



## **2324-39 El Bethel Fire Station Asphalt Expansion**

**Issue Date:** Friday, April 12, 2024

**Emailed Bids Due:** Tuesday, April 30, 2024 @ 2:00 pm [scok@chestercountysc.gov](mailto:scok@chestercountysc.gov).

Chester County Government is requesting bids for the El Bethel Fire Station Asphalt Expansion located at 3442 Catawba River Rd., Fort Lawn, SC 29714. Please fill out the attached Bid Form (Pg.2): The bids can be emailed to Susan Cok at [scok@chestercountysc.gov](mailto:scok@chestercountysc.gov). Please put [2324-39 El Bethel Fire Station Asphalt Expansion](#) in the Subject Line of your email.

### **SCOPE OF WORK / SPECIFICATIONS:**

- Chester County is requesting approximately 830 sq. ft. of HMA paving and miscellaneous related items according to the scope of work on the Site Plan Drawings that are located on the county website.
- The contractor is responsible for any permits, and they must be submitted to our Project Manager Harold Hayes [hhayes@chestercountysc.gov](mailto:hhayes@chestercountysc.gov) prior to beginning work.
- The site shall be cleaned, and any debris/materials removed.
- The Contractor shall protect from damage all existing improvements and utilities at or near the work site and on adjacent property of a third party, the locations of which are known to or should be known by the Contractor. The Contractor shall repair any damage to those facilities, including those that are the property of a third party resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the County representatives(s) may recommend that the necessary work be performed and charge the cost to the Contractor.
- A certificate of liability insurance will be required from the contractor who is awarded the bid.
- Please email Susan Cok [scok@chestercountysc.gov](mailto:scok@chestercountysc.gov) and Harold Hayes [hhayes@chestercountysc.gov](mailto:hhayes@chestercountysc.gov) with any questions.

\*\*\* If you are a local (Chester County) vendor or will use local sub-contractors, please fill out the Local Vendor Preference – Sub-Contractor Preference Affidavit (Pg. 3-6). According to our new Chester County Purchasing Policy, Page 3, Section I, C. Local Vendor Preference: This permits the lowest local (Chester County or its municipalities) Bidder whose bid is within five percent (5%) of the lowest non-local Bidder on project solicitations up to \$100,000.00 or within two percent (2%) of the lowest non-local bidder on project solicitations over \$100,000.00. Local Vendor Preference will further permit local (Chester County or its municipalities) qualified bidders to be given the opportunity to match the lowest non-local bidder and may be awarded the project with the approval of the County Administrator. Additional consideration will be given to local bidders who use local subcontractors on the project.

Susan Cok  
Contracts and Procurement Director  
[scok@chestercountysc.gov](mailto:scok@chestercountysc.gov)  
803-581-2829



**2324-39 El Bethel Fire Station Asphalt Expansion**

**Bid Form**

1. Date: \_\_\_\_\_
2. Submitted by:
  - a. Company/Firm Name: \_\_\_\_\_
  - b. Contact Person: \_\_\_\_\_
  - c. Address: \_\_\_\_\_
  - d. Phone Number: \_\_\_\_\_
  - e. Email: \_\_\_\_\_
3. The above company/firm hereby agrees to the requested services as defined herein for a total price of \$\_\_\_\_\_ all taxes and fees included.
4. Sum (price) in words: \_\_\_\_\_  
\_\_\_\_\_
5. Calendar days of completion: \_\_\_\_\_
6. Warranty: \_\_\_\_\_ year(s).
7. The following Addenda have been received (if applicable).
  - a. Addendum # \_\_\_\_\_ Dated: \_\_\_\_\_
  - b. Addendum # \_\_\_\_\_ Dated: \_\_\_\_\_

Submitted by: \_\_\_\_\_  
(Name of person authorized to sign)



**LOCAL VENDOR PREFERENCE  
and  
SUB-CONTRACTOR PREFERENCE  
AFFIDAVIT OF ELIGIBILITY**

---

**IMPORTANT: Local Vendor Preference affidavit and required documentation MUST be submitted WITH a vendor's SEALED BID or QUOTE to be considered.**

This form is to be completed in its entirety by the local vendor requesting consideration for the preference and submitted along with your Sealed Bid or Quote. Incomplete forms may be rejected for local vendor preference evaluation. Attach required documentation to sealed bid or quote.

