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MAR 09 2020

Initial: LC



CHESTER COUNTY ONE CENT SALES TAX PROJECT
APPLICATION FORM

THIS APPLICATION IS FOR PROPOSED PROJECTS THAT WILL BE FUNDED BY THE ONE CENT SALES TAX REFEREDUM/ NOT ALL PROJECTS WILL BE SELECTED FOR RECOMMENDATION TO CHESTER COUNTY COUNCIL.

All questions must be answered, and please do not complete with "not applicable." Incomplete applications will not be considered and will be returned. Because of legibility, please type this application. **Submit an original application to the Chester County Treasurer for review.**

Name of Project: Portable Stage for Events

Name of Organization: Flopeye Fish Festival

Address: PO Box 453 Great Falls SC 29055 Contact Number: 803-482-6029

Applicant Category:

- a) Government entity: _____
- b) Municipality: _____
- c) School: _____
- d) Other specify: Great Falls Town Festival

Has the project been funded with One Cent Sales Tax before Yes No

Date project **planning** begins: 01 June 2020 Date project **planning** ends: 31 Dec 2020

Anticipated duration of project to completion : 6 months

Location of your project: 2563 James Baker Blvd, Great Falls, SC 29055

Property Owner: Town of Great Falls

Tax Map Number: 202-03-01-004-000

Description of Project:

A portable stage that can be used anywhere around the county for festivals, fairs, parades and any other events where a stage could be useful. A plan to have a stage built that can be moved using a full size pickup truck and not require special CDL licenses nor larger trucks. Easy two man set up and tear down. All in one stage, lights and sound equipment for easy setup.

Explain how you expect the project to enhance Chester County:

Currently each festival and event in the county has to rent or build a make shift stage which if not done correctly can be dangerous to anyone during that event. By having a portable stage that anyone in the county could have access to use. This would make each event easier to setup and much safer for all to use. Also with the coming of the white water events in the Great Falls area. We think a portable stage could be used much more frequent to keep tourists in Chester County with summertime concerts and events during the evenings of the white water events.

Total Project Budget: \$ 116,295 Funds Requested: \$ 116,295

Provide a brief narrative on the determination of your budget:

See attached quote, this is for a stage, sound, lighting, and generator power system, so that the stage is ready to use. The stage will have a generator on board so if the stage is used somewhere in the country that does not have available power access, the stage will have self contained power to operate all equipment on the stage.

List amounts of sources of all other funding:

100% Chester County One Cent Sales Tax Project

Signature Todd Wright  Date 26 Feb 2020
Project Director

Signature Todd Wright Date March 4, 2020
Administrative Official/Title/Organization

PROJECT FUNDING MAY BE SUBJECT TO AUDITING.

RETURN TO: CHESTER COUNTY FINANCE DEPARTMENT
POST OFFICE BOX 580
CHESTER, SC 29706

OR HAND DELIVER TO:
1476 J. A. COCHRAN BYPASS
FINANCE OFFICE

FOR FINANCE DEPARTMENT USE ONLY

Project Number: _____

Project to be recommended to County Council _____

28-Feb-20

Flopeye Fish Festival, SC

Rev 1

Stageline SL75 Mobile Stage

Floor Size: 20' x 16'
 Wind Resistance: 115 mph without windwalls
 Trailer Weight: 6,725 lb



Standard Equipment *	\$	79,500
Options and Accessories	\$	27,595
Services	\$	9,200
Sub-Total	\$	116,295
Total	\$	116,295

All prices are in USD
 Taxes not included (if applicable)
 Payment terms: 30% to confirm, balance prior to departure

Approval

Date:
Signed:
Name:
EIN # (if applicable)

STANDARD EQUIPMENT *

ROOF STRUCTURE AND RIGGING

1 Built-in truss / aluminum 2" diameter tube trussing	Compatible with industry clamps
6 Movable rigging points	Capacity: 250 lb / each
3 Rigging bars / 10'	Capacity: 25 lb / ft
2 Aluminum side overhang rigging beams 2'	Capacity: 750 lb / each
4 Aluminum corner posts	
Fiberglass roof molded and bonded to aluminum structure - black roof	21' 6" x 16' 11"
Total roof load capacity:	4,250 lb
Rigging load capacity tested at twice the working load	
Steel mast	

LIFTING MECHANISM

Stage roof deployment	Hydraulic system to raise & lower roof
8 Gaz spring cylinders	Safe release of hinged roof & deck panels

STAGE

Non-slip plywood - black / quick Levelling legs	20' x 16'
Multifunctional extruded aluminum deck frame	To install decks, skirts, guardrails & staircases
11 Guardrails / aluminum (3 sides)	11 x 3' 8"
Support brackets provided for Stageline platforms	
Aluminum stairway - 6 steps - adjustable - 35" wide - with handrails	
8 Rubber pads	Improves friction coefficient

TRAILER

Drawbar with ball hitch	2" 5/16
2 leaf spring axle	Capacity: 12,000 lb
4 tires + 1 spare wheel	
Electric brakes on all wheels	DOT requirement
Emergency breakaway system	Protects mast
Storage compartment	
Storage bumper	
10 Equipment tie-downs	5,000 lb
Storage weight capacity	15' 8" x 6' 2" x 6' 8" = 652 ft³
Storage space capacity	Integrated storage rack
Rear trailer door - 3 sections - access door	

STANDARDS & CERTIFICATIONS

Applicable regulations	IBC 2015, SAE, DOT, NFPA & CWB
Vertical load	Floor: 150 psf (7.18 KPa) / roof: 20 psf (1 KPa)
Wind resistance	115 mph without windwalls 77 mph with windwalls

DOCUMENTS

Certificate stamped by professional engineers
 All technical documents supplied
 24/7 service support +1(800) 267-8243

OPTIONS AND ACCESSORIES

A	WINDWALLS & SKIRTS	VINYL/S CRIM	Price (USD)	Quantity
a1	Upstage fire retardant backdrop (aluminum keder track system) - black	VINYL	\$ 1,550	1 \$ 1,550
a2	Side fire retardant windwalls - 16' (aluminum keder track system) - doors upstage and downstage - black		\$ 3,450	
a3	Side fire retardant windwalls - 8' (aluminum keder track system) - includes door - black		\$ 2,250	
a4	Skirting - 38' x 3' 2" - black	VINYL	\$ 1,130	1 \$ 1,130

* other skirt lengths available on request
 * for options a1 to a4, select material - also available in grey - fabrication delay

B	SOUND WINGS	Price (USD)	Quantity
b1	Extension platforms (black non-slip) & accessories - 4' x 8' - (sugg'd qty: 4)	\$ 990	
b2	Guardrails (Platform Model) / aluminum - 3' 8" - (sugg'd qty: 4)	\$ 180	

C	BANNER SUPPORTS	Price (USD)	Quantity
c1	Rooftop banner kit - 21' 10" x 2'	\$ 350	1 \$ 350
c2	Lateral banner supports - 3' x 12' 4"	\$ 610	1 \$ 610
c3	2 Lateral banner tightening bars / stage level	\$ 500	1 \$ 500

D	ACCESSORIES	Price (USD)	Quantity
d1	Hydraulic stabilizers x 4	\$ 3,850	1 \$ 3,850
d2	Aluminum stairway - 6 steps - adjustable - 35" wide - with handrails	\$ 1,500	
d3	Loading ramp / aluminum - 3' x 12'	\$ 1,325	1 \$ 1,325
d4	Extension platforms (black non-slip) & accessories - 4' x 8'	\$ 990	
d5	ADA lift - up to 5' - 600 lb max load - portable - access from all sides	\$ 10,770	
d6	Extension platforms (black non-slip) & accessories - 4' x 4'	\$ 800	
d7	Guardrails (Platform Model) / aluminum - 3' 8"	\$ 180	
d8	2 FOH pipes - capacity:125 lb / each	\$ 500	1 \$ 500
d9	Skirt extensions - 8' x 3' 2" - (Set of 2)	\$ 350	
d10	Skids/skis	\$ 5,550	
d11	Spares kit	\$ 285	1 \$ 285
d12	* Black fiberglass	\$ 1,750	

* Possible production delay

F	LIGHTING & SOUND	Price (USD)	Quantity
f1	Basic lighting package 8 x LED Par64 Par cans - DMX controllable - 1 x DMX lighting controller, all clamps, plugs and cables	\$ 4,500	1 \$ 4,500
f2	Basic sound system package 2 x active 550 watt 2 way PA speaker system with stands & cables / 1 x 6 channel analog mixer with cables, 2 x unidirectional microphones with stands & cables	\$ 3,500	1 \$ 3,500
f3	Power distribution - portable - 50 amp for basic sound and lighting package	\$ 2,350	1 \$ 2,350
f4	Generator - portable 4,500 watt - powers sound and lighting (65 dB 24')	\$ 4,995	1 \$ 4,995
f5	Road cases		
f6	Basic light package	\$ 975	
f7	Basic sound system package	\$ 1,600	
f8	Basic light and sound system package	\$ 2,150	1 \$ 2,150

G	TRAILER GRAPHICS	Price (USD)	Quantity
g1	Logo only	TBD	
g2	Full graphic trailer wrap - (2 x (16' 6" x 6' 6") - 2 x (5' 11" x 6' 5"))	\$ 2,550	
Customized scrim banners* - printed graphics - 4 color process			
g3	Roof banner - 21' 5" x 1' 10"	\$ 610	
g4	Lateral banners - 3' x 11' 10" (Set of 2) <i>*available in vinyl - prices vary</i>	\$ 565	

Total for Options & Accessories \$ 27,595

SERVICES

		Price (USD)	Quantity
m1	Shrink-wrapping	\$ 625	
m2	Transport to Great Falls, SC - includes customs paperwork	\$ 4,200	1 \$ 4,200
m2a	Transport to Champlain, NY - includes customs paperwork	\$ 1,200	
m3	Training course - 1 day comprehensive - maximum 2 technicians	\$ 1,250	
m3a	Training course - 2 day comprehensive - maximum 4 technicians	\$ 1,850	1 \$ 1,850
m4	Trainer expenses - to, in & from training site (n/a when training given at Stageline)	\$ 3,150	1 \$ 3,150

Total for Services \$ 9,200

TRANSPORTATION, TRAINING AND TRAINER'S EXPENSES WILL BE INVOICED SEPARATELY.

*Prices & Specifications subject to change without notice

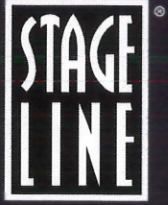
Stageline SL75 Mobile Stage - Sales Quote 2020



Costs related to Transportation, Training and Trainer Expenses (travel, accommodation and per diem) not included.
 EXW: L'Assomption, Quebec, Canada

Stageline Mobile Stage Inc.
 700 Marsolais Street, L'Assomption, Quebec, Canada J5W 2G9

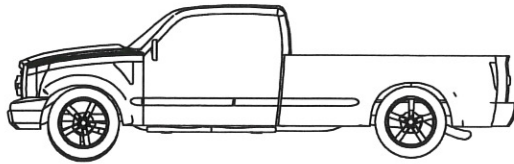
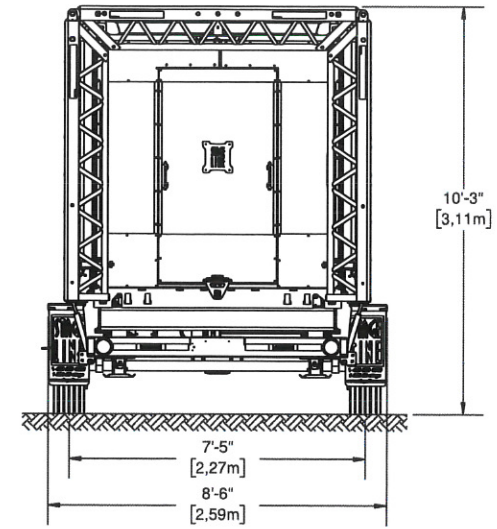
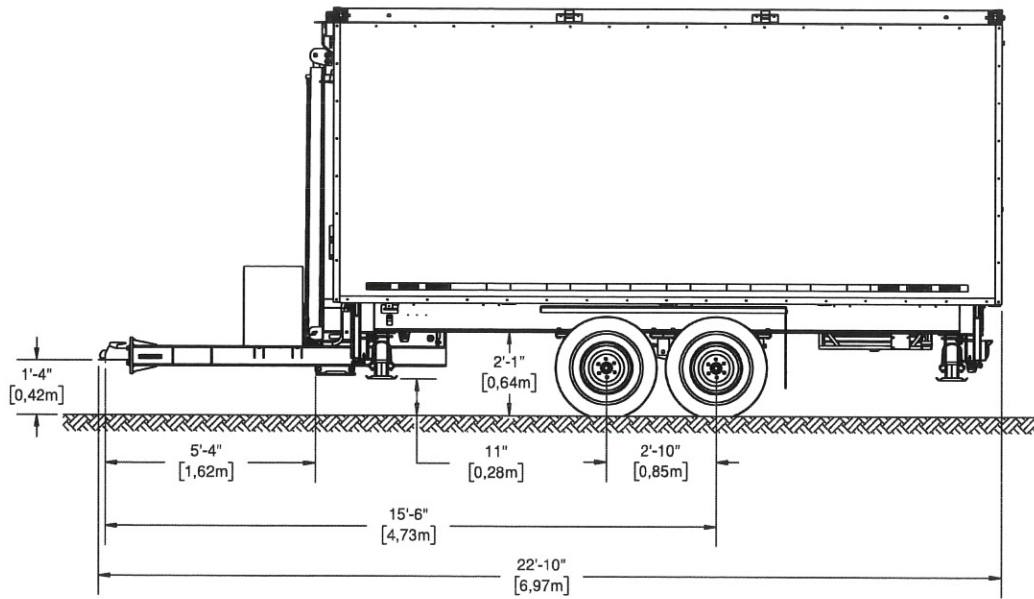
Tel.: (450) 589-1063, Fax: (450) 589-1711
 www.stageline.com



SL75

TECHNICAL DRAWINGS

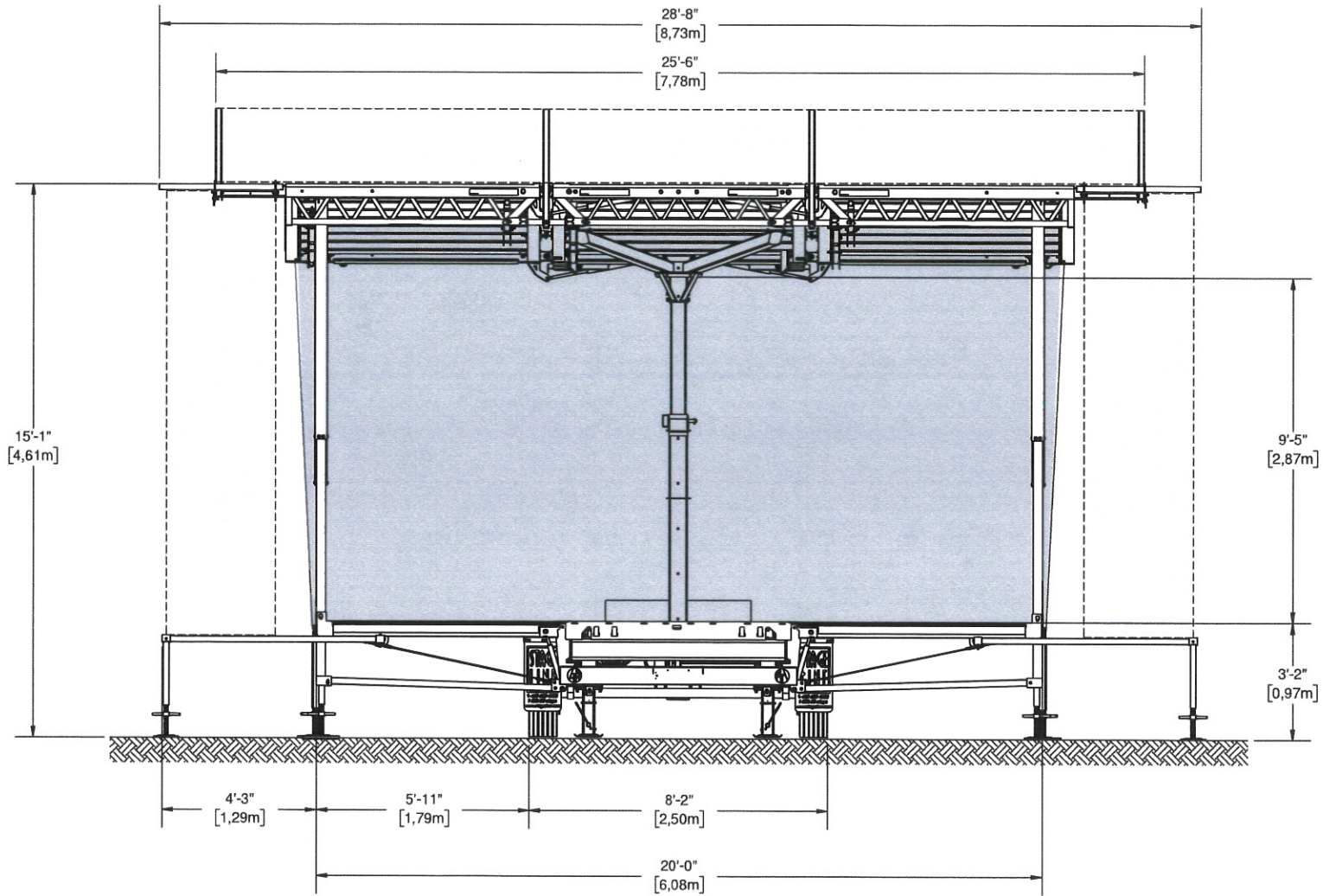
2020



Mass SL75	Unladen		Standard Equipment		Maximum Capacity	
	Lbs	Kg	Lbs	Kg	Lbs	Kg
Total Mass	6722	3050	8540	3875	13750	6237
Mass on Axle	6019	2731	7600	3448	12000	5443
Mass on Hitch	703	319	940	427	1750	794

Drawings may show stage equipped with optional accessories. May be sold separately.

