene observations.
- Observes established basic and advanced medical protocols.
- Restocks and maintains inventory of required materials as required.
- Supplies patient information to physicians via radio transmission or direct contact.
- Maintains a daily log of responses; completes reports of work performed; completes forms and maintains accurate maintenance records.
- Provides interfacility transport as required in emergency and non-emergency situations.
- Maintains currency on treatment techniques, protocol changes, and use of new medications, materials and equipment.
- Assists in cleaning and disinfecting vehicles and equipment; performs general housekeeping of facilities and grounds.
- Demonstrates courteous and cooperative behavior when interacting with public and staff; acts in a manner that promotes a harmonious and effective workplace environment.



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QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and Experience:

High School Diploma/GED, AND two (2) years of EMT experience; OR an equivalent combination of education, training and experience.

Required Knowledge and Skills

Knowledge of:

- Symptoms of medical emergencies and of appropriate responses to such conditions.
- Arithmetic computations and formulas.
- Principles and practices of advanced emergency medical procedures, and patient assessment techniques.
- Operation, preventive maintenance, and minor repair of vehicles and equipment.
- Safety practices, safe work methods and safety regulations pertaining to the work.
- Computer applications related to the work.
- Applicable laws, codes and regulations.
- Correct business English, including spelling, grammar and punctuation.
- Techniques for dealing with a variety of individuals from various ethnic and social backgrounds.

Skill in:

- Evaluating patient's conditions and rendering proper emergency medical care including administration of emergency medications.
- Operating emergency vehicles, responding quickly and effectively in emergency situations.
- Communicating effectively, orally and in writing.
- Reading and interpreting medical information.
- Estimating necessary materials and equipment to complete assignments.
- Using initiative and independent judgment within established procedural guidelines.
- Preparing records and reports of work performed.
- Working successfully with a variety of individuals from various socio-economic, ethnic and cultural backgrounds.
- Contributing effectively to the accomplishment of team or work unit goals,



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REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:

Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.

- Driver's license.
- Paramedic certification.

PHYSICAL DEMANDS & WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Strength and mobility to work in a typical field or shop maintenance setting, including operating hand and power tools; stamina to perform medical treatment and life-saving care, including standing, walking, and climbing; strength to lift and maneuver materials and equipment weighing up to 100 pounds with proper equipment; vision to read printed materials; and hearing and speech to communicate in person or over a radio or telephone.

Work is subject to exposure to extreme weather conditions, biohazards, hazardous chemicals, gases, dust and noxious odors.

This job description is not deemed to constitute a contract of employment. All employees of the County are in an "At Will" status whose employment may be terminated at any time, with or without notice or cause.

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____