1. LEGAL NAME OF FIRM: \_\_\_\_\_

Mailing Address:

Physical Address: (if different)


2. Year your business was established in Chester County: \_\_\_\_\_

3. Business License Number issued by Chester County or applicable municipality:

Yes \_\_\_\_\_ No \_\_\_\_\_ Date Issued: \_\_\_\_\_

4. Are all Chester County personal and real property taxes paid and up to date?

Yes \_\_\_\_\_ No \_\_\_\_\_

5. Is your business and all required licensure up to date and in good standing with the State of South Carolina SC? Yes \_\_\_\_\_ No \_\_\_\_\_

- a. SCDOR
- b. SCLLR
- c. SC Secretary of State

6. Are a majority of employees (on payroll of local vendor requesting preference) Chester County residents?

Yes \_\_\_\_\_ No \_\_\_\_\_

7. Are a majority of independent contractors (engaged by local vendor requesting preference) Chester County residents? Yes \_\_\_\_\_ No \_\_\_\_\_

8. Is your business:

- a. Minority or woman owned. Yes \_\_\_\_\_ No \_\_\_\_\_
- b. Owned by member/former member of the Armed Services. Yes \_\_\_\_\_ No \_\_\_\_\_

9. Has the vendor applying for the local vendor preference in this affidavit been in default or terminated from any Chester County contract within the last five (5) years? Yes \_\_\_\_\_ No \_\_\_\_\_  
(A condition of default includes notices from sub-contractors and suppliers who have contracted the local vendor's surety, or Chester County, without successful resolution for contract payment disputes.)

If "Yes", please explain: \_\_\_\_\_

\_\_\_\_\_

**Subcontractor Preference Contacts Form**  
(Use multiple copies as needed) Page \_\_\_\_ of \_\_\_\_

Bidder: \_\_\_\_\_

RFP # / Description: \_\_\_\_\_

**Contact Documentation:**

Subcontractor/Vendor name: \_\_\_\_\_

Contact name and number: \_\_\_\_\_

Address: \_\_\_\_\_

Work for which subcontractor/vendor was considered in relation to this RFP.

\_\_\_\_\_

Was the subcontractor/vendor used in this RFP? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please disclose the anticipated value of subcontractor contract \$ \_\_\_\_\_

If yes, please have subcontractor fill out pages 1 & 2 of this Local Vendor Preference Package.

If no, please explain why the subcontractor was not used:

\_\_\_\_\_  
\_\_\_\_\_

---

Bidder: \_\_\_\_\_

RFP # / Description: \_\_\_\_\_

**Contact Documentation:**

Subcontractor/Vendor name: \_\_\_\_\_

Contact name and number: \_\_\_\_\_

Address: \_\_\_\_\_

Work for which subcontractor/vendor was considered in relation to this RFP.

\_\_\_\_\_

Was the subcontractor/vendor used in this RFP? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please disclose the anticipated value of subcontractor contract \$ \_\_\_\_\_

If yes, please have subcontractor fill out pages 1 & 2 of this Local Vendor Preference Package.

If no, please explain why the subcontractor was not used:

\_\_\_\_\_

---

By signing below, it is understood that all terms and conditions and instructions have been carefully examined before deciding to submit this local vendor preference affidavit. Under the penalty of perjury, the undersigned states that the foregoing statements are true and correct. The undersigned also acknowledges that any person, firm, corporation, or entity intentionally submitting false information to the County in an attempt to qualify for local preference may be suspended from bidding on Chester County products and services.

Company Legal Name (Printed): \_\_\_\_\_

Authorized Person's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

---

**For Internal Use Only**

By signing below, I hereby approve the above bidder to be awarded bid # \_\_\_\_\_

Name (Printed): \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_