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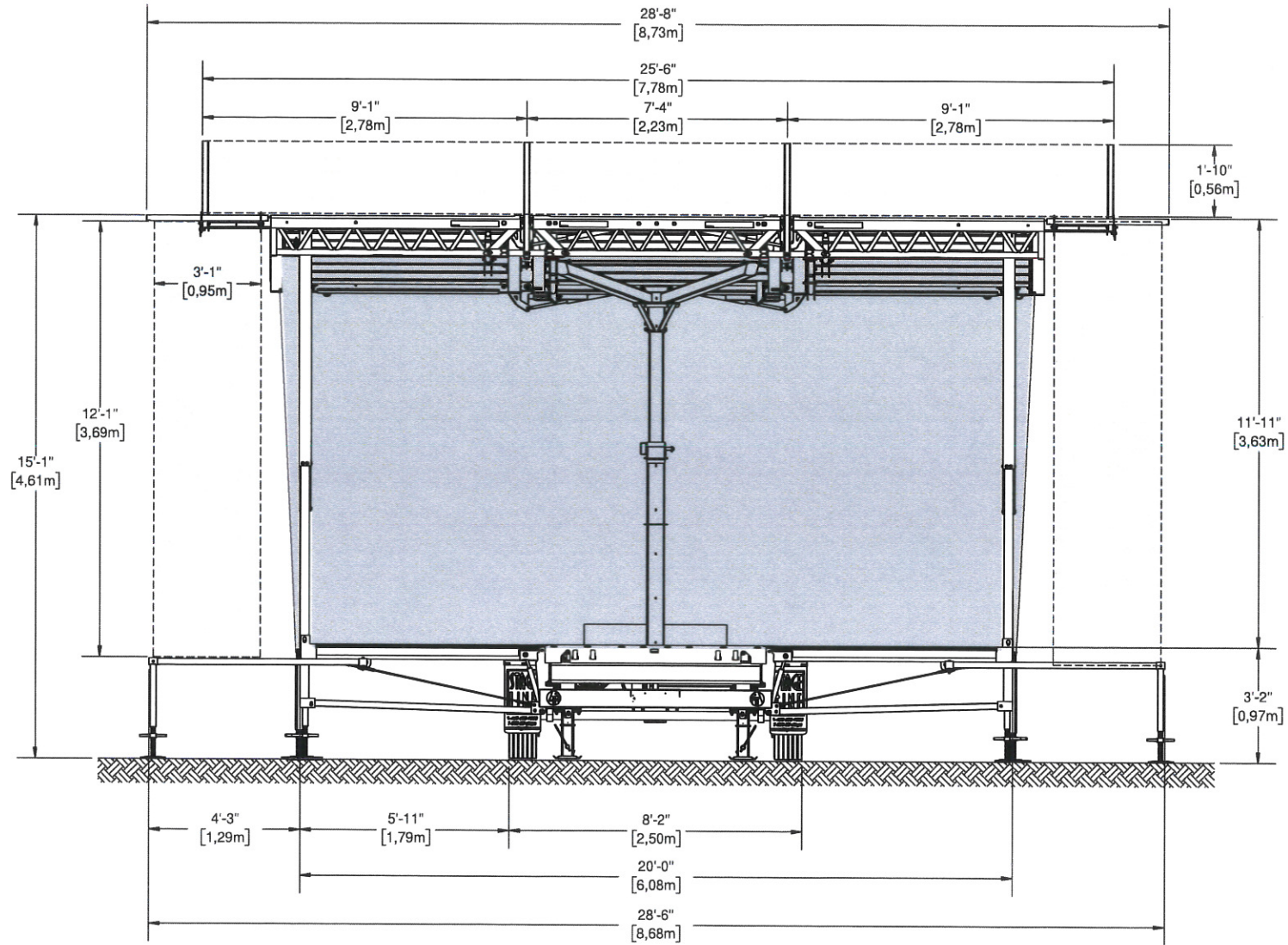


WINDWALL

BANNER [For dimensions, please refer to Banner Book]

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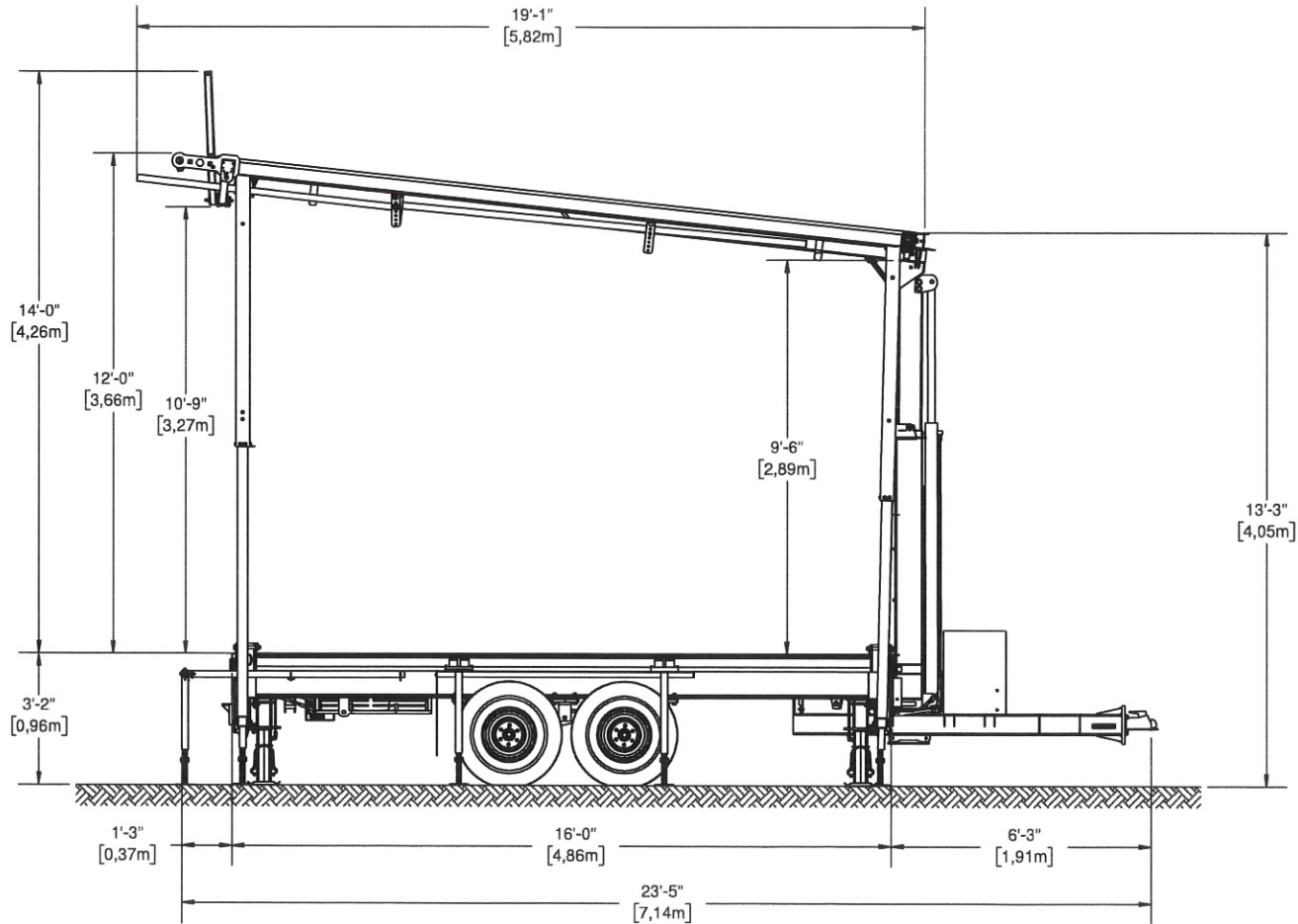


WINDWALL

BANNER [For dimensions, please refer to Banner Book]

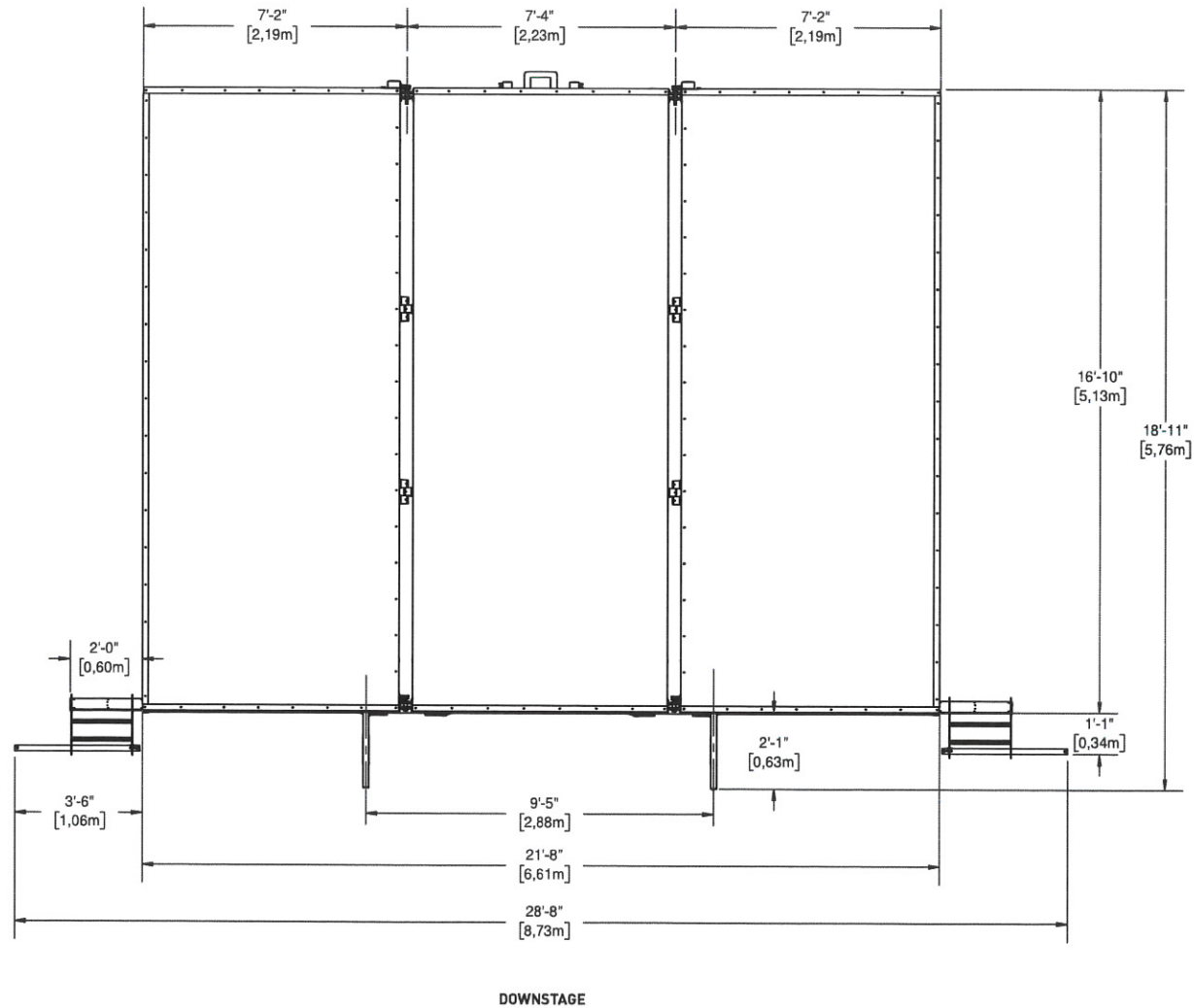
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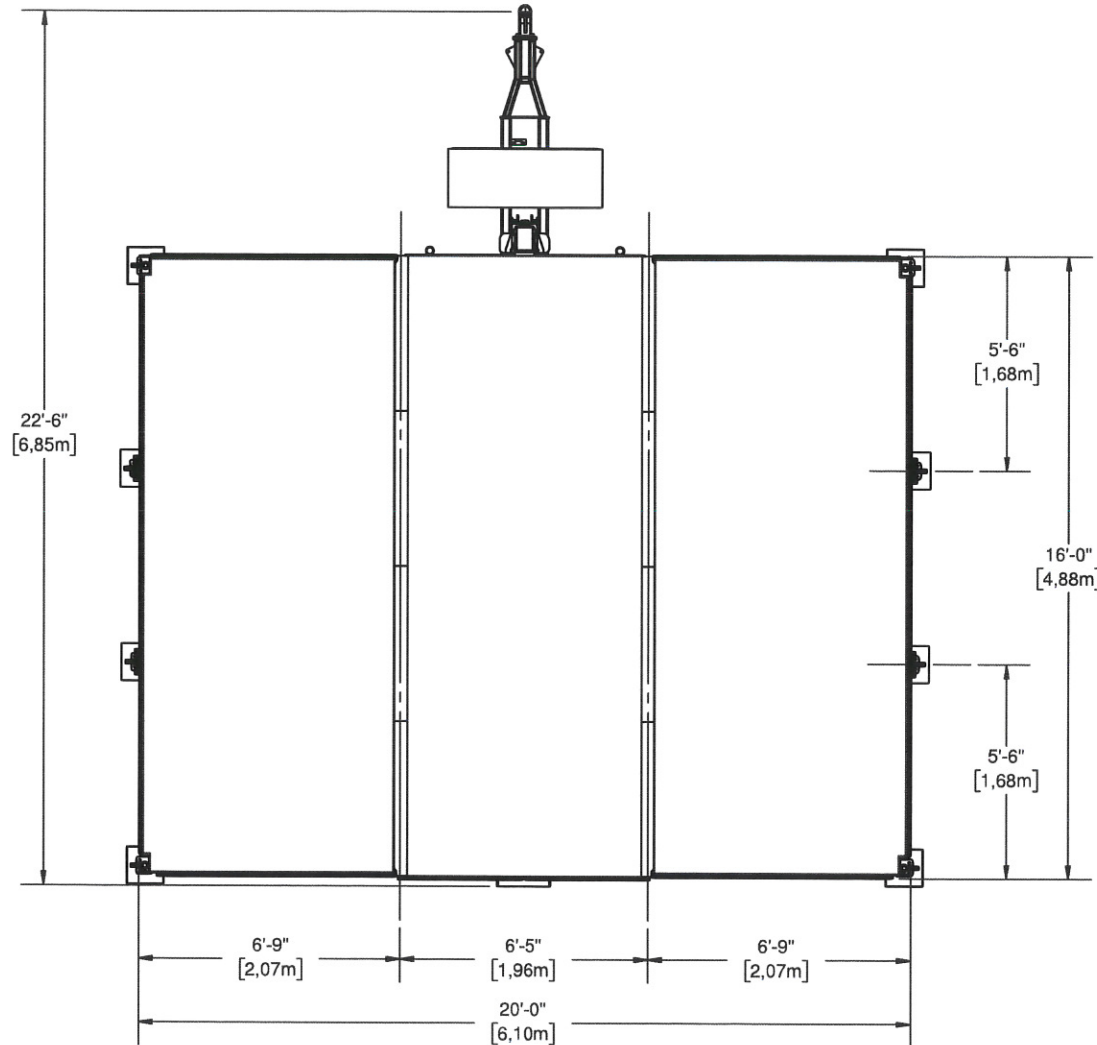
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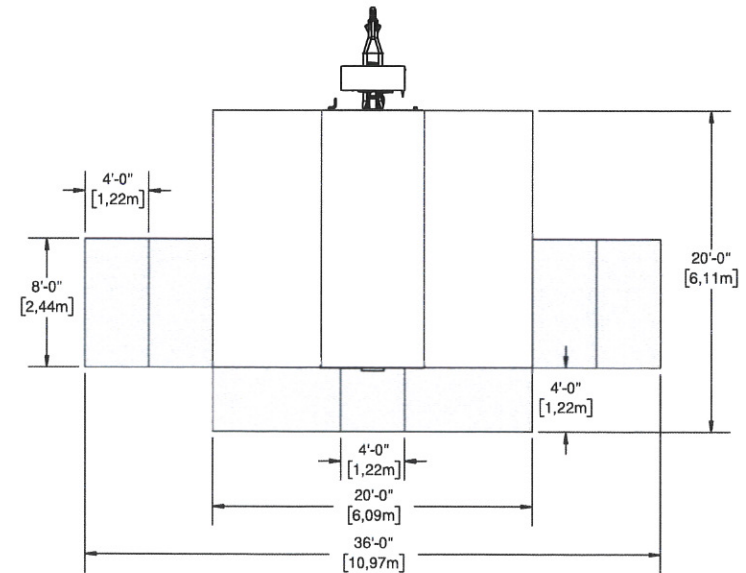
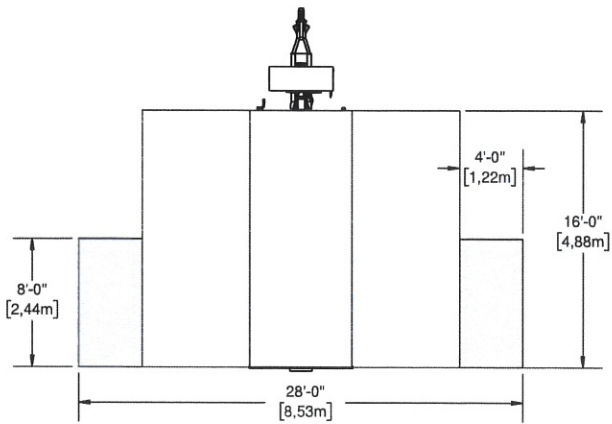
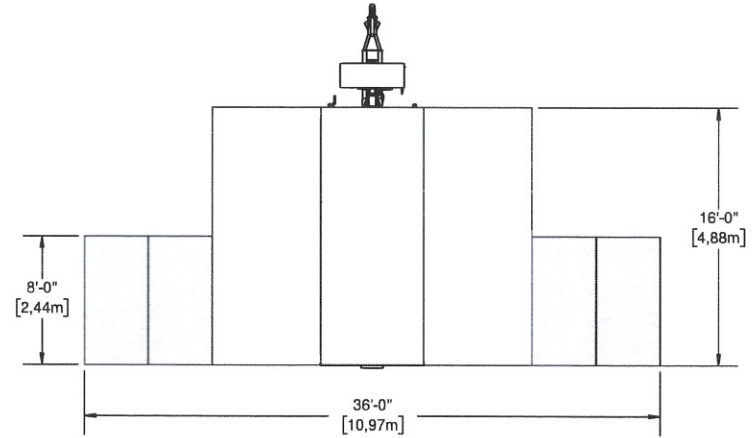
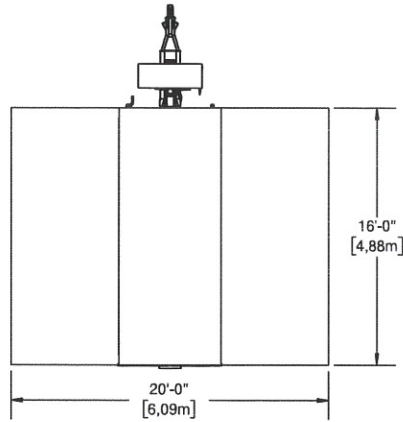


DOWNSTAGE

CAPACITY: 150lbs/ft² [732kg/m²]

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PLATFORM

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A THOROUGH UNDERSTANDING OF THE INTER-RELATED LOADINGS SHOWN IN THIS RIGGING PLAN IS NEEDED IN ORDER TO SAFELY USE THIS MOBILE STAGE ROOF AND TAKE FULL ADVANTAGE OF THE MANY RIGGING OPPORTUNITIES IT OFFERS.

