



## **CHESTER COUNTY COUNCIL BUDGET WORKSHOP**

R. Carlisle Roddey Chester County Government Building  
1476 J A Cochran Bypass- Conference Room

Tuesday, May 2<sup>nd</sup>, 2023 at 9:00 AM

### **MINUTES**

**Present:** Chairman Branham, Vice Chairman Wilson, Councilman Vaughn, Councilwoman Mosley, County Administrator Hester, County Attorney Winters and Clerk to Council Lee, Treasurer Darby and Finance Director Carter.

Councilman Agee arrived at 9:10am, Councilman Killian arrived at 9:30 am, and Councilman Guy arrived at 9:45 am.

**1. Call to Order-** Chairman Branham called the meeting to order. Vice Chairman Wilson called for a motion to set an adjournment time for no later than 10:30 am, second by Councilman Vaughn. Vote 4-0 to approve.

**2. Budget Overview- Administrator Hester and Treasurer Darby**

Administrator Hester and Treasurer Darby gave an overview of the following:

**1. Current year budget Status (Expenditures/Revenues).**

**2. FY2024 General Fund Budget**

**3. FY23 Budget    FY23 Projected    Variance**

GF Expend.        \$28,651,858        \$27,717,256        \$ 934,602

GF Revenues        \$28,651,858        \$29,890,062        \$ 1,238,204\*\*

Favorable Variance of Exp. and Revenue        \$ 2,172,806    Fund Balance (FB), Beginning of Year  
FY23    \$14,759,337

Projected FB, End of Year FY22        \$16,932,143

• \*Current YTD revenue is \$26,433,871

• \*\*Interest Income - \$924K, MFG Reimbursement - \$592K

Projected FB is 57% of FY24 Recommended Budget - \$2,131,810 over Fund Balance Policy – Establish Capital Reserve Line item to fund Capital Needs.

Taken as information.

3. **Millage limitation represents 8% or 11.9 Mills - \$1,356,600**
  1. Current GF Budget Recommendation includes no millage increase.
  2. FILOT - \$192,000 – Gallo, Gateway FILOT to Fire Districts \$128,473
  3. Manuf. Reimb. - \$592K
  4. Local Option Sales Tax Credit - \$652K
  5. Interest Income - \$700K
  6. Permit Revenue - \$200K – Does not include Building Permit for Albemarle and IKO – Projected between \$481K and \$601K

Overall Projection for FY24 is \$29,600,667 excludes Appr. Of Fund Balance  
Taken as information.
  
4. **Expenditure Budget – Increases**
  1. Retirement System rate increases (SCRS/PORS) ~ \$120K (SCRS 18.56% / PORS 21.24%)
  2. Salary Study - \$229,106 – Compaction/COLA adjustments for N1 – N7 classifications Mid Year – Excludes Part Time
  3. EMS - \$180,452 – Pay Scale Adjustments Mid Year
  4. Sheriff / Detention / 911- Progressive Pay Scale - \$370,506 Mid Year
  5. Employee Health Insurance - \$260K
  6. GIS – \$142,877
  7. Capital Reserve Account

**Expenditure Budget – Decreases**

  1. Worker’s Compensation Insurance - \$85,838
  2. Communications Phone Service Contract – Under Review  
Taken as information.
  
5. **1. Department Budget Requests totaled \$37,811,886.**
  2. Department requests included requests for new positions or reclassifications at approximately \$3,204,179
    - Emphasis on N1 to N7 Scale adjustments.
  3. Request from Richburg Fire District to help fund FT Service
  4. Total Capital requests totaled \$3,725,428
    - Plan to issue Capital Bond to fund immediate capital needs totaling approximately \$1.6MM
    - Other capital needs could be met by resolution through the Capital Reserve account. This would be done later in FY24 when those funds are realized. Taken as information.
  
6. **1. Request from Richburg Fire District to help fund FT Service – Would require \$652K from County.**  
Note - \$107k - Richburg EMS, \$118k – Equipment for New Hires
  - **Option 1** – Revise Master FILOT Agreement Post Gateway Allocation – Add 542K
    - **Current Post Gateway** - 61% County, 15% School Oper., 15% School Debt, 5% Fire, 4% Econ Dev.
    - **Revised Post Gateway** - to 76% County, 15% School Operations, 5% Fire, 4% Econ Dev. - Add approx. \$542K to County. *Does not affect School Operation Revenue or the ability for School to meet Capital needs through Debt Service.*
  - **Option 2** - Revise Master FILOT Agreement Pre and Post Gateway Allocation – Add 1.1MM
    - **Current Pre Gateway** - Allocated based on Millage
    - **Current Post Gateway** - 61% County, 15% School Oper., 15% School Debt, 5% Fire, 4% Econ Dev.

- **Revised** to 76% County, 15% School Operations, 5% Fire, 4% Econ Dev. - Add approx. \$1.1MM to County. *Reduces School Operation Revenue 624K and School Debt Revenue 542K.*
  - **Option 3** – Millage adjustment which would require a 4.7 mill increase
  - **Option 4** – No change
- Taken as information.

**7. 1. Countywide Fire Service**

- Master Plan to equally serve Citizens Countywide
  - Add a County-wide Fire Service Chief/Director to help put this plan together.
  - Countywide Fire Service Board
- Taken as information.

**3. Adjournment**

Vice Chairman Wilson motioned to adjourn, second by Councilwoman Mosley. 7-0 to adjourn.