



# Chester County Council Meeting

R. Carlisle Roddey Government Building  
1476 J A Cochran Bypass | Chester, SC 29706  
Monday, March 18, 2024 | 6:00 PM

## MINUTES

**Present:** Chairman Joe Branham, Vice Chairman Pete Wilson, Councilman William Killian, Councilman Corey Guy, Councilman Mike Vaughn, Councilman John Agee, Councilwoman Erin Mosley, County Administrator Brian Hester, Interim County Attorney Michael Kozlarek

### 1. CALL TO ORDER

*Chairman Branham called the meeting to order at 6:02pm.*

### 2. PLEDGE OF ALLEGIANCE AND INVOCATION

*Allegiance was recited and invocation given by Councilman Guy.*

### 3. APPROVAL OF MINUTES

- a) March 4, 2024 Council Meeting Minutes  
*Councilwoman Mosley motioned to approve, second by Councilman Vaughn. Vote 6-0 to approve. Councilman Wilson recused his vote due to his absence of the March 4<sup>th</sup> meeting.*

### 4. CITIZEN'S COMMENTS

*John Massey, 171 E Lacy Street, asking council to create virtual memorials for Veterans and First Responders.*

### 5. PUBLIC HEARING

- a) 3<sup>rd</sup> Reading of 2024-6  
To amend Chapter 2: Administration, Article II: County Council, Section 2-26 – Clerk, of The Code of Ordinances of The County of Chester, South Carolina
- b) 3<sup>rd</sup> Reading of 2024-7  
Revoking existing employee/personnel handbooks and related employment policies and procedures and their related enabling ordinances and resolutions; adopting an employee/personnel handbook; confirming the County Administrator's authority to set administrative employment policies and procedures; making conforming changes to the County Code of Ordinances; and providing for other related matters.
- c) 3<sup>rd</sup> Reading of 2024-8  
Revoking existing procurement/contracting policies, handbooks, and manuals and related policies and procedures and their related enabling ordinances; adopting a procurement/contracting manual, including the use of purchasing cards; confirming the county administrator's authority to set administrative policies and procedures;

making conforming changes to the County Code of Ordinances; and providing for other related matters.

## **6. ORDINANCES | RESOLUTIONS | PROCLAMATIONS**

### **Consent Agenda**

*Councilman Vaughn asked that d) 2024-10 be removed from Consent Agenda due to comments on the matter. Chairman Branham moved 2024-10 to Old Business.*

*Councilman Vaughn motioned to approve Consent Agenda (a-c), second by Vice Chairman Wilson, Vote 7-1 to approve.*

a) 3<sup>rd</sup> Reading of 2024-6

To amend Chapter 2: Administration, Article II: County Council, Section 2-26 – Clerk, of The Code of Ordinances of The County of Chester, South Carolina

b) 3<sup>rd</sup> Reading of 2024-7

Revoking existing employee/personnel handbooks and related employment policies and procedures and their related enabling ordinances and resolutions; adopting an employee/personnel handbook; confirming the County Administrator’s authority to set administrative employment policies and procedures; making conforming changes to the County Code of Ordinances; and providing for other related matters.

c) 3<sup>rd</sup> Reading of 2024-8

Revoking existing procurement/contracting policies, handbooks, and manuals and related policies and procedures and their related enabling ordinances; adopting a procurement/contracting manual, including the use of purchasing cards; confirming the county administrator’s authority to set administrative policies and procedures; making conforming changes to the County Code of Ordinances; and providing for other related matters.

d) ~~2<sup>nd</sup> Reading of 2024-10~~ (Moved to Old Business)

~~To amend Chapter 46 – streets, sidewalks, and other public property, Article IV – Use of public roads, Sections 46-93 of the Code of Ordinances of the County of Chester, South Carolina, to provide for revisions to litter enforcement; and to provide for other related matters.~~

## **7. ADMINISTRATOR’S REPORT**

*Administrator Hester announced the job posting for County Attorney, the repair of railroad tracks on York Rd., and that budget meetings that began this week. He also announced Household Hazardous Waste Day on April 6<sup>th</sup>. Mr. Hester addressed the Commerce Drive intersection repair and the delay with SCDOT. Mr. Hester called Mr. Kris Phillips to the podium to speak about his resignation from Chester County Economic Development.*

## 8. OLD BUSINESS

a) 2<sup>nd</sup> Reading of 2024-10

To amend Chapter 46 – streets, sidewalks, and other public property, Article IV – Use of public roads, Sections 46-93 of the Code of Ordinances of the County of Chester, South Carolina, to provide for revisions to litter enforcement; and to provide for other related matters.

*Councilman Vaughn motioned to approve, second by Councilwoman Mosley, Vote 7-0 to approve.*

b) Resolution 2024-2 to amend the county’s organizational chart to provide for reorganization of and positions in Animal Control and Emergency Services; and to provide for related matters.

*Councilman Agee motioned to approve, second by Councilwoman Mosley. Vote 7-0 to approve.*

## 9. NEW BUSINESS

a) Resolution 2024-3 authorizing the transfer of certain personal property; and providing for other related matters.

*Councilwoman Mosley motioned to approve, second by Councilman Vaughn. Vote 7-0 to approve.*

b) Animal Control Department Update

Jessica Ruckart, Animal Control Director

## 10. BOARDS AND COMMISSIONS

a) Reappointment for two members of the Radio Users Advisory Committee:  
John Faulkner, EMS and Ben Grant, Sheriff’s Office  
Term Renewal of March 15, 2024

*Councilman Agee motioned to approve, second by Councilwoman Mosley. Vote 7-0 to approve.*

## 11. EXECUTIVE SESSION

Legal advice concerning Chester County Wastewater Recovery (CWR)

*Councilman Guy motioned to go into Executive Session, second by Councilwoman Mosley. Vote 7-0 to proceed into Executive Session.*

## **12. ACTIONS FOLLOWING EXECUTIVE SESSION**

*Chairman Branham made a motion to come out of Executive Session, second by Councilman Vaughn. Vote 7-0 to resume regular session.*

### **Action taken regarding Chester County Wastewater Recovery (CWR)**

*Councilwoman Mosley made the motion to authorize the County Administrator in consultation with the Interim County Attorney and the County Treasurer to move forward with conceptual planning to provide Chester Wastewater Recovery with financial support of up to \$5 million dollars, if necessary and as last money to be expended, for the Rock Hill extension project to move forward, which funds may come from any available source. Second by Councilman Guy, Vote 7-0 to approve.*

## **13. COUNCIL COMMENTS**

*Councilman Vaughn announced that Dearborn St. in Great Falls is being repaved.*

*Vice Chairman Wilson invited citizens and council to the North Chester Fire Department Substation Grand Opening on April 6<sup>th</sup>.*

*Councilwoman Mosley congratulated Administrator Hester on his 1-year anniversary.*

## **14. ADJOURN**

*Councilwoman Mosley motioned to adjourn, second by Councilman Vaughn. Vote 7-0 to adjourn.*

**8:10pm**

**Kristie Donaldson**

**Clerk to Council**