This mobile stage roof offers a variety of rigging options with regard to load capacity, placement and type.

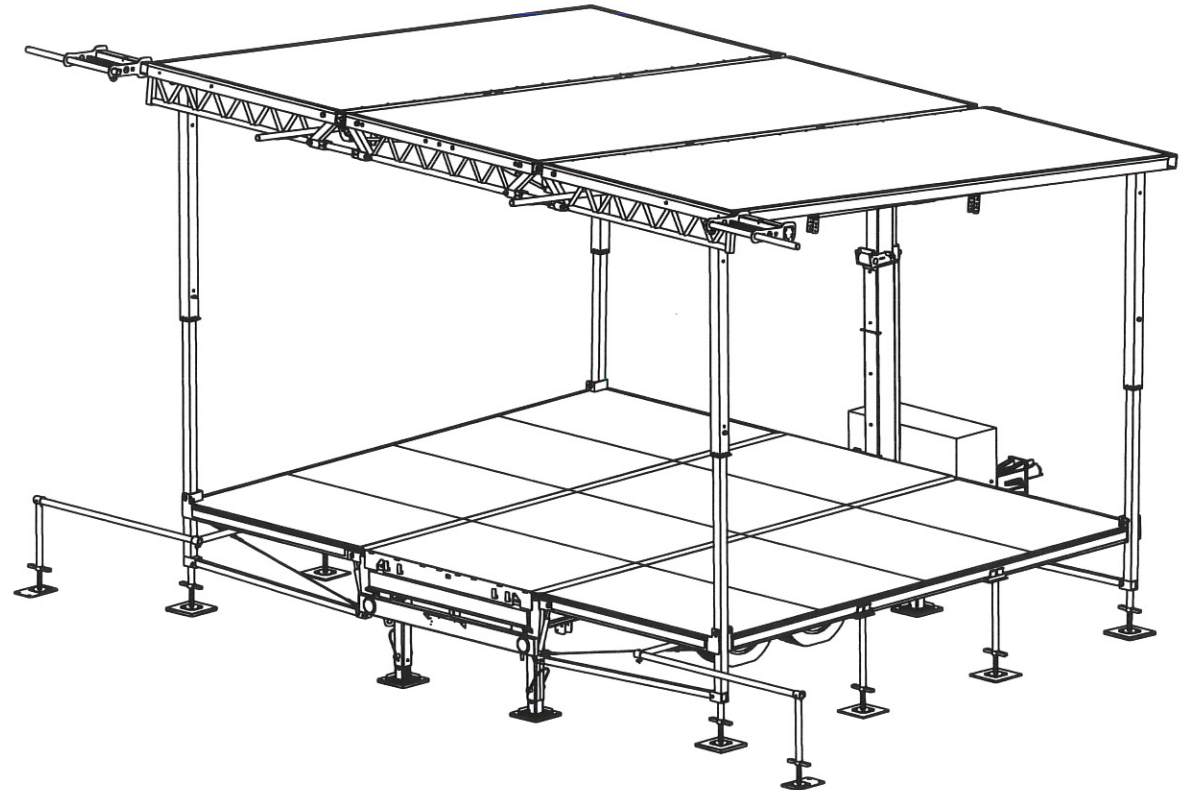
There are rigging pipes, trusses, roof rigging points and side overhang rigging beams.

This rigging plan locates and defines these rigging features, includes load capacity for each and describes maximum combinations of loads amongst features.

Take note of exclusions, maximum sub-totals in a group, load balance requirements, maximum lifting capacity of roof and maximum rigging load on roof.

The maximum load on the roof is less than the sum of the maximum load on each rigging feature.

Refer to Operator's Manual for procedures in regards to proper setup and setup methods of the stage and its options.



The information contained in the current document is final and must be considered as such. They are derived from design briefs and summarized to help the user plan rigging configurations safely. It is therefore mandatory that the user follows and respects the capabilities and limitations described herein. Overloading of stage components above their specified capacity may result in structural failure, equipment damage, injury or death. Stageline cannot be held responsible if the user, himself or subcontractors under his supervision, derogate from this document and/or the approved rigging plan. If a desired configuration cannot meet these requirements, the user must contact Stageline to analyse the case and obtain further instructions. Special restrictions and limitations may apply.

Certain authorities may require that a rig configuration plan, signed and sealed by a recognized member of a professional body, be available to allow the stage to be setup on their territory. This document was not intended to and cannot be used or considered as an official document or certificate to serve this purpose. Contact responsible authorities or Stageline for details.

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RIGGING RESTRICTIONS

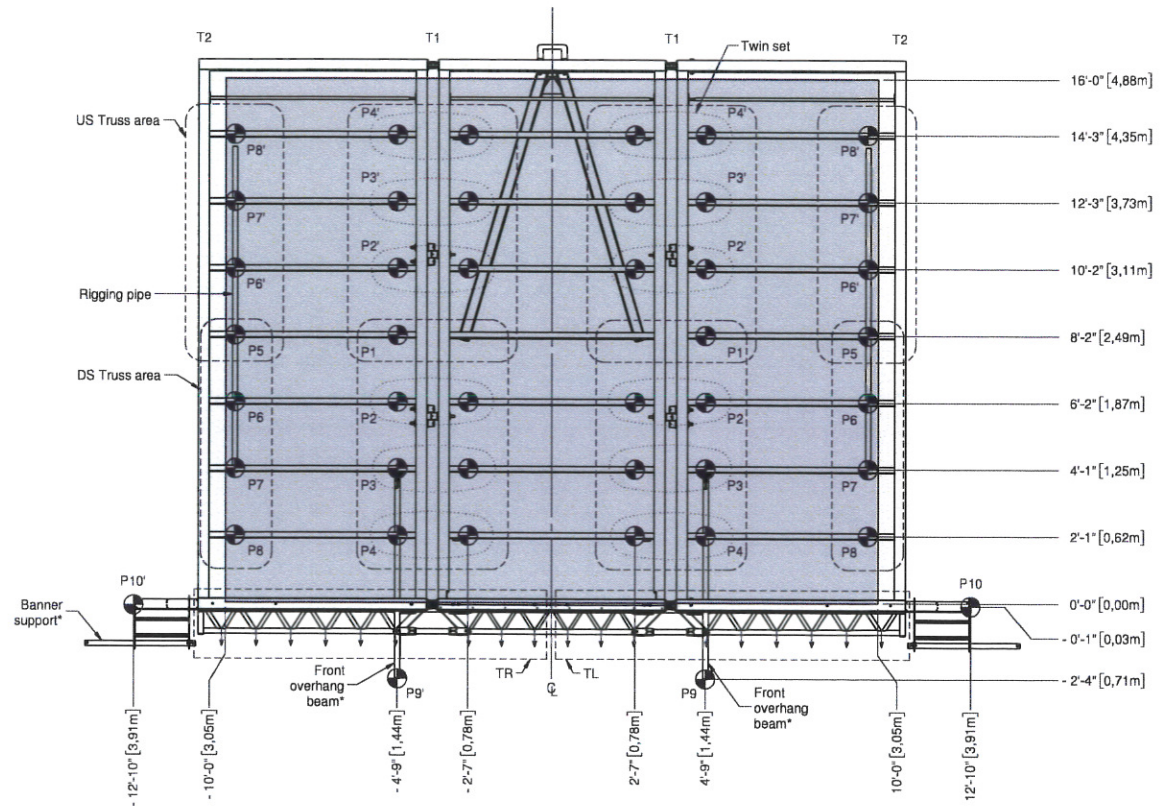
- **MAXIMUM LOAD BEARING CAPACITY:** 4250 lb (1930 kg)
All corner posts and telescopic columns must be installed, pinned and secured.
- Each truss area can be loaded to a maximum of 250 lb (113 kg). Point capacity in each area must be respected.
- In the front truss zones, any point indicated by an arrow can be used. TL truss zone must be symmetric with TR truss zone. Each zone has a maximum capacity of 250 lb (113 kg).
- A maximum of 125 lb (57 kg) can be loaded at any place along each FOH.
- Do not load more than 30 lb/lin. ft (45 kg/lin. m) per rigging pipe with a maximum load of 300 lb (136 kg).
- Rigging pipes can be installed at P1 to P8 points location. Point load capacity must be respected.
- Loads on P10s is 600 lb (272 kg) once all corner posts have been installed and lateral banners are installed. Capacity can be increased to 750 lb (340 kg) if all corner posts are installed and lateral banners are not installed.

LIFTING RESTRICTIONS

- **MAXIMUM ROOF LIFTING CAPACITY:** 200 lb (91 kg)
- When lifting, make sure loads are evenly divided between right and left side of roof.

WARNING

SERIOUS DAMAGE OR INJURY CAN OCCUR IF LIFTING CAPACITY IS EXCEEDED.



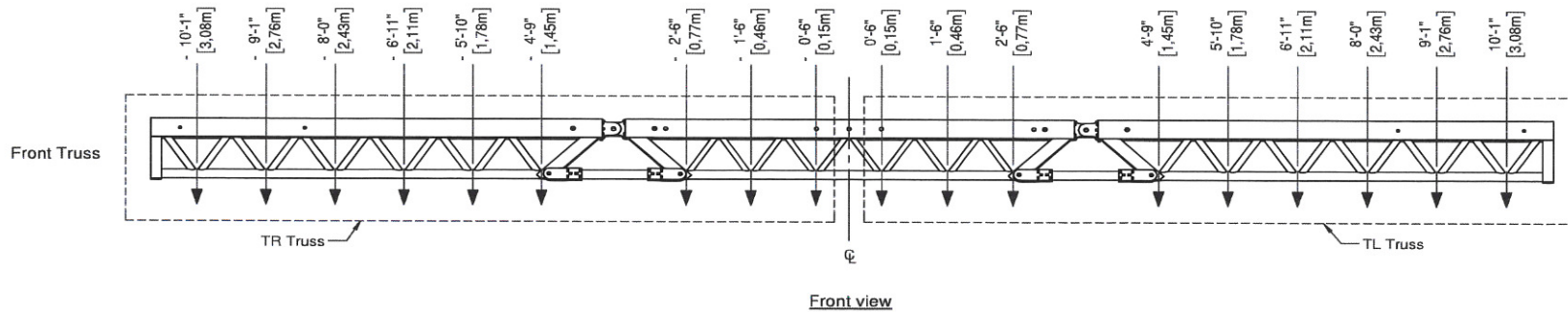
ROOF

FLOOR

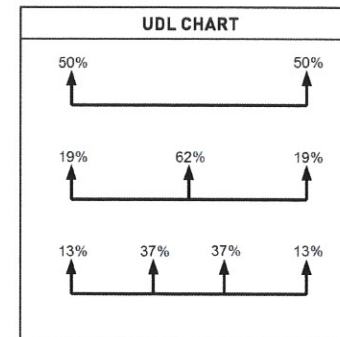
* Optional items, see stage specifications.

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MAXIMUM LOAD CAPACITY		
Point No.	Lbs	Kg
P1	250	113
P2 or P2', P3 or P3'	250	113
P4 or P4', P5	250	113
P6 or P6', P7 or P7'	250	113
P8 or P8'	250	113
P9*	125	57
P10	750	340
TL, TR	250	113



* Optional items, see stage specifications.

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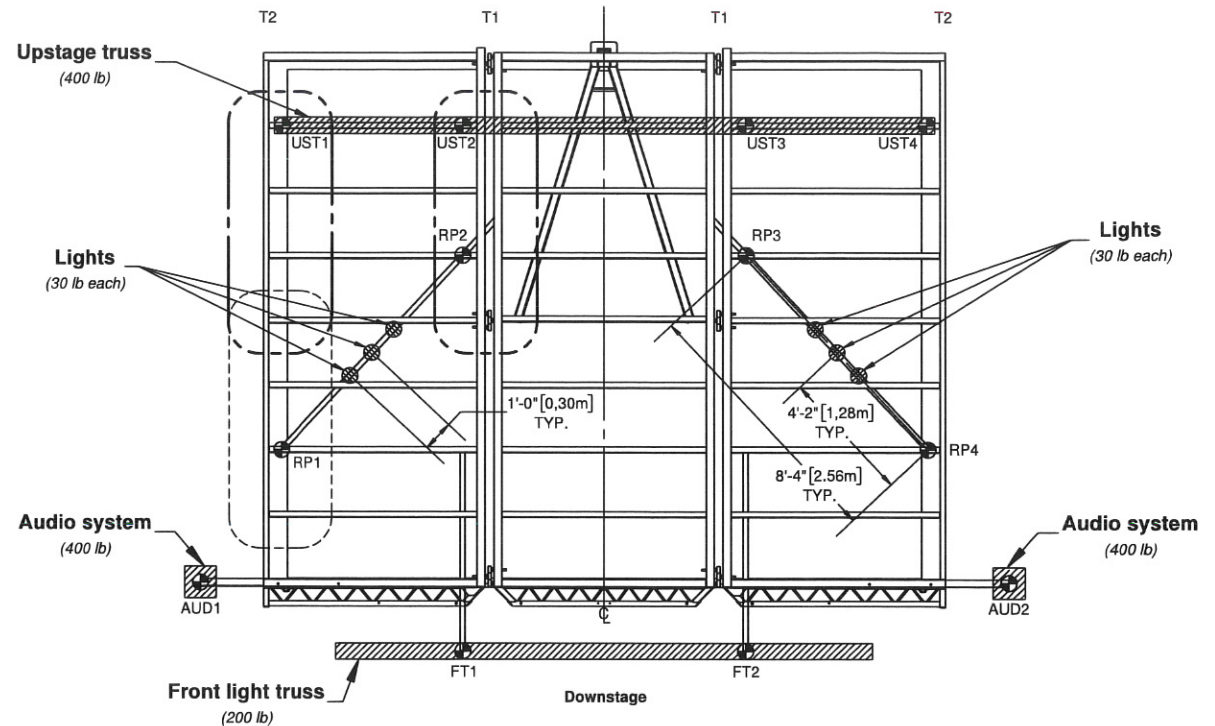
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CALCULATION EXAMPLE

WHEN CALCULATING THE LOADS ON AN SL75, USE FOLLOWING METHOD:

- Calculate all the loads applied to each point.
- Verify the applicable limitations for each points.
- Verify the general applicable limitations.

LOAD CHART *		
Point	Load calculation	Load at point (lbs)
UST1	0.13 (13%, see UDL) x 400	52
UST2	0.37 (37%, see UDL) x 400	148
UST3	0.37 (37%, see UDL) x 400	148
UST4	0.13 (13%, see UDL) x 400	52
AUD1	400	400
AUD2	400	400
FT1	0.5 (50%, see UDL) x 200	100
FT2	0.5 (50%, see UDL) x 200	100
RP1	0.5 (50% of weight)x90	45
RP2	0.5 (50% of weight)x90	45
RP3	0.5 (50% of weight)x90	45
RP4	0.5 (50% of weight)x90	45



POINT LOAD VERIFICATION

- Upstage truss:** UST1 to UST4 < 250 per rig point
- PA systems:** AUD1 and AUD2 < 750 (no banners installed)
- Front light truss:** FT1 and FT2 < 125
- Rigging pipes:** RP1 to RP4 < 250 per rig point

RESTRICTIONS VERIFICATION

- T2** US area = UST1 = 52 < 250
DS area = RP1 = 45 < 250
- T1** US area = UST2 + RP2 = 193 < 250

Rigging pipes are not loaded more than 30 lb/ft

So this rigging plot does not overload the roof and is considered acceptable.

* Refer to rigging plot

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APPLICATION FORM**

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All questions must be answered, and please do not complete with "not applicable." Incomplete applications will not be considered and will be returned. Because of legibility, please type this application.

Submit an original application to the Chester County Treasurer for review.

Name of Project Chester Fire Dept. Station 10, Emergency Generator installation

Name of Organization City of Chester, Chester Fire Department

Address 100 West End St. Chester SC 29706
Street or PO Box City State Zip Code

Project Director Chief James Jackson Contact Number 803-385-2123

Applicant Category:

- (a) Government entity: _____
- (b) Municipality: City of Chester
- (c) School
- (d) Other specify) _____

Has this project been funded with One Cent Sales Tax monies before yes no

Date project **planning** begins 1/4/2021 Date project **planning** ends 4/1/2021

Anticipated duration of project to completion 180 Days

Location of your project 988 McCandless Rd, Chester SC 29706

Property Owner: Chester Fire District

Tax Map Number: 079-00-00-016-000

Description of Project:

Installation of emergency generator for fire station to include installation survey, generator, mounting pad, switch gear and labor to install. This project will provide power to continue operation of the station during emergencies involving the loss of power.

Explain how you expect the project to enhance Chester County

The project is intended to improve protection of citizens through continued operation of emergency services from the location during emergencies. The generator will help ensure continued operation for housing of staff, maintain operation of garage doors, protect equipment from freezing, and allow phones and computers to continue operating.

Total Project Budget \$65,000


Funds Requested \$65,000

Provide a brief narrative on the determination of your budget:

Price estimate from information of a new 80KW generator installed at a simular size station less than one year ago.

List amounts and sources of all other funding:

The fire department anticipates providing In-Kind Coordination labor related to clearing for preparation of work and restoring to order at completion of the project.

Signature  Date 3-2-2020
Project Director

Signature  Stephanie Jackson, City Administrator Date 3-3-20
Administrative Official/Title/Organization

**RETURN TO: CHESTER COUNTY FINANCE DEPARTMENT
POST OFFICE BOX 580
CHESTER, SC 29706**

**OR HAND DELIVER TO:
1476 J. A. COCHRAN BYPASS
FINANCE OFFICE**

FOR FINANCE DEPARTMENT USE ONLY

Project Number: _____

Project to be recommended to County Council _____

5



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Name of Project 2020 Capital Project Sales Tax Commission

Name of Organization Chester County Government

Address P. O. Drawer 580 Chester SC 29706
Street or PO Box City State Zip Code

Project Director Sharon Bickett Contact Number 803-581-4831

Applicant Category:

- (a) Government entity: Chester County Landfill and Transfer Station
- (b) Municipality: _____
- (c) School
- (d) Other specify) _____

Has this project been funded with One Cent Sales Tax monies before yes no

Date project **planning** begins 1/1/2021 Date project **planning** ends 12/31/21

Anticipated duration of project to completion 2 months

Location of your project Chester County Landfill and Transfer Station

Property Owner: Chester County Government

Tax Map Number: 108-00-00-008-000

Description of Project: New D5K2 CAT Bulldozer, with guard, full track roller, guard, belly, heavy duty, grill, radiator, heavy duty, blade, D5K LGP, final drive trash guards.

Explain how you expect the project to enhance Chester County We need additional equipment at our landfill for backup in case our trash compactor goes down. This will keep normal operations running smoothly.

Total Project Budget \$ 151,022.60 Funds Requested \$ 151,022.60

Provide a brief narrative on the determination of your budget: Based on a quote from Blanchard Cat Equipment.

List amounts and sources of all other funding: Chester County Government.

Signature Sharon Wilson Burkett Date 3-4-20
Project Director

Signature [Signature] Date 6 MAR 2020
Administrative Official/Title/Organization

**RETURN TO: CHESTER COUNTY FINANCE DEPARTMENT
POST OFFICE BOX 580
CHESTER, SC 29706**

**OR HAND DELIVER TO:
1476 J. A. COCHRAN BYPASS
FINANCE OFFICE**

FOR FINANCE DEPARTMENT USE ONLY

Project Number: _____

Project to be recommended to County Council _____

93

Description of Project:

The Public Works Dept. is often called upon to assist in emergencies. An emergency generator is needed to provide power in a power outage and/or state declared emergencies in order to assist the PW Dept. to carry out its functions during power outages.

Explain how you expect the project to enhance Chester County

The City needs the assistance of the Public Works Department in emergencies. The generator is needed to aid in this assistance.

Total Project Budget \$65,000.00

Funds Requested \$65,000.00

Provide a brief narrative on the determination of your budget:

Price estimate from information of a new 80KW generator installed at the Fire Department a year ago.

List amounts and sources of all other funding:

There is no additional funding.

Signature Regge McBeth Date 3/4/2020
Project Director

Signature *Stephanie Jack* Date 3/4/20
Administrative Official/Title/Organization

**RETURN TO: CHESTER COUNTY FINANCE DEPARTMENT
POST OFFICE BOX 580
CHESTER, SC 29706**

**OR HAND DELIVER TO:
1476 J. A. COCHRAN BYPASS
FINANCE OFFICE**

FOR FINANCE DEPARTMENT USE ONLY

Project Number: _____

Project to be recommended to County Council _____

94

Description of Project:

City Hall is the key building for the City government. An emergency generator is needed to provide power in a power outage and/or state declared emergencies in order to allow the continuance of City operations.

Explain how you expect the project to enhance Chester County

In the event of a power outage during a Council meeting, regular work hours, etc., the City would be able to continue to carry out its agenda providing it is deemed safe to do so.

Total Project Budget \$75,000.00


Funds Requested \$75,000.00

Provide a brief narrative on the determination of your budget:

Price estimate from information of a new 80KW generator installed at the Fire Department a year ago; however, City Hall covers a larger area.

List amounts and sources of all other funding:

There is no additional funding.

Signature Stephanie Jackson  Date 3/4/2020
Project Director

Signature  Date 3/4/20
Administrative Official/Title/Organization

**RETURN TO: CHESTER COUNTY FINANCE DEPARTMENT
POST OFFICE BOX 580
CHESTER, SC 29706**

**OR HAND DELIVER TO:
1476 J. A. COCHRAN BYPASS
FINANCE OFFICE**

FOR FINANCE DEPARTMENT USE ONLY

Project Number: _____

Project to be recommended to County Council _____

EXHIBIT B
COMMISSION MEETING MINUTES

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

The Winters Law Firm, Conference Room

105 Main Street, Chester, South Carolina

December 10, 2019 – 6:30 p.m.

Page 1 of 3

Commission Members Present:

Chester County Representatives: Herbert Lutz, Jr., Kelvin Moyd, and Sylvia Jennings

City of Chester Representative: Dr. Jacques Days

City of Chester Representative Appointees: Larry Loflin and Brenda McDow (who arrived after the conclusion of the vote for Chair and Vice-Chair)

Also present:

Joan E. Winters, County Attorney

Michael E. Kozlarek, Bond Counsel

Action on Agenda Items:

1. Welcome: Mrs. Winters and Mr. Kozlarek welcomed the Commission members, and, pending the election of a Chair and Secretary, Mr. Kozlarek opened the meeting and declared the presence of a quorum of the Commission.

2. Organizational Items: After some introductory remarks from Mr. Kozlarek about the need to organize and elect a Chair to run the remainder of the meeting, Mr. Lutz moved, and Mr. Moyd seconded, the election of Dr. Days as Chair of the Commission. The vote was unanimous in favor.

Dr. Days then assumed control of the meeting. Dr. Days opened the floor for nominations for Vice-Chair. Mr. Lutz moved, and Mr. Moyd seconded the nomination of Mrs. Jennings, as Vice Chair of the Commission. Hearing no other nominations, Dr. Days closed the nominations and called the question. The vote was unanimous in favor.

Dr. Days entertained discussions from the Commission members regarding the duties of Secretary. After some discussion, by consensus, the Commission postponed the election of a Secretary until after completing the Description of Process, Discussion of Referendum Question, and Consideration of Additional Meetings had been completed. Following the completion of those items, Dr. Days opened the floor for nominations for Secretary. Mrs. Jennings moved, and Mr. Loflin seconded, the nomination of Mr. Lutz, as Secretary of the Commission. Hearing no other nominations, Dr. Days closed the nominations and called the question. The vote was unanimous in favor.

3. Description of Process:

4. Discussion of Referendum Question:

With the Chair's permission, Mr. Kozlarek covered agenda items no. 3 and no. 4 simultaneously. Mr. Kozlarek presented a general description of, and answered the Commission's questions regarding, the Capital Project Sales and Use Tax statutory authorization and process, including the method of the Commission's selection, the nature of the sales and use tax, the length, some exempt items, the possibility of approving borrowing in anticipation of collections, the project presentations and other related information. Mr. Kozlarek presented the form of the referendum question used by the prior sales and use tax commission. The Commission engaged in a question and answer period regarding all of the same. Mr. Kozlarek handed out various items (15 pages), a copy of which is attached to these minutes as Exhibit A.

5. Consideration of Additional Meeting: Mr. Kozlarek presented the general structure of potential meeting dates and how each meeting might be structured to accomplish the Commission's statutory mission. The Commission, through general consensus, elected the following meeting date, location, and agenda items as follows:

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

The Winters Law Firm, Conference Room

105 Main Street, Chester, South Carolina

December 10, 2019 – 6:30 p.m.

Page 2 of 3

Tuesday, January 14, 2020 – Additional organizational information and update from the County on existing Capital Project Sales Tax progress – at The Winters Law Firm.

6. Adjourn: Following general consensus that the Commission's business had concluded, the Chair declared the meeting adjourned.

Respectfully submitted,

Herbert Lutz, Jr.
Secretary

One composite exhibit (16 pages, including the Exhibit A title page) follows

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

The Winters Law Firm, Conference Room

105 Main Street, Chester, South Carolina

December 10, 2019 – 6:30 p.m.

Page 3 of 3

EXHIBIT A

SOUTH CAROLINA)
)
 CHESTER COUNTY)

A RESOLUTION OF
 CHESTER COUNTY, SOUTH CAROLINA

CREATING THE 2019-2020 CAPITAL PROJECTS SALES AND USE TAX COMMISSION (“COMMISSION”); AND OTHER RELATED MATTERS.

1. South Carolina Code Annotated section 4-10-300, *et. seq.* (“CPST Act”) authorizes a county to impose a one percent sales and use tax, subject to a referendum, for the purpose of funding capital projects;
2. To enable the provisions of the CPST Act, a county governing body must create a commission to consider proposals for funding capital projects and to formulate the related referendum question and for other matters as provided in the CPST Act; and
3. The County Council desires to create the Commission according to the CPST Act and provide for the appointment of members to the Commission by subsequent resolution.

THE CHESTER COUNTY, SOUTH CAROLINA, COUNTY COUNCIL RESOLVES:

1. The County creates the Commission according to the CPST Act.
2. The County intends to appoint its members to the Commission by subsequent resolution.
3. As required by the CPST Act, using information from the 2010 Census, the County finds the appointive index (as described in the CPST Act) for each of the County’s incorporated municipalities to be as follows:

	<u>2010 Census Population</u>	<u>Appointive Index</u>	<u>Commission Appointments</u>
Chester (City)	5607	1.878182224	1
Fort Lawn	895	0.299799017	0
Great Falls	1979	0.662907548	0
Lowrys	200	0.066994194	0
Richburg	275	0.092117017	0
Total	8956		
Apportionment Ave.:	2985.33333		

4. According to section 4-10-320(A)(2)(c), the County finds, the City of Chester is permitted to appoint one member to the Commission. The City shall appoint its member no later than no later than June 5, 2019.
5. The remaining municipal representatives shall be appointed according to section 4-10-320(A)(2)(d).
6. The County anticipates the Commission will organize itself at a meeting in June 2019, receive funding requests in September-November 2019 and conclude its business on or before December 31, 2019.

RESOLVED: May 6, 2019

CHESTER COUNTY, SOUTH CAROLINA


 Chairman/Supervisor
 Chester County Council

(SEAL)
 ATTEST:


 Clerk to Council

2019 MAY -8 A 11:53
 FILED
 CLERK OF COURT
 CHESTER CO. S.C.

SOUTH CAROLINA)
)
CHESTER COUNTY)

A RESOLUTION OF
CHESTER COUNTY, SOUTH CAROLINA

FILED
24 OCT '19 AM 11:58
CLERK OF CRT CHESTER SC

**APPOINTING THE MEMBERS OF THE 2019-2020 CAPITAL PROJECTS
SALES AND USE TAX COMMISSION ("COMMISSION"); AND OTHER
RELATED MATTERS.**

1. By Resolution, enacted on May 6, 2019, by the Chester County, South Carolina, County Council, the County created the Commission; and

2. The County now desires to appoint the County's appointees to the Commission and accept the appointment to the Commission of the other appointees.

THE CHESTER COUNTY, SOUTH CAROLINA, COUNTY COUNCIL RESOLVES:

1. The County has previously appointed and now confirms the appointment of the following members to the Commission according to the CPST Act, specifically section 4-10-320(A)(1):

Chester County Representative: Herbert Lutz, Jr.

Chester County Representative: Kelvin Moyd

Chester County Representative: Sylvia Jennings

2. The County accepts the appointment of the following members to the Commission according to the South Carolina Code Annotated section indicated:

City of Chester Representative: Dr. Jacques Days
(4-10-320(A)(2)(a)-(c))

City of Chester Representative Appointee: Larry Loflin
(4-10-320(A)(2)(d))

City of Chester Representative Appointee: Brenda M. McDow
(4-10-320(A)(2)(d))

3. The County requests the Commission meet to organize itself on or before November 15, 2019, receive funding requests in February-March 2020, and conclude Commission-business on or before March 31, 2020.

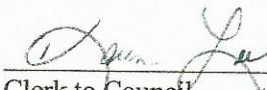
RESOLVED: October 21, 2019

CHESTER COUNTY, SOUTH CAROLINA

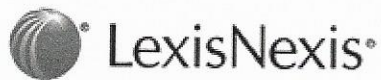


Chairman/Supervisor
Chester County Council

(SEAL)
ATTEST:



Clerk to Council



S.C. Code Ann. § 4-10-300

This document is current through the 2019 Regular Session.

South Carolina Code of Laws Annotated by LexisNexis® > Title 4. Counties (Chs. 1 — 37) > Chapter 10. Local Sales and Use Tax (Arts. 1 — 9) > Article 3. Capital Project Sales Tax Act (§§ 4-10-300 — 4-10-390)

§ 4-10-300. Short title.

This article may be cited as the “Capital Project Sales Tax Act”.

History

1997 Act No. 138, § 3, eff July 1, 1997.

Annotations

Research References & Practice Aids

Hierarchy Notes:

S.C. Code Ann. Title 4, Ch. 10, Art. 3

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End of Document

S.C. Code Ann. § 4-10-310

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South Carolina Code of Laws Annotated by LexisNexis® > Title 4. Counties (Chs. 1 — 37) > Chapter 10. Local Sales and Use Tax (Arts. 1 — 9) > Article 3. Capital Project Sales Tax Act (§§ 4-10-300 — 4-10-390)

§ 4-10-310. Imposition of tax.

Subject to the requirements of this article, the county governing body may impose a one percent sales and use tax by ordinance, subject to a referendum, within the county area for a specific purpose or purposes and for a limited amount of time. The revenues collected pursuant to this article may be used to defray debt service on bonds issued to pay for projects authorized in this article. However, at no time may any portion of the county area be subject to more than one percent sales tax levied pursuant to this article, pursuant to Chapter 37, Title 4, or pursuant to any local law enacted by the General Assembly. This limitation does not apply in a county area in which, as of July 1, 2012, a local sales and use tax was imposed pursuant to a local act of the General Assembly, the revenues of which are used to offset the costs of school construction, or other school purposes, or other government expenses, or for any combination of these uses.

History

1997 Act No. 138, § 3, eff July 1, 1997; *2009 Act No. 49, § 1*, eff upon approval (became law without the Governor's signature on June 3, 2009); *2012 Act No. 267, § 4*, eff June 20, 2012.

Annotations

LexisNexis® Notes

Case Notes

Governments: Local Governments: Finance

Tax Law: State & Local Taxes: Sales Tax: Imposition of Tax

Governments: Local Governments: Finance

Capital Project Sales Tax Act clearly distinguishes between the timing of the imposition of a capital sales tax and its reimposition at a later date; a reimposition is a new tax, as it is scheduled to be levied following the initial tax, and a county is

S.C. Code Ann. § 4-10-320

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South Carolina Code of Laws Annotated by LexisNexis® > Title 4. Counties (Chs. 1 — 37) > Chapter 10. Local Sales and Use Tax (Arts. 1 — 9) > Article 3. Capital Project Sales Tax Act (§§ 4-10-300 — 4-10-390)

§ 4-10-320. Commission creation; composition.

(A) The governing body of any county is authorized to create a commission subject to the provisions of this section. The commission consists of six members, all of whom must be residents of the county, appointed as follows:

(1) The governing body of the county must appoint three members of the commission.

(2) The municipalities in the county must appoint three members, who must be residents of incorporated municipalities within the county, and who are selected according to the following mechanism:

(a) The total population of all incorporated municipalities within the county, as determined by the most recent United States census, must be divided by three, the result being an apportionate average.

(b) The respective population of each municipality in the county must be divided by the apportionate average to determine an appointive index.

(c) Each municipality in the county appoints a number of members to the commission equal to the whole number indicated by their appointive index. However, no single municipality may appoint more than two members to the commission; unless there is only one municipality in the county, and in such case the municipality is entitled to three appointments to the commission.

(d) When less than three members are selected to the commission in accordance with the prescribed appointive index method, the remaining member or members must be selected in a joint meeting of the commission appointees of the municipalities in the county. The member or members must be chosen from among the residents of the municipalities in the county that before this time have not provided a representative for the commission.

(e) In the event no municipality is entitled to appoint a member to the commission pursuant to the formula in subitem (c) of this subsection, the municipality with the highest appointive index must be deemed to have an appointive index of one.

(B) When the governing body of any county creates a commission, it must be created in accordance with the procedures specified in subsection (A) and only upon the request of the governing body of the county. If within the thirty-day period following the adoption of a resolution to create the commission, one or more of the municipalities fails or refuses to appoint their proportionate number of members to the commission, the county governing body must appoint an additional number of members equal to the number that any such municipality is entitled to appoint. A vacancy on the commission must be filled in the manner of the original appointment.

(C) The commission created pursuant to this section must consider proposals for funding capital projects within the county area. The commission then formulates the referendum question that is to appear on the ballot pursuant to Section 4-10-330(D).

History

S.C. Code Ann. § 4-10-330

This document is current through the 2019 Regular Session.

South Carolina Code of Laws Annotated by LexisNexis® > Title 4. Counties (Chs. 1 — 37) > Chapter 10. Local Sales and Use Tax (Arts. 1 — 9) > Article 3. Capital Project Sales Tax Act (§§ 4-10-300 — 4-10-390)

§ 4-10-330. Contents of ballot question; purpose for which proceeds of tax to be used.

(A) The sales and use tax authorized by this article is imposed by an enacting ordinance of the county governing body containing the ballot question formulated by the commission pursuant to Section 4-10-320(C), subject to referendum approval in the county. The ordinance must specify:

(1) the purpose for which the proceeds of the tax are to be used, which may include projects located within or without, or both within and without, the boundaries of the local governmental entities, including the county, municipalities, and special purpose districts located in the county area, and may include the following types of projects:

(a) highways, roads, streets, bridges, and public parking garages and related facilities;

(b) courthouses, administration buildings, civic centers, hospitals, emergency medical facilities, police stations, fire stations, jails, correctional facilities, detention facilities, libraries, coliseums, educational facilities under the direction of an area commission for technical education, or any combination of these projects;

(c) cultural, recreational, or historic facilities, or any combination of these facilities;

(d) water, sewer, or water and sewer projects;

(e) flood control projects and storm water management facilities;

(f) beach access and beach renourishment;

(g) dredging, dewatering, and constructing spoil sites, disposing of spoil materials, and other matters directly related to the act of dredging;

(h) jointly operated projects of the county, a municipality, special purpose district, and school district, or any combination of those entities, for the projects delineated in subitems (a) through (g) of this item;

(i) any combination of the projects described in subitems (a) through (h) of this item;

(2) the maximum time, in two-year increments not to exceed eight years from the date of imposition, or in the case of a reimposed tax, a period ending on April thirtieth, not to exceed seven years, for which the tax may be imposed;

(3)

(a) if the county proposes to issue bonds to provide for the payment of any costs of the projects, the maximum amount of bonds to be issued, whether the sales tax proceeds are to be pledged to the payment of the bonds and, if other sources of funds are to be used for the projects, specifying the other sources;

(b) the maximum cost of the project or facilities or portion of the project or portion of the facilities, to be funded from proceeds of the tax or bonds issued as provided in this article and the maximum amount of net proceeds expected to be used to pay the cost or debt service on the bonds, as the case may be; and

(4) any other condition precedent, as determined by the commission, to the imposition of the sales and use tax authorized by this article or condition or restriction on the use of sales and use tax revenue collected pursuant to this article.

(B) When the tax authorized by this article is imposed for more than one purpose, the enacting ordinance must set forth the priority in which the net proceeds are to be expended for the purposes stated. The enacting ordinance may set forth a formula or system by which multiple projects are funded simultaneously.

(C)

(1) Upon receipt of the ordinance, the county election commission must conduct a referendum on the question of imposing the sales and use tax in the area of the county that is to be subject to the tax. The referendum for imposition or reimposition of the tax must be held at the time of the general election. Subject to item (2), two weeks before the referendum the election commission must publish in a newspaper of general circulation the question that is to appear on the ballot, with the list of projects and the cost of the projects. If the proposed question includes the use of sales taxes to defray debt service on bonds issued to pay the costs of any project, the notice must include a statement indicating that principal amount of the bonds proposed to be issued for the purpose and, if the issuance of the bonds is to be approved as part of the referendum, stating that the referendum includes the authorization of the issuance of bonds in that amount. This notice is in lieu of any other notice otherwise required by law.

(2) If the referendum on the question of imposing sales and use tax is conducted in an odd-numbered year, and it is the only matter being considered at the general election, then six weeks before the referendum, the election commission must publish in a newspaper of general circulation the question that is to appear on the ballot, with the list of projects and the cost of the projects.

(D) The referendum question to be on the ballot must read substantially as follows:

“Must a special one percent sales and use tax be imposed in (county) for not more than (time) to raise the amounts specified for the following purposes?

(1) \$ _____ for _____

(2) \$ _____ for _____

(3) etc.

Yes []

No []”

If the referendum includes the issuance of bonds, the question must be revised to include the principal amount of bonds proposed to be authorized by the referendum and the sources of payment of the bonds if the sales tax approved in the referendum is inadequate for the payment of the bonds.

(E) All qualified electors desiring to vote in favor of imposing the tax for the stated purposes shall vote “yes” and all qualified electors opposed to levying the tax shall vote “no”. If a majority of the votes cast are in favor of imposing the tax, then the tax is imposed as provided in this article and the enacting ordinance. A subsequent referendum on this question must be held on the date prescribed in subsection (C). The election commission shall conduct the referendum under the election laws of this State, *mutatis mutandis*, and shall certify the result no later than November thirtieth to the county governing body and to the Department of Revenue. Expenses of the referendum must be paid by the governmental entities that would receive the proceeds of the tax in the same proportion that those entities would receive the net proceeds of the tax.

(F) Upon receipt of the returns of the referendum, the county governing body must, by resolution, declare the results thereof. In such event, the results of the referendum, as declared by resolution of the county governing body, are not open to question except by a suit or proceeding instituted within thirty days from the date such resolution is adopted.

History

S.C. Code Ann. § 4-10-340

This document is current through the 2019 Regular Session.

South Carolina Code of Laws Annotated by LexisNexis® > Title 4, Counties (Chs. 1 — 37) > Chapter 10, Local Sales and Use Tax (Arts. 1 — 9) > Article 3, Capital Project Sales Tax Act (§§ 4-10-300 — 4-10-390)

§ 4-10-340. Tax imposition and termination.

(A) If the sales and use tax is approved in the referendum, the tax is imposed on the first of May following the date of the referendum. If the reimposition of an existing sales and use tax imposed pursuant to this article is approved in the referendum, the new tax is imposed immediately following the termination of the earlier imposed tax and the reimposed tax terminates on the applicable thirtieth of April, not to exceed seven years from the date of reimposition. If the certification is not timely made to the Department of Revenue, the imposition is postponed for twelve months.

(B) The tax terminates the final day of the maximum time period specified for the imposition.

(C)

(1) Amounts collected in excess of the required net proceeds must first be applied, if necessary, to complete a project for which the tax was imposed.

(2) If funds still remain after first using the funds as described in item (1) and the tax is reimposed, the remaining funds must be used to fund the projects approved by the voters in the referendum to reimpose the tax, in priority order as the projects appeared on the enacting ordinance.

(3) If funds still remain after first using the funds as described in item (1) and the tax is not reimposed, the remaining funds must be used for the purposes set forth in *Section 4-10-330(A)(1)*. These remaining funds only may be expended for the purposes set forth in *Section 4-10-330(A)(1)* following an ordinance specifying the authorized purpose or purposes for which the funds will be used.

History

1997 Act No. 138, § 3, eff July 1, 1997; 2002 Act No. 334, §§ 22.C and 22.F, eff June 24, 2002; 2009 Act No. 49, § 3, eff upon approval (became law without the Governor's signature on June 3, 2009); 2016 Act No. 250, § 3, eff June 6, 2016.

Annotations

LexisNexis® Notes

Notes

S.C. Code Ann. § 4-10-350

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South Carolina Code of Laws Annotated by LexisNexis® > Title 4. Counties (Chs. 1 — 37) > Chapter 10. Local Sales and Use Tax (Arts. 1 — 9) > Article 3. Capital Project Sales Tax Act (§§ 4-10-300 — 4-10-390)

§ 4-10-350. Department of Revenue to administer and collect local tax.

(A) The tax levied pursuant to this article must be administered and collected by the Department of Revenue in the same manner that other sales and use taxes are collected. The department may prescribe amounts that may be added to the sales price because of the tax.

(B) The tax authorized by this article is in addition to all other local sales and use taxes and applies to the gross proceeds of sales in the applicable area that is subject to the tax imposed by Chapter 36, Title 12 and the enforcement provisions of Chapter 54, Title 12. The gross proceeds of the sale of items subject to a maximum tax in Chapter 36, Title 12 are exempt from the tax imposed by this article. Unprepared food items eligible for purchase with United States Department of Agriculture food coupons are exempt from the tax imposed pursuant to this article. The tax imposed by this article also applies to tangible personal property subject to the use tax in Article 13, Chapter 36, Title 12.

(C) A taxpayer required to remit taxes under Article 13, Chapter 36 of Title 12 must identify the county in which the personal property purchased at retail is stored, used, or consumed in this State.

(D) A utility is required to report sales in the county in which the consumption of the tangible personal property occurs.

(E) A taxpayer subject to the tax imposed by *Section 12-36-920*, who owns or manages rental units in more than one county, must report separately in his sales tax return the total gross proceeds from business done in each county.

(F) The gross proceeds of sales of tangible personal property delivered after the imposition date of the tax levied under this article in a county, either under the terms of a construction contract executed before the imposition date, or a written bid submitted before the imposition date, culminating in a construction contract entered into before or after the imposition date, are exempt from the sales and use tax provided in this article if a verified copy of the contract is filed with the Department of Revenue within six months after the imposition date of the sales and use tax provided for in this article.

(G) Notwithstanding the imposition date of the sales and use tax authorized pursuant to this chapter, with respect to services that are billed regularly on a monthly basis, the sales and use tax authorized pursuant to this article is imposed beginning on the first day of the billing period beginning on or after the imposition date.

History

1997 Act No. 138, § 3, eff July 1, 1997; *1999 Act No. 93, § 3*, eff June 11, 1999; *2009 Act No. 49, § 4.A*, eff upon approval (became law without the Governor's signature on June 3, 2009).

Annotations

S.C. Code Ann. § 4-10-360

This document is current through the 2019 Regular Session.

South Carolina Code of Laws Annotated by LexisNexis® > Title 4. Counties (Chs. 1 — 37) > Chapter 10. Local Sales and Use Tax (Arts. 1 — 9) > Article 3. Capital Project Sales Tax Act (§§ 4-10-300 — 4-10-390)

§ 4-10-360. Revenue remitted to State Treasurer and held in a separate fund.

The revenues of the tax collected under this article must be remitted to the Department of Revenue and placed on deposit with the State Treasurer and credited to a fund separate and distinct from the general fund of the State. After deducting the amount of any refunds made and costs to the Department of Revenue of administering the tax, not to exceed one percent of the revenues, the State Treasurer shall distribute the revenues quarterly to the county treasurer in the county area in which the tax is imposed and the revenues must be used only for the purposes stated in the imposition ordinance. The State Treasurer may correct misallocations by adjusting subsequent distributions, but these adjustments must be made in the same fiscal year as the misallocations. However, allocations made as a result of city or county code errors must be corrected prospectively. Within thirty days of the receipt of any quarterly payment, the county treasurer or the county administrator shall certify to the Department of Revenue amounts of net proceeds applied to the costs of each project and the amount of project costs remaining to be paid and, if bonds have been issued that were approved in the referendum, a schedule of payments remaining due on the bonds that are payable from the net proceeds of the sales tax authorized in the referendum.

History

1997 Act No. 138, § 3, eff July 1, 1997; 1999 Act No. 93, § 4, eff June 11, 1999; 2002 Act No. 334, § 22D, eff June 24, 2002.

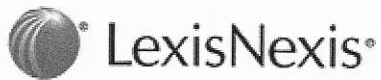
Annotations

Research References & Practice Aids

Hierarchy Notes:

S.C. Code Ann. Title 4, Ch. 10, Art. 3

State Notes



S.C. Code Ann. § 4-10-370

This document is current through the 2019 Regular Session.

South Carolina Code of Laws Annotated by LexisNexis® > Title 4. Counties (Chs. 1 — 37) > Chapter 10. Local Sales and Use Tax (Arts. 1 — 9) > Article 3. Capital Project Sales Tax Act (§§ 4-10-300 — 4-10-390)

§ 4-10-370. Calculating distributions to counties; confidentiality.

The Department of Revenue shall furnish data to the State Treasurer and to the county treasurers receiving revenues for the purpose of calculating distributions and estimating revenues. The information that must be supplied to counties and municipalities upon request includes, but is not limited to, gross receipts, net taxable sales, and tax liability by taxpayers. Information about a specific taxpayer is considered confidential and is governed by the provisions of Section 12-54-240. A person violating this section is subject to the penalties provided in Section 12-54-240.

History

1997 Act No. 138, § 3, eff July 1, 1997.

Annotations

Research References & Practice Aids

Hierarchy Notes:

S.C. Code Ann. Title 4, Ch. 10, Art. 3

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End of Document



S.C. Code Ann. § 4-10-380

This document is current through the 2019 Regular Session.

South Carolina Code of Laws Annotated by LexisNexis® > Title 4. Counties (Chs. 1 — 37) > Chapter 10. Local Sales and Use Tax (Arts. 1 — 9) > Article 3. Capital Project Sales Tax Act (§§ 4-10-300 — 4-10-390)

§ 4-10-380. Unidentified funds; transfer and supplemental distributions.

Annually, and only in the month of June, funds collected by the department from the local option capital project sales tax, which are not identified as to the governmental unit due the tax, must be transferred, after reasonable effort by the department to determine the appropriate governmental unit, to the State Treasurer's Office. The State Treasurer shall distribute these funds to the county treasurer in the county area in which the tax is imposed and the revenues must be used only for the purposes stated in the imposition ordinance. The State Treasurer shall calculate this supplemental distribution on a proportional basis, based on the current fiscal year's county area revenue collections.

History

1999 Act No. 93, § 5, eff June 11, 1999.

Annotations

Research References & Practice Aids

Hierarchy Notes:

S.C. Code Ann. Title 4, Ch. 10, Art. 3

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**CHESTER COUNTY
CAPITAL PROJECT SALES AND USE TAX COMMISSION**

RESOLUTION

WHEREAS, subject to a voter referendum, the Chester County Council (“County Council”) may impose a Capital Project Sales and Use Tax (“Tax”) for a limited time and to collect funds in Chester County, South Carolina (“County”), for one or more specific purposes;

WHEREAS, according to South Carolina Code Annotated section 4-10-320, the County Council created the Capital Project Sales and Use Tax Commission (“Commission”) for the purpose of considering proposals for funding capital projects in the County;

WHEREAS, the Commission is charged with formulating the referendum question that is to appear on the ballot November 4, 2014, which must contain a listing of projects for which the proceeds of the tax are to be used;

WHEREAS, the Commission has received various proposals for funding capital projects and improvements in the County; and

WHEREAS, the Commission has reviewed and considered the proposals and desires to formulate the ballot question to appear on the November 4, 2014, referendum, and present this Resolution to the County Council for consideration.

NOW, THEREFORE BE IT RESOLVED, by the Commission that following ballot question (as stated between the “*****”) is presented to the County Council for the County Council’s consideration of whether to present the question to the County’s qualified electors on November 4, 2014:

Shall a special, one-percent capital project sales and use tax be imposed in Chester County beginning immediately at the expiration of Chester County’s existing capital project sales and use tax (which is anticipated to expire on or about July 2015) to ensure no interruption in the imposition or collection of the sales and use tax and ending April 30, 2021, and shall the County be permitted to issue general obligation bonds, in one or more series, in an amount not to exceed the aggregate of \$13,500,000, which the County intends to repay using the sales and use tax, the proceeds of which shall be distributed and expended for the acquisition, construction, equipping, or rehabilitation of a project as follows:

Construct fire substation North Chester	\$125,000
Construct fire substation Fort lawn	\$125,000
Construct welcome signs on I-77 at Exit 65	\$100,000
Construct two helicopter pads near I-77 at Exit 55 and Exit 62	\$16,800
Downtown City of Chester streetscaping	\$65,000
City of Chester park renovation (Finley, Adair, Guy, James, Connor, Brooklyn)	\$30,000
City of Chester way-finding and entry signs at major entry points	\$30,000
Chester County Museum renovations	\$70,000
Chester School District playground equipment (three elementary schools)	\$500,000

Great Falls basketball and tennis courts upgrades	\$20,000
EMS equipment (monitor defibrillators and stretchers)	\$215,000
Joe Collins facility upgrades and field improvements	\$225,000
Wylie Park renovations	\$65,000
Chester War Memorial building roof renovations	\$144,000
County Health Department roof and meeting room renovations	\$170,000
Great Falls town hall renovations	\$50,000
Department of Juvenile Justice building roof renovation	\$10,000
Family Court building roof renovations	\$125,000
Emergency Management Agency Federal Building renovations	\$175,000
Voter registration building roof renovations	\$200,000
Great Falls Fire Station/EMS roof renovations	\$40,000
County Government Complex metal roof and renovations	\$1,510,000
City of Chester City Hall renovations	\$525,000
McKeown Building renovations	\$45,000
Lewis Fire Station renovations and expansion	\$150,000
Chester Sewer District – sewer line from GITI to Lando facility	\$2,000,000
Install lighting at Rodman Complex baseball fields 1 & 2	200,000
Construct two soccer fields with lighting	\$308,000
Construct concessions, restrooms and other facilities at Rodman Complex	\$40,000
Construct baseball/softball with lighting at Rodman Complex	\$115,000
Install lighting at Republic Field in Great Falls	\$175,000
City of Chester West-End activity center renovations and expansion	\$125,000
City of Chester Fire Department renovations and expansion	\$150,000
Great Falls waste water treatment plant renovations	\$100,000
Construct South Chester fire substation restrooms	\$20,000
Construct Lewisville High School concessions, restrooms and scoreboards	\$155,000
Install lighting at Chester Complex fields 1 through 5	\$650,000
Construct two new softball fields at Chester Complex	\$300,000
Construct additional restrooms at Chester Complex	\$20,000
Install lighting at Gayle softball field	\$137,500
Construct maintenance facility for County detention center	\$150,000
Construct new office building for County animal control	\$75,000
Construct storage facility for County fire coordinator	\$25,000
Construct County Library basement expansion	\$125,000
Great Falls sewer line replacement (Brooklyn Bridge)	\$300,000
Upgrade lighting for Chester and Lewisville High Schools	\$25,000

City of Chester Public Works facility renovations	\$75,000
Great Falls leaf vacuum	\$20,000
Construct and refurbish City of Chester sidewalks	\$125,000
City of Chester "Backlot" and amphitheater streetscaping	\$45,000
City of Chester overflow parking lot and retaining wall	\$35,000
City of Chester Evergreen Cemetery improvements	\$15,000
City of Chester Housing Authority common area improvements	\$69,000
Construct City of Chester police substations	\$225,000
Chester School District regulation track	\$500,000
Construct and equip City of Chester Public Works yard debris site	\$415,000
Construct athletic field houses for each high school	\$1,050,000
Chester Technology Park Speculative Building	\$2,000,000

CONDITIONS AND RESTRICTIONS ON THE USE OF THE SALES AND USE TAX REVENUE COLLECTED UNDER THE CAPITAL PROJECT SALES TAX ACT:

The capital project sales and use tax shall be used for acquiring an interest in, paying debt service for previously issued bonds related to, or procurement, design, architectural, engineering, surveying, soil testing, construction, improvement, or similar type uses related to the projects listed above, or any combination related to the foregoing that are related to the acquisition, construction, equipping, or rehabilitation of a project. Net proceeds of the sales and use tax must be expended for the purposes stated, in the priority listed above. The completion of each project funded by the sales and use tax is governed by the Capital Project Sales Tax Act (S.C. Code Ann. §4-10-300, *et seq.*) and subject to acquisition of property and right-of-way, design and engineering considerations, funding of projects from other sources, bids in excess of project estimates, qualifications of bidders, cost overruns, financing costs, exhaustion of net sales and use tax revenues prior to the completion of each project in the order and priority stated above and other unforeseen circumstances and conditions, which, if any of these circumstances is encountered, the governmental entity receiving funds may move to the next priority project and continue through the priority list until completed, then may return to any project passed over.

INSTRUCTIONS TO VOTERS.

All qualified electors desiring to vote in favor of imposing the tax for the stated purposes shall vote "YES." All qualified electors opposed to levying the tax shall vote "NO."

YES _____

NO _____

[SIGNATURE PAGE FOLLOWS]
[REMAINDER OF PAGE INTENTIONALLY BLANK]

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

The Winters Law Firm, Conference Room

105 Main Street, Chester, South Carolina

January 14, 2020 – 6:30 p.m.

Page 1 of 1

Commission Members Present:

Chester County Representatives: Herbert Lutz, Jr., Kelvin Moyd, and Sylvia Jennings who arrived after the meeting began

City of Chester Representative: Dr. Jacques Days

City of Chester Representative Appointees: Larry Loflin and Brenda McDow

Also present:

Joan E. Winters, County Attorney

Michael E. Kozlarek, Bond Counsel sent his regrets he will not be in attendance.

Action on Agenda Items:

1. Welcome: Dr. Days welcomed everyone and declared the presence of a quorum of the Commission. Mr. Loflin made the motion to approve the minutes from the previous meeting and Ms. McDow seconded that motion. Minutes were unanimously approved.

Dr. Days recapped the details from previous meeting.

2. Update on current capital project sales tax: Mr. Tommy Darby, Chester County Treasurer was going to be in attendance to provide this update but had a previously scheduled appointment. The County Supervisor, Mr. Shane Stuart was in attendance and gave this report. Mr. Stuart indicated that there were 58 projects and he distributed an Excel spreadsheet showing the projects, their status and the amount of money remaining for the project. This prompted discussion with the Commission.

3. Discussion of Referendum Question/Division of Funds: Dr. Days discussed projects that were not completed and how the process of the division of funds would occur. Mr. Loflin asked what the Commission could do better to ensure completion of projects and this prompted discussion. There was also discussion regarding having a Project Manager to oversee the projects.

4. Consideration of Additional Meetings: The Commission discussed the possibility of meeting earlier than the 2nd Tuesday in February.

5. Adjournment: The motion was made by Ms. McDow to adjourn and was seconded by Mr. Moyd. The Chair declared the meeting adjourned.

Respectfully submitted,

Herbert Lutz, Jr.
Secretary

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

The Winters Law Firm, Conference Room

105 Main Street, Chester, South Carolina

February 11, 2020 – 6:00 p.m.

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Commission Members Present:

Chester County Representatives: Herbert Lutz, Jr. and Sylvia Jennings

City of Chester Representative: Dr. Jacques Days

City of Chester Representative Appointees: Larry Loflin and Brenda McDow

Kelvin Moyd (Chester County Representative) was unable to attend.

Also present:

Joan E. Winters, County Attorney

Michael E. Kozlarek, Bond Counsel

Jay Williams, Fire Chief, Lewis Fire District

Action on Agenda Items:

1. Welcome: Dr. Days welcomed everyone and declared the presence of a quorum of the Commission.
2. Discussion of Application Materials: Dr. Days opened the floor for discussion regarding the application materials and process for determining which groups would be permitted to present projects to the Commission and related matters. Mrs. Winters presented the draft application for the Commission's consideration. The Commission engaged in a lengthy discussion about the information requested by the application and various other items involved in the Commission's process, for example, the existing sales tax projects' status, and the potential need for additional information about the current projects' status (following County Supervisor Stuart's presentation at the prior meeting), how interested parties would receive the application and to whom would interested parties return the application, would notice be provided in any media publication, the potential order of presentations, what level of certainty regarding the scope and costs of a project would the commission require before approving an applicant to present a project and related items. During this discussion, the Commission permitted Chief Williams to comment on his concerns regarding the timing of the application being received versus the allocation of funds being available. The Commission assured Chief Williams that the allocation of funds was not on a first-come, first-served basis, and further that the success of the last capital project sales and use tax was based on that commission's ability to allocate funds for projects that touched all four corners of the County.

In addition, various members of the Commission offered suggestions regarding each of these items. After discussion concluded, through a series of motions, Mr. Loflin moved, and Mr. Lutz seconded, that the Commission would amend the proposed application to include the County seal, a request for a narrative description of how the applicant reached its conclusion regarding the scope and cost of the proposed project, reminding applicants the use of funds may be subject to audit, and that the applications would be due on or before March 9, 2020, at noon, delivered to the County Treasurer. Each vote was unanimous in favor. Following these various amendments to the proposed application, Mr. Lutz moved, and Mr. Loflin seconded the acceptance of the final application, a copy of which is attached as Exhibit A. Further, Dr. Days requested Mrs. Winters and Mr. Kozlarek to contact the County Supervisor to request the County place a link to the application on the County's website and have copies of the application at the Supervisor's Office and that, if possible, a copy be sent to each of the municipalities in the County.

3. Consideration of Additional Meetings: Dr. Days opened the floor to a discussion regarding the need for additional Commission meetings, specifically related to the acceptance of project information and conclusion of the Commission's work of determining the referendum question and project list.

The Commission engaged in a lengthy discussion about the date, time, location, and order of presentations

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

The Winters Law Firm, Conference Room

105 Main Street, Chester, South Carolina

February 11, 2020 – 6:00 p.m.

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for Commission meetings. Various members of the Commission offered suggestions regarding each of these items. After discussion concluded, through a series of motions, Mr. Loflin moved, and Mr. Lutz seconded, that the Commission would follow the proposed schedule of meetings set forth below (subject to additional revisions as the Commission moved forward with its work):

6:00 p.m., in the County Council Conference Room at the Chester County Administration Building on the dates and with the general classes of groups presenting as follows:

March 10 – Chester County (this includes all non-municipal governmental entities, for example, airport commission, library commission, school district, water/sewer districts, fire districts, etc.)

March 12 – Chester County (this includes all non-municipal governmental entities, for example, airport commission, library commission, school district, water/sewer districts, fire districts, etc.)

March 19 – City of Chester / Fort Lawn

April 14 – Richburg and Great Falls

April 16 – Lowry's/other community applicants

April 21 – Other community applicants/**any carry-over applicants from a prior meeting

April 23 – Work on finalizing project list/referendum question

With the possibility of April 28 and April 30 as carry-over/back-up dates and for final adoption of the referendum question

Each vote was unanimous in favor. In addition, Mr. Lutz moved, and Mr. Loflin seconded that a notice should be sent to the newspaper to alert the public regarding the meeting information, a copy of which is attached as Exhibit B. The vote was unanimous in favor. Further, Dr. Days requested Mrs. Winters and Mr. Kozlarek to contact the County Supervisor to request the County have the notice published as soon as possible.

4. Discussion of Referendum Question/Division of Funds: Dr. Days requested Mr. Kozlarek provide any additional update on this item. Mr. Kozlarek suggested the Commission place this item on the agenda for each Commission meeting to ensure the Commission would be allowed to discuss the question and allocation of funds without any potential freedom of information act concerns. No additional discussion ensued. The Commission took no action regarding this item.

5. Adjournment: The motion was made by Mr. Loflin to adjourn and was seconded by Ms. McDow. The Chair declared the meeting adjourned.

Respectfully submitted,

Herbert Lutz, Jr.
Secretary

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

The Winters Law Firm, Conference Room

105 Main Street, Chester, South Carolina

February 11, 2020 – 6:00 p.m.

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Description of Project:

Explain how you expect the project to enhance Chester County

Total Project Budget \$ _____ Funds Requested \$ _____

Provide a brief narrative on the determination of your

budget: _____

List amounts and sources of all other

funding: _____

Signature _____ Date _____
Project Director

Signature _____ Date _____
Administrative Official/Title/Organization

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

The Winters Law Firm, Conference Room

105 Main Street, Chester, South Carolina

February 11, 2020 – 6:00 p.m.

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PROJECT FUNDING MAY BE SUBJECT TO AUDITING.

RETURN TO: CHESTER COUNTY FINANCE DEPARTMENT

POST OFFICE BOX 580

CHESTER, SC 29706

OR HAND DELIVER TO:

1476 J. A. COCHRAN BYPASS

FINANCE OFFICE

FOR FINANCE DEPARTMENT USE ONLY

Project Number: _____

Project to be recommended to County Council _____

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION
The Winters Law Firm, Conference Room
105 Main Street, Chester, South Carolina
February 11, 2020 – 6:00 p.m.
Page 6 of 6

EXHIBIT B
NEWSPAPER NOTICE OF CPST MEETINGS

CHESTER COUNTY
CAPITAL PROJECT SALES AND USE TAX COMMISSION

NOTICE OF MEETINGS AND APPLICATION PROCESS

The Chester County Capital Project Sales and Use Tax Commission is taking applications as part of the Commission's determining which projects and the size of those projects to place on the November 3, 2020, one-cent sales tax referendum. The application deadline is March 9, 2020, at noon.

Each applicant must complete an application for each project. Applications are available by accessing the Chester County website or by visiting the Chester County Supervisor's office during normal business hours. Each application must be supported by sufficient materials for the Commission to determine the nature, scope, and cost of the requested project to a reasonably degree of certainty. **NOT ALL APPLICATIONS WILL BE ACCEPTED FOR PRESENTATION.**

For those applicants accepted for presentation, the Commission will hold its at 6:00 p.m., in the County Council Conference Room at the Chester County Administration Building on the following dates:

March 10
March 12
March 19
April 14
April 16
April 21
April 23

If an applicant is selected to present one or more of that applicant's projects to the Commission, then the Commission will alert the contact person for the applicant (as determined from application) regarding the specific date and time for the applicant to appear to present. **NOT ALL PROJECTS PRESENTED WILL BE ACCEPTED FOR INCLUSION IN THE REFERENDUM.**

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

Chester County Government Complex

1476 JA Cochran Bypass, Chester, South Carolina

March 10, 2020 – 6:00 p.m.

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Commission Members Present:

Chester County Representatives: Herbert Lutz, Jr., Kelvin Moyd, and Sylvia Jennings

City of Chester Representative: Dr. Jacques Days

City of Chester Representative Appointees: Larry Loflin

Ms. Brenda McDow was absent due to illness.

Also present:

Joanie Winters, County Attorney

Michael E. Kozlarek, Bond Counsel sent his regrets: he will not be in attendance.

Action on Agenda Items:

1. Invocation: Chairman Days offered up thanks.
2. Welcome: Chairman Days welcomed everyone and declared the presence of a quorum of the Commission.

3. Approval of Minutes:

January 14, 2020 – Ms. Jennings made the motion to approve the minutes from January 14, 2020. Mr. Loflin seconded that motion. Minutes were unanimously approved.

February 11, 2020 – Ms. Jennings made the motion to approve the minutes from February 11, 2020. Mr. Moyd seconded that motion. Minutes were unanimously approved.

4. Presentations from Invited Presenters:

The Commission reviewed projects submitted by Chester County for presentation at the next meeting as follows:

Project #02 Mobile Command Unit – Chairman Days read the project description. Mr. Shane Stuart explained that the EMA does have one, but it is aging thus the need.

Project #03 Security Fence – Chairman Days read the project description. Mr. Stuart stated that this fence was necessary for security and to protect the equipment and vehicles at the EMA facility.

Project #04 Paving Parking Lot – Chairman Days read the project description. Mr. Stuart told the Commission that the building occupied by EMA was purchased within the last year and renovations to the facility did not include paving the parking lot.

Mr. Lutz made the motion to hear Projects #2 through #4 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

Project #05 Bulldozer – Chairman Days read the project description. Mr. Stuart explained that the bulldozer was for the C&D Landfill and was needed for the cover required over the landfill at the end of every day. There was an aging bulldozer being used right now. The bulldozer is the backup for the compactor when it goes down, which is often. This bulldozer can also be utilized for other County

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

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construction needs.

Project #6 Reclamation of Landfill Road – Chairman Days described the project as a paving project for Landfill Road which Mr. Stuart indicated is subject to significant truck traffic. This project was also submitted under #117.

Mr. Loflin made the motion to hear Projects #5 & #6 on March 12th. Mr. Lutz seconded the motion. This motion passed with a unanimous vote.

Chairman Days reminded the Commission that the Commission was simply reviewing applications and not making final determinations on which projects would go onto the referendum ballot.

Project #7 Lando Recycling Center Site Redesign – Chairman Days read the project description. This project was also submitted under #108. Mr. Stuart explained that Lando was one of the busiest centers and the design would be two-tiered, thus making it more user friendly. This redesign will also be necessary for the impending housing development in that area. Chairman Days reminded the Commission that part of their role was to make the County benefit from projects that would bring in new business and housing which equals more jobs. Although the goal was to benefit the County as a whole, sometimes that requires special attention for one particular area. There are two other recycling center requests, but their costs are lower than the Lando redesign. The question was then raised why. Mr. Stuart explained there is more repair and redesign necessary at the Lando location. Mr. Stuart also provided copies of the designs.

Project #8 Beltline Recycling Center Site Redesign – Chairman Days read the project description. This project was also submitted under #109. This was discussed in conjunction with Project #7.

Project #9 Dawson Drive Recycling Center Site Redesign - Chairman Days read the project description. This project was also submitted under #110. This was discussed in conjunction with Project #7.

Mr. Lutz made the motion to hear Projects #7 through #9 (#108-#110) on March 12th. Mr. Moyd seconded the motion. This motion passed with a unanimous vote.

Project #16 Body Transport Stretcher – Chairman Days read the project description. The Commission was provided of a photograph of the stretcher by Attorney Winters.

Ms. Jennings made the motion to hear Project #16 on March 12th. Mr. Lutz seconded the motion. This motion passed with a unanimous vote.

Project #17 Chester County Library Roof – Chairman Days read the project description.

Mr. Loflin made the motion to hear Project #17 on March 12th. Ms. Jennings seconded the motion. This motion passed with a unanimous vote.

Project #18 Great Falls Library Roof - Chairman Days read the project description.

Mr. Loflin made the motion to hear Project #18 on March 12th. Ms. Jennings seconded the motion. This motion passed with a unanimous vote with the understanding that it would be combined with Project #17.

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

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Project #22 Training Center Driveway Upgrade – Chairman Days read the project description. The question was asked by Mr. Lutz when the McCandless Road facility was built. Mr. Stuart responded that he believed that it was in the 1990's.

Mr. Lutz made the motion to hear Project #22 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

Project #24 through #34 – Sheriff Max Dorsey introduced himself and his command staff for whom he credited with writing the narratives for the project applications. Sheriff Dorsey introduced Doug McMurray (911), Wayne Alley (Detention Center), David Peeples (SRO, Court House Security, Training and Emergency Readiness), Trey Hunter, Joe Tate (Chief Deputy), and Al Crawford (Enforcement, Patrol, Investigation to include Narcotics). For sake of discussion, Sheriff Dorsey asked the Commission to set aside Project I (#32) and E & F (#28 and #29). The rest of the projects are essential needs.

Sheriff discussed Project A (#24) Auto Locking System for the Detention Center. Without this, the Sheriff must increase personnel so there is supervision in every pod of the Detention Center. The Sheriff explained it was difficult to hire law enforcement officers. Sheriff Dorsey has vacancies he cannot fill and this system will substitute the need to hire additional staff.

Sheriff discussed Project B (#25) Servers and Switches. We are in a technology age and these are essential. There are approximately 14-15 servers that hold 911 information, case management reports, NCIC data. When the servers fail, the Sheriff's Office has difficulty functioning. This could mean data is incorrect or out of date, which makes it dangerous for law enforcement officers interacting with someone where LEOs cannot get appropriate data on the individual with whom LEOs are interacting. A failure would also mean being out of compliance of state and FBI requirements. Most servers have a seven-year lifespan but most in the Sheriff's Office are up to twelve years old.

Ms. Jennings asked if there was money in the Sheriff's budget for these things. Sheriff said no. Ms. Jennings said that the Commission only has so much money to go around.

Sheriff Dorsey indicated that he understood that, but the Commission needed to understand that this project covers every part of the County – every fire department and every police department. These projects are unique, impact everyone who lives in the County, every business, and every visitor. A safe community is important.

Mr. Loflin asked if that affects all other police departments like Great Falls. Sheriff Dorsey explained that it would impact all of them because the Sheriff's Office is statutorily required to provide these services to municipalities but when the server's fail, everyone is affected.

Sheriff Dorsey then discussed Project D (#27) and that there were not budgeted funds. Sheriff Dorsey explained that there was rolling stock funding and that County Council did approve purchasing ten new vehicles but that still was not enough. The Sheriff's Office is now hiring people. This has not been an issue in the past because positions were not being filled. The Sheriff can increase patrol shifts with more vehicles. That is twice than what has been done in the past. Vehicles are essential to patrol.

Mr. Lutz asked what for the number of vehicles in the fleet. Captain Peeples verified that there were 56 working vehicles with 60 deputies. Ten of those vehicles have between 210,000 and 250,000 miles on them. And there are still vacant slots so the need will increase. The goal is to get the older vehicles out of service.

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

Chester County Government Complex

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March 10, 2020 – 6:00 p.m.

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Sheriff then discussed Project H (#31) Body and Dash cams. These are essential and have an expiration date. There is a legal requirement to have these.

Sheriff Dorsey discussed Project J (#33) Deputy Protection Equipment Upgrade. The Sheriff described a recent standoff with an individual with a rifle and after a short time it was obvious that the Sheriff's Office was overpowered and without appropriate protection. The Sheriff also believes that this protection is necessary for the SRO's. Sheriff Dorsey indicated that the Sheriff's Office has an armored car and has the responsibility to maintain this vehicle. During this standoff, LEOs attempted to start the vehicle and found the battery was dead. Cost was prohibitive for a new battery. This was the exact situation where this vehicle would be necessary. The Sheriff emphasized that these pieces of equipment are not toys but rather keep deputies safe. This project would buy approximately 25-30 bullet proof vests and helmets.

Sheriff Dorsey discussed Project C (#26) Courthouse Security. This would allow restricted entry and emergency response entry to the Court House with a key card system.

Sheriff Dorsey discussed Project K (#34) HVAC upgrade for the Detention Center. Major Wayne Alley stated that there is currently a chiller system for the entire Detention Center complex. There are ten coils that run water to cool or create heat. All ten coils need replacing which could be up to \$100,000. Boiler system is fine right now and can be maintained through the budget process. We have had the chiller go down in 2014 in the summer for one week and we were forced to put the inmates in Fairfield County Detention Center which was costly to the County. The system proposed is a zone system so when one zone is down, we can move inmates to a zone that is operational. Each cell block area, Magistrate's Office, would each have their own zone. Also, the system has a redundant backup.

Commissioner Loflin asked if the Sheriff's Office knew how much would be saved in energy. Major Alley responded that there was no comparison available. Ms. Jennings asked who would do the work, and Major Alley explained that the County would have to follow procurement policies.

Sheriff Dorsey discussed Project G ((#30) Storage Enclosure and Fire Evacuation Gate Expansion. This was a project that was included on the former CPST but was underfunded. Major Alley explained that the Sheriff's Office recently conducted a mock drill to access the back of the Detention Center, but the Fire Department could not logistically get to the rear of the building. This project would include an expansion of the gates to access the rear of the Detention Center.

Sheriff Dorsey discussed Project I (#32) which is the countywide radio project. This is a project that has been led by the 911 Director. Doug McMurray explained that this project will impact all public safety agencies by replacing the existing radio systems in the County. Currently there are four different public safety systems, and none are inter-operable. This project would put compatible radios into every public safety employees' hands. This quote is only for install and equipment. There are service fees and maintenance fees that can be managed through the operational budget. The current "system" is "atrocious." This new system would tie the County into the state system and put everyone on the same system. The County recently authorized a radio study and it said the County needed to make this change. There are no updates for the current system. There are no ID's, no "man-down" services on the current system.

Chairman Days asked if the new system would work together with the state system and the Sheriff confirmed and added that it would work with other States. Ms. Jennings asked if the current system is obsolete and was told "yes." Mr. Loflin asked about the service charges that were not included in this

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request and Mr. McMurray stated that it would be \$21.00/month per radio or approximately \$350,000 for 765 radios. These could be turned on tomorrow once approved and funded. Mr. McMurray did indicate that the County would need to investigate more towers.

Chief John Agee of Richburg Fire District approached the podium and showed the radio he had which is under the program proposed by the Sheriff. He indicated that he could communicate with Lancaster County, York County but not Chester County. He explained the current system is a “disaster.” He stated that he relies upon the Sheriff’s Office as his resource but often cannot because there is no access by radio. The Chief stated that Richburg Fire District supports the Sheriff’s Office proposal. Mr. McMurray noted that this would assist in the ISO rating, and that he does have additional letters of support from local agencies. Mr. Loflin asked if there was any way to repurpose the current equipment, and Mr. McMurray indicated that it was unlikely.

Chief Jay Williams of the Lewis Fire District approached the podium and indicated their support for this proposal. He stated that he is often alone on a call and the only opportunity for communication is a cell phone and a radio. If you are on Rt. 72, there is typically zero communication on a cell phone, but handheld radios are available. However, not on the current system.

Ms. Jennings stated that the Commission promised that they would be fair to all. We would love to give you all your projects, but we cannot. If you had to identify 4 or 5 projects, what would they be?

Sheriff Dorsey stated that he would ask for A, B, H, D, and J. But not to ignore Project I. The other projects are just as important, but these are the highest priorities.

Mr. Loflin stated that it seemed that the Sheriff’s Office was taking on the lion’s share of the County’s problems. He would ask the other entities to support and to prioritize this project on their list. The Sheriff’s public safety affects us all.

#35 Runway and Taxi Lane Rehabilitation & #36 10 Unit Aircraft Hanger – Chairman Days read the project descriptions for both projects that affect the Airport.

Mr. Lutz made the motion to hear Project #35 and Project #36 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#52 Baseball Field #5 at Rodman Sports Complex – Chairman Days read the project description. Ms. Roxanne James came to the podium to explain that Mr. Loflin (unrelated to the Commission member), the Project Manager was not available but that she was available for questions. The Commission was reminded by the County Attorney that this was a County property and was under the County’s jurisdiction and not Mr. Loflin. Projects affiliated with this one include **#68 Rodman Sports Complex Soccer Improvements** and **#114 Rodman Sports Complex**.

Mr. Lutz made the motion to hear Project #52, Project #68 and Project #114 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#65 SC Highway 9 Pedestrian Lighting and Sidewalks – Chairman Days read the project description. Attorney Winters made the distinction for the Commission that this project did not come from Chester County Economic Development but was a collaborative effort between Economic Development and the Chester County Gateway Steering Committee, an advisory committee to the County Council. Projects

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affiliated with this one include **#66 SC Highway 9 Roadway Lighting** and **#67 I-77 Interchange High Mast Lighting at Exist 65**.

Mr. Lutz made the motion to hear Project #65, Project #66 and Project #67 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#96 EMS Update – Chairman Days read the project description.

Mr. Lutz made the motion to hear Project #96 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#97 Chester County Library Parking Lot Improvements – Chairman Days read the project description.

#100 Great Falls Library Repairs – Chairman Days read the project description.

#118 Chester County Library Roof Improvements – Chairman Days read the project description. The Commission discussed combining these projects for presentation with Project #17 and #18 since they all concern the County library system, and because #118 and #17 appear to be the same project.

Mr. Lutz made the motion to hear Project #97, Project #100 and Project #118 (#17) on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#98 Health Department Building Improvements – Chairman Days read the project description.

Mr. Lutz made the motion to hear Project #98 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#102 Chester County Market Building Roof Replacement – Chairman Days read the project description. Mr. Lutz questioned the cost of the repair, and Mr. Hall explained that the project was more than just replacing the roof and included removing the decking, adding gutters and roof replacement.

Ms. Jennings made the motion to hear Project 102 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#103 Chester County Recreation Facility Roof Replacement – Chairman Days read the project description. Mr. Lutz asked if Chester County owned the building. Mr. Stuart explained that no, the County did not own the building, but was under a long-term lease that included maintenance of the building.

Mr. Lutz made the motion to hear Project #103 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#104 EMA Building Improvements – Chairman Days read the project description.

Mr. Lutz made the motion to hear Project #104 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#105 Chester County Museum Improvements – Chairman Days read the project description. Ms. Jennings asked if an elevator was required. The County Attorney explained it was not required but it would

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be helpful.

Mr. Lutz made the motion to hear Project #105 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#106 Chester County Courthouse Building Improvements – Chairman Days read the project description. The Commission asked for clarification on “security hardening,” and Mr. Stuart explained that there was insufficient security at the courthouse.

Mr. Lutz made the motion to hear Project #106 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#111 Chester County Courthouse Parking Improvements – Chairman Days read the project description. Ms. Jennings stated that the County courthouse is the most beautiful building in the County but when she goes to Lancaster and sees what they have done there, it makes her sad. Mr. Stuart added that it is always difficult to park at the courthouse because there is so little parking available.

Mr. Lutz made the motion to hear Project #111 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#107 Voter Registration Building Improvements – Chairman Days read the project description and asked if there have been security problems at the building. Mr. Stuart explained that the Department of Homeland Security came and assessed the security and associated risks, recommending changes in security. EMA also recommends using this building as a shelter during a disaster, and it needed to be safer.

Mr. Lutz made the motion to hear Project #107 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

Chairman Days reminded the Commission that Projects **#108, #109, and #110** were previously identified, discussed and voted upon as Projects **#007, #008, and #009** respectively.

#112 Chester County Administration Complex Interior Improvements – Chairman Days read the project description and asked what a two-hour rating is. Mr. Lutz explained that it is a fire rating.

Mr. Lutz made the motion to hear Project #112 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#113 Chester County Administration Complex Exterior Improvements – Chairman Days read the project description and noted that #112 is interior and #113 is exterior.

Mr. Lutz made the motion to hear Project #113 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#115 New Animal Shelter – Chairman Days read the project description. Mr. Stuart explained to the Commission the need for a new shelter. The Commission asked if this was phase one, then how many phases were there. Mr. Stuart explained that it was a large project, but this was the request for now.

Ms. Jennings made the motion to table this project until the Commission could see how the numbers

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worked out. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

#117 Landfill Road Rehabilitation – Chairman Days read the project description. He also stated that this was submitted under **#006** and had been discussed and voted on. Mr. Lutz asked Robert Hall why the difference in costs. Mr. Stuart indicated that he would get clarification and have Ms. Bickett available on March 12th to answer questions.

Mr. Lutz made the motion to hear Project #117 on March 12th. Mr. Loflin seconded the motion. This motion passed with a unanimous vote.

5. Discussion of Referendum Question/Division of Funds: Chairman Days stated that the Commission would not have any discussion this evening under this agenda item. Chairman Days reiterated the Commission’s meeting schedule going forward.

6. Adjournment: The motion was made by Mr. Lutz to adjourn and was seconded by Mr. Loflin. The Chair declared the meeting adjourned.

Respectfully submitted,

Herbert Lutz, Jr.
Secretary

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Commission Members Present:

Chester County Representatives: Herbert Lutz, Jr., Kelvin Moyd, and Sylvia Jennings

City of Chester Representative: Dr. Jacques Days

City of Chester Representative Appointees: Larry Loflin

Ms. Brenda McDow was absent due to illness

Also present:

Joanie Winters, County Attorney

Michael E. Kozlarek, Bond Counsel

Presenters of potential projects were also in attendance.

Action on Agenda Items:

1. Invocation: Chairman Days offered up thanks.
2. Welcome: Chairman Days welcomed everyone and declared the presence of a quorum of the Commission.
3. Approval of Minutes:

Chairman Days reviewed the minutes of March 10, 2020 with the Commission. Mr. Loflin made the motion to approve the minutes from March 10, 2020, and Ms. Jennings seconded that motion. Minutes were unanimously approved.

4. Presentations from Invited Presenters:

Chairman Days explained that the Commission did not review projects from the Fire Districts on Tuesday, March 10th but would be doing so tonight. He stated that each group would have five minutes for presentation but that the presentations might take longer because of questions from the Commission. Chairman Days also explained that some presenters may be grouped together where they are affiliated.

Chairman Days spoke to the Pandemic, explaining that he is a part of a system of alertees and is the Director for all AME Churches with regard to emergency response. He apologized for not shaking hands with anyone, stating that it was for safety reasons only.

The Commission reviewed projects submitted by Chester County for presentation at the next meeting as follows:

Project #02 Mobile Command Unit – Chairman Days described the project, which was held over from a short presentation given on Tuesday, March 10th. Mr. Eddie Murphy, the Emergency Management Director and the Deputy Emergency Management Director, Mr. Ed Darby, discussed the project. Mr. Murphy explained that this is a multi-agency piece of equipment – Fire, EMS, EMA, Law Enforcement. They have a 2005 vehicle they used for this purpose and it is a small box van that was put together by EMA for such use. They've had a lot of trouble with the van and it has outlived its usefulness. Ed Darby stated that he had gotten prices on what they think will suffice and it is approximately \$300,000. Ms. Jennings asked if the County would get as much service from this new vehicle as they had from the van. Mr. Murphy stated, yes,

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they would since that was just a box truck and the vehicle, they would purchase was specific to the need. Mr. Loflin asked about updates on the computer equipment and is this being coordinated with the radio proposal. Mr. Murphy stated that EMA would like to go with the new radio system and the 800MHZ radios would be more compatible with the new vehicle. Mr. Loflin also asked if a used vehicle had been considered. Mr. Darby explained that they had looked at both new and used but felt that looking ahead, a new vehicle would likely get them through fifteen years of service.

Project #03 Security Fence – Chairman Days read the description of the project. Mr. Murphy and Mr. Darby presented this project. Mr. Murphy explained that they had moved into a new building next to the Chester Post Office and had \$150,000 to rehabilitate the building. They used every bit of that money for the renovation. They have a variety of equipment and vehicles that are stored outside and are not secure. They are requesting a fence with a lattice, remote control gates for the entrance. They are looking for a modest fence but one that would still secure this property. Chairman Days asked that since the cost of the fence is \$21,000, what is the value of the equipment it would secure? Mr. Murphy estimated that to be \$400,000.

Project #04 Paving Parking Lot – Chairman Days described the project. Mr. Murphy and Mr. Darby presented this project as well, explaining that this would be funding to pave the visitors parking lot of the building. Chairman Days asked what would this project cost if we did it ten years from now and would it even last that long? Mr. Murphy asked the engineer what percentage he used to account for inflation and was told 3%. Mr. Loflin asked about the size of the lot and Mr. Murphy indicated that it was approximately one acre.

Project #104 EMA Roof – Chairman Days described the project. Mr. Darby explained that the new Emergency Management Center was a big investment, and there is a great deal of electronics (approximately \$350,000) housed there. Despite the renovations, this is an old building and there have been leaks. One in particular sent water into the old asbestos, turning into black tar and staining the floor permanently. They are asking for the roof to prevent more incidents like this. Ms. Jennings asked how much the County paid, and Mr. Stuart indicated that it cost \$150,000.00 for the building. Mr. Murphy stated that this is a good, solid brick building but the roof has only been patched and not replaced. Mr. Loflin indicated that the bid is for \$240,000 for the roof, the security fence for the generator and HVAC fence. He asked who bid on this. Mr. Hines responded that no one has bid on this project yet; these are simply estimates.

Project #05 Bulldozer – Chairman Days read the project description. Ms. Sharon Bickett explained that her department has a trash compactor and they need a backup when it is down, which is frequently. They have rented a bulldozer in the past while the compactor was being repaired and the bulldozer worked well. Previously had an old one which was more trouble than it was worth, and it was traded in for a skid-steer. Chairman Days inquired as to the cost of the rental bulldozer. Ms. Bickett responded that they used it for seven days and the cost was \$8,000.00. Ms. Jennings asked if this a high capacity piece of equipment or general duty class. Ms. Bickett read the specifications of the equipment to the Commission, indicating that there would be 4000 hours for the warranty and a twelve-month warranty, whichever came first.

Project #6 (also under #117) Reclamation of Landfill Road – Chairman Days described the project. The question was posed as to why #117 had a quote of \$867,062 and #6 showed a quote of less than \$542,000. Mr. Hines explained that former Public Works Director, Ellis Faulkner, had looked at this project sometime ago and priced out a 2” asphalt base. The existing road is now tar and gravel, and to survive the truck traffic it would withstand, this project would require a 4-5” asphalt base. Ms. Jennings asked how long this road would last and Mr. Hines stated it would be between eight (8) to ten (10) years. Ms. Jennings then asked if

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gravel would make more sense. Mr. L.B. Cannon stated that two (2) courses of blacktop would be needed to handle the truck traffic. Mr. Loflin inquired if there were other sources for funding, and Mr. Stuart indicated that there could be some under the CCTC funds. Mr. Lutz asked what the anticipated life expectancy is at the landfill. Ms. Bickett stated that the C&D landfill would have three (3) to five (5) years but there was land adjacent to it where it could be expanded and that was being researched.

Project #7 (also #108) Lando Recycling Center Site Redesign – Chairman Days read the description of the project. Ms. Bickett explained that this project was necessary because of the new housing being built (2-300 homes). A site prep area would be included for extra trash and garbage which will make the Center more efficient and easier to use. Mr. Loflin asked what the value of the new homes would be, and Mr. Stuart responded that they will be between \$150,000 to \$200,000. Mr. Loflin stated that he thought someone will want the trash business. Ms. Bickett explained that this was #1 for her to prepare for the growth. Mr. Lutz pointed out the discrepancy between the cost of Project #7 and the cost of Project #108, and Ms. Bickett indicated that the cost affiliated with #108 was the correct figure. Ms. Jennings asked the project could be broken down into phases and Mr. Hines stated that it could but there would be no improvement seen in the effectiveness of the updated design until Phase Two of the project. Ms. Jennings stated that it appeared that we have a request from each of the recycling centers, but Ms. Bickett responded that it wasn't all of them. Just the three on the list. Chairman Days inquired if that meant that Lando was the priority and Ms. Bickett responded that it was. Mr. Stuart pointed out that the impact fees which will be implemented will also help. Ms. Jennings asked if Lando was the one needing the most work, and Mr. Lutz stated that Mr. Stuart had told them that Beltline Road was the busiest, with more than double the traffic. Ms. Bickett responded that this was true but there were already two (2) compactors there.

Project #8 (also #109) Beltline Recycling Center Site Redesign – Chairman Days read the description of the project. Ms. Bickett explained that this was the same improvement work as Lando but not as much renovation. Mr. Lutz inquired on the different costs on Project #8 and Project #109, and Ms. Bickett verified that #109 was the correct figure. Mr. Loflin inquired if the C Funds were that inadequate that there were this many paving projects looking for Capital Project Sales Tax money. Mr. Stuart explained that there was \$1,200,000 now which used to be 25%. Now there is 28% that must be spent. This will rise to 33% next year, and the CCTC will have to spend this on State rights-of-way.

Project #9 (also #110) Dawson Drive Recycling Center Site Redesign - Chairman Days read the description of the project. Ms. Bickett described this site as “busy” with traffic of approximately 250-275 vehicles. This design makes trash disposal easier by allowing the citizen to drop the trash as opposed to lifting it up.

Project #16 Body Transport Stretcher – Chairman Days read the description of the project. Coroner Terry Tinker explained that the need to often lift bodies that are heavier than others creates a problem. Bodies often must be moved several times. Coroner Tinker is asking for this Stretcher to keep Workers' Compensation claims to a minimum. Currently they have a funeral home stretcher with hard rubber tires. This is the same stretcher that is used by EMS. Putting a 200 lb. body on stretcher that is 18” wide could result in the body falling. Chairman Days asked if there wasn't money in the Coroner's budget for this and the Coroner explained that he doesn't get a lot of money in his budget. Mr. Loflin questioned the specifications of the stretcher versus the cost. Mr. Tinker explained that one stretcher had a hydraulic lift and the other did not. Mr. Lutz asked what the life span of the stretcher and Mr. Tinker responded that it would last as long as he is the Coroner. Mr. Britt Lineberger added that the stretcher could fall under their maintenance contract and it would continue to be serviced as long as it is in use.

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Project #17 (also #118) Chester County Library Roof and Great Falls Library Roof – Chairman Days read the description of the project. The Project was presented by Ms. Laurel Sharpe who explained that the current roof is forty (40) years old with many leaks. They have made several efforts to patch up the leaks as best as possible but to no avail. No one realized just how bad the roof is and the concern is that it could cave in. Ms. Jennings asked when the last time the roof was replaced, and Mr. Robert Hall indicated that it was in 1986. Mr. Loflin asked if there were other sources of funding for the roof and Ms. Sharpe responded that there were no other sources. She further explained that there is a millage fund that helps keep the Library open, but that building maintenance is the responsibility of the County. Ms. Jennings asked who owns the Library and was told that the County does. Chairman Days asked how the determination was made with regard to the problem with the roof. Robert Hall explained that he has been patching it for years and has always asked for additional money from the County to fully fix the problem. He has been told, “no” and believed this was a good opportunity to get it done correctly. Chairman Days asked what the life expectancy would be with a new roof, and Mr. Hall stated that it would be twenty-five (25) years. Chairman Days reiterated that the money invested would then be spent over twenty-five (25) years. Mr. Loflin asked what the Library tax was for if not to repair the building. Ms. Sharpe stated that money went to operational expenses.

Project #18 Great Falls Library Roof - Chairman Days read the description of the project. Mr. Hall led the discussion by stating that this was a shingled roof so it would need reconstruction because the original construction was not correct. He referred the Commission to also review **Project #100** for repairs on the outside. The ramp leading to the building does not meet the requirements of the Americans with Disabilities Act. The brick wall is in decay, and the parking lot needed restriping. Mr. Moyd asked if the same person would be performing all the work, and Mr. Hall explained that each piece of the project would have to be bid out in accordance with the County’s Procurement Policy. Mr. Loflin asked for a comparison of the size of the Chester Library to the Great Falls Library. Ms. Sharpe stated that it was four (4) times larger. Mr. Lutz asked Ms. Sharpe if she also knew how many patrons were served at each Library. Ms. Sharpe said that there were on a daily average, two hundred (200) patrons were served by Chester and sixty (60) at Great Falls depending on the day.

It was agreed by consensus that Project #100 was discussed at this time and so would require no further discussion.

Project #22 Training Center Driveway Upgrade – Chairman Days described the project to the Commission. Mr. Barkley Ramsey presented this project stating that the asphalt is in terrible shape. Fire Departments are using the Training Center more frequently and they bring their trucks onto the driveway. Chairman Days asked if this was the road that was sinking, and Mr. Ramsey indicated that it was. Mr. Ramsey showed the Commission areas that were sinking. Mr. Lutz asked if Mr. Ramsey knew how many days each week the Center was being used, and Mr. Ramsey replied that it was used every day because of the City, and once each month for training.

Project #24 through #34 – Sheriff Max Dorsey discussed all of these Projects on March 10, 2020, and the Commission did not feel the need to review them again.

#35 Runway and Taxi Lane Rehabilitation & #36 10 Unit Aircraft Hanger – Chairman Days read the description of both projects that affected the Airport. Keith Roach presented the Projects to the Commission. He explained that the runway had been constructed in 1943. There have been no repairs or repavement since that time. The runway is still used because Chester Catawba Regional Airport is one of a few airports

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with two (2) runways. There is plenty of acreage for future development. Mr. Roach discussed the importance of the runway being completed since the Airport was in the process of getting a new overlay. Materials that were used previously lasted 77 years. The Airport is a source of revenue; 60% of the operational revenue comes from tenants. The estimates that are in front of the Commission are accurate. They have come from contractors who do this kind of work and the quotes were also confirmed by the aeronautical consultants used by the Airport. On the hangers, Mr. Roach explained that he receives calls every week from someone looking to lease a hanger. He has 5000 acres to utilize and so this would be his top priority. Ms. Jennings asked how many of the hangers were unusable. Mr. Roach stated there were ten (10) that had to be closed down. He is seeking funding through the CPST to repair them and reopen. Chairman Days asked about the revenue piece. Mr. Roach explained that there was no millage for the Airport. There was a budgeted amount of \$40,000 from the County and \$100,000 that comes from revenue. There are a lot of citizens who have planes. Corporate jets fly in frequently to check on their businesses. Mr. Loflin asked how much revenue there would be for the ten (10) hangers. With the Panthers moving into the State, Rock Hill Airport is out of hangers. If he could produce another ten (10), with the current rent of \$200 per month, he could increase the revenue to \$20,000 with new hangers. Surrounding airports are charging up to \$350.00 per month.

#52 Baseball Field #5 at Rodman Sports Complex – Chairman Days read the description of this project. Mr. Everett Stubbs explained that the facilities at the Complex were inadequate. There is funding available for projects that are not before this Commission. This Project was being withdrawn by the supporting group.

#68 Rodman Sports Complex Soccer Improvements – Chairman Days read the description of this project. Mr. Stubbs explained that this was submitted by the outgoing President of the Soccer League, but Mr. Stubbs was representing the group as a coach. The request is for money to perform grading, and it is likely that will be the entire project since there is limited money. Chairman Days asked if the costs have been assessed, and Mr. Stubbs responded that they just used the knowledge of the group. He explained that they are just an organization that utilizes County property for youth of the County. They don't have the resources to get professional estimates but have the general knowledge. Mr. Lutz asked how many fields there currently were and was told there are two (2) fields. Attorney Kozlerek inquired as to whether there were leases between the League and the County and was told no. Mr. Hall verified that. Ms. Roxanne James indicated that whenever they would call Mr. Hall or Mr. Stuart with needs for the Complex, they did the best they could. Mr. Loflin commended the group because they volunteer, work to save tax dollars and do this because they care about the County.

#114 Rodman Sports Complex. – Chairman Days described the project. Mr. Hall discussed this Project, stating that this had changed in specifications from the last submission. They were in the process of building a field, turning one around, building a concession stand, putting lighting on the fields, adding walkways to existing sidewalks and to add soccer field lighting. The cost is different from the former submission. Mr. Loflin asked how many concession stands were going to be built. Mr. Hall indicated that it was only one. They were going to build a new one between the diameter of the baseball fields, provide a meeting room and a press room. The existing concession stand is utilized for soccer until they have a new one built for them. Mr. Loflin asked if the money from the other CPST would be used on this Project. Mr. Hall said, "yes" to build fields. Mr. Loflin asked for clarification on the new cost for an old project, but Mr. Hall explained that the previous project did not ask for concession or lighting. The last CPST also paid for lighting on the fields not previously lit. Mr. Stuart stated that County Council had given the Project \$150,000 of Accommodations Tax money to help.

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#65 SC Highway 9 Pedestrian Lighting and Sidewalks – Chairman Days described the project.

#66 SC Highway 9 Roadway Lighting – Chairman Days described the project.

#67 I-77 Interchange High Mast Lighting at Exist 65. – Chairman Days described the project.

It was the consensus of the Commission to table Projects #65, #66, and #67 since there was not one in attendance to present the Projects.

#96 EMS Update – Chairman Days read the project description. Mr. Britt Lineberger presented this project, explaining that the mobile gateways to ambulances were at the end of their service life. If they break, he cannot get them fixed because they are so old. Also requesting laptop field computers which are more expensive than regular laptop computers because they have to be “ruggedized.”

#98 Health Department Building Improvements – Chairman Days read the project description. Mr. Hall stated that the floors in this building have been there since the building was a Winn-Dixie grocery store. The floor is sinking and the restrooms, of which there are six (6), are not compliant with the Americans with Disabilities Act.

#102 Chester County Market Building Roof Replacement – Chairman Days read the description of the project.

Robert Hall addressed the need to put shingles on the roof, restructure the roof and to place commercial gutters on the building. Clemson Extension uses this building frequently. Mr. Lutz asked why we were sticking with these figures since they appeared to be quite high. His church’s sanctuary is bigger and cost a great deal less. He stated that this looks like a lot of money for an 1800 square foot building. Mr. Hines explained that, based on other projects worked on around the State by the Dennis Corporation, they built in a 3% inflation rate. Chairman Days asked what would make this so much more than metal. Mr. Hines stated that the assumption is made that when the shingles are removed, there is damage underneath. Chairman Days asked what the estimated cost of that damage is. Mr. Hines stated that he just used a percentage. Mr. Jennings asked if this only cost one-half of that, the balance could go to another project. Mr. Hines agreed but added that if the job came in over that amount, it couldn’t be done.

#103 Chester County Recreation Facility Roof Replacement – Chairman Days read the description of the project. Mr. Hall could not recall when the County got to use this building, but it is under a 99-year lease for one (1) dollar per year. The roof is rubber membrane and pretty rough. Since the Parks and Recreation Director has his office out there, it needs to be fixed. Mr. Lutz asked how many people were in that office and Mr. Stuart replied that while it is just one person’s office, this building is also used by the American Legion, the Daughters of the American Revolution, and the main room is used for baseball registrations. The hope is to lease it in the future. The County has made improvements to the road and is now compliant with the Americans with Disabilities Act, and hope that it will be used more.

#105 Chester County Museum Improvements – Chairman Days read the description of the project. Mr. Hall told the Commission that the windows are leaking in this building, despite the fact that they are currently boarded up. There are many historical artifacts in there. The request is for new windows to be installed and some paint. Mr. Loflin asked for the cost breakdown and another Commissioner pointed out where that information was in his packet. Mr. Stuart explained that this group was not a department of the County; they pay their own way. They hold many events, including the Ghost Tours which are very popular. The County has not allocated millage for the Museum but sometimes does provide Accommodations Tax

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money. They do also get a Duke Energy grant each year. Chairman Days indicated (to all) that the Commission was asking questions to make decisions to parse out where the money would go, and certainly not to be antagonistic. The Commission needs to be sure the citizens and guests have something to be grateful for.

#106 Chester County Courthouse Building Improvements – Chairman Days described the project. Sue Carpenter explained that her priority for the improvements would be first, a new HVAC system; second, new windows; third, a new elevator; fourth, waterproof the building, and fifth, new gutters and repainting. Mr. Stuart stated that Judge Brian Gibbons is the Chair of Courthouse security commission and has the authority to issue an Order regarding security. Chairman Days asked if the security structure was personnel or hardware. Mr. Stuart replied that it was hardware. One could literally walk into the Courthouse with a rifle.

#112 Chester County Administration Complex Interior Improvements – Chairman Days described the project. Mr. Hall stated that there is no additional information on this Project.

#113 Chester County Administration Complex Exterior Improvements – Chairman Days described the project. Mr. Hall stated that there is no additional information on this Project. Mr. Loflin inquired as to the estimate on staff salary that seemed to appear on each project. What did it represent? Mr. Stuart explained that it was to cover the cost of Procurement, Mr. Hall, and other staff cost of County employees working on projects.

#116 North Chester Fire Substation – Chairman Days described the project. Mr. Ed Darby explained that there was a need for a fire station in the northern section of the fire districts. He couldn't speak to the costs but instead deferred to the engineers who compiled the estimates. Mr. Lutz asked what the difference between the fire districts is. Mr. Hines explained that the pricing was done per square footage, took the 2017 bids and future forwarded the numbers. Mr. Lutz further asked if the last dollar figure would go to this since it was the first on their list. Attorney Kozlarek explained the process with leftover money from the previous CPST. Chairman Days requested the tax income and expenditure figures from the CPST per quarter. Mr. Stuart indicated that this would be requested from Mr. Tommy Darby for the next meeting.

#1 Lewis Fire Department, South Fork Sub-station – Chairman Days described the project. Chief Jay Williams presented the project, explaining that the area was out of the five (5) mile district for ISO rating, which makes the insurance high for homeowners. This project will require a septic tank but not sure if it will need community well. The design for a 200 AMP generator will be fueled by natural gas.

#19 Fort Lawn Fire Department Open Water Rescue – Chairman Days described the project. Barkely Ramsey explained that this request is for a boat. Mr. Lutz made the motion to put this project on the agenda for April 21, and Mr. Moyd seconded the motion. The vote was unanimous.

#51 West Chester Fire Department Breathing Air Compressor System – There was not one present to discuss this project and so it was tabled. Mr. Lutz made the motion to table and Mr. Loflin seconded. The motion passed with a unanimous vote.

#63 Richburg Fire Department Substation Improvements – Deputy Chief T Melton explained that a Needs Assessment Priority study had been conducted. The major priority – the generator. There are glass doors that are very heavy and when power is lost, they become difficult to open unless opened manually. When the Fire Department has to get trucks out, the doors need to open. A generator will power the station.

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

Chester County Government Complex

1476 JA Cochran Bypass, Chester, South Carolina

March 12, 2020 – 6:00 p.m.

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Cannot even use the restroom when the power goes out. There is a great deal of equipment in there. Also, the station has an overhang they would like to enclose and put a door on the end. The parking lot has issues with the collection of water and will degrade the concrete. There is no drain there to keep the water moving and that is part of the project. Mr. Loflin asked if there were other sources for funding and there are none. Deputy Chief Melton explained that there were a tremendous amount of wrecks. If they are in the Richburg District, the members of the District spend a lot of time on the Interstate. If they are out there and there is a secondary accident, that becomes problematic. The District is also looking to add air bags. The current ones are 16-17 years old and are dry rotted. Mr. Loflin complimented the District on being a valuable asset to the County and said that they deserve every bit of the Commission's consideration. Deputy Chief Melton explained that the District has forty-four (44) members comprised of fourteen (14) women. Said that 50% of the CPST collected in the Richburg area.

5. Discussion of Referendum Question/Division of Funds: Chairman Days stated that the Commission would not have any discussion this evening under this agenda item. Chairman Days reiterated the Commission's meeting schedule going forward.

6. Adjournment: The motion was made by Ms. Jennings to adjourn and was seconded by Mr. Loflin. The Chair declared the meeting adjourned.

Respectfully submitted,

Herbert Lutz, Jr.
Secretary

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

Telephonic Meeting

Dial-In: +1 978.990.5000/Access Code: 655607

March 26, 2020 – 7:15 p.m.

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Commission Members Present:

Chester County Representatives: Herbert Lutz, Jr., Kelvin Moyd, and Sylvia Jennings

City of Chester Representative: Dr. Jacques Days

City of Chester Representative Appointees: Larry Loflin and Brenda McDow

Also present:

Michael E. Kozlarek, Bond Counsel.

Joanie Winters, County Attorney, sent her regrets: she is not in attendance.

Action on Agenda Items:

1. Welcome: Chairman Days welcomed everyone on the call, performed a roll call, and declared the presence of a quorum of the Commission.
2. Invocation: Chairman Days offered thanks through prayer.
3. Approval of Minutes: March 12, 2020 – Attorney Kozlarek indicated Attorney Winters would distribute the minutes in advance of the next meeting, so the Chair tabled the presentation of these minutes until the next meeting.
4. Adjustments Arising from COVID-19 Pandemic–Declaration of State of Emergency: The Commission discussed various modes of providing for telephonic and video conferencing meetings so that the Commission could continue its work. The Commission discussed whether state law would permit the extension of state-related deadlines regarding the Commission’s work. Attorney Kozlarek explained he did not expect, and had not heard, any proposed change in state law or regulation that would extend the Commission’s state-related deadlines.

Mr. Loflin moved to authorize the Chairman, in consultation with service providers, stakeholders, the County, and Attorney Winters and Attorney Kozlarek, to provide for non-physical methods of holding Commission meetings. Ms. Jennings seconded. The motion passed unanimously.

The Commission discussed the potential schedule for moving forward with the Commission’s work. Mr. Loflin moved the Commission adopt the following schedule. Mr. Lutz seconded. The motion passed unanimously.

Tuesday, April 14, 2020	Lowrys/Richburg/Fort Lawn/Great Falls
Project Numbers:	58, 59, 12-15, 53-57, 101, and 38-50 (25)
Thursday, April 16, 2020	Community projects plus County animal shelter
Project Numbers:	2, 19-21, 23, 37, 51, 60-62, 65-67, 99, and 115 (15)
Tuesday, April 21, 2020	City of Chester
Project Numbers:	69-95 (27)
Thursday, April 23, 2020	Finalize project list and referendum question
Commission may hold meetings on April 28 and April 30 or as otherwise necessary	

5. Adjournment: All business having been concluded, Mr Loflin moved the meeting adjourn. Mr. Lutz seconded. The motion passed unanimously.

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

Telephonic Meeting

Dial-In: +1 978.990.5000/Access Code: 655607

March 26, 2020 – 7:15 p.m.

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Respectfully submitted,

Herbert Lutz, Jr.
Secretary

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

Telephonic Meeting

VIDEO CONFERENCE MEETING

<https://us02web.zoom.us/j/603986330?pwd=NnNqbTNaOGJiNmVd1FhZVBMmRmkrQT09>

Meeting ID: 603 986 330

Password: 797493

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April 14, 2020 – 6:00 p.m.

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Commission Members Present:

Chester County Representatives: Herbert Lutz, Jr., Kelvin Moyd,¹ and Sylvia Jennings

City of Chester Representative: Dr. Jacques Days

City of Chester Representative Appointees: Larry Loflin and Brenda McDow

Also present:

Joanie Winters, County Attorney

Michael E. Kozlarek, Bond Counsel

Presenters of potential projects were also in attendance as was the Chester County Supervisor.

Action on Agenda Items:

1. Welcome/Declaration of Quorum: Chairman Days welcomed everyone on the call and declared the presence of a quorum of the Commission.

2. Invocation: Chairman Days offered thanks through prayer.

3. Approval of Minutes:

March 12, 2020 – Attorney Kozlarek presented the minutes for the Commission. Mr. Loflin moved the approval of the minutes. Mr. Moyd seconded. The motion passed unanimously.

March 26, 2020 – Mr. Loflin moved the approval of the minutes. Ms. McDow seconded. The motion passed unanimously.

4. Presentations:

Project #58: Lowry’s Park Playground – Marilyn Pressley presented this project to the Commission explaining that the new playground equipment was necessary to address some safety and ADA concerns along with parking and walkways. Ms. Pressley indicated this Park was a big part of the community, was well-utilized, including the center point of the Town’s Christmas parade.

Project #59: Richburg Park Playground Improvements – Mayor Ed Sharpe presented this project to the Commission explaining paving this parking lot received unanimous support after various community meetings. The lot is on Main Street, provides Town park access, is currently dirt, and is the focal point and center of the community. Throughout all times of the year, the Park (adjacent to the parking lot) is full of people, provides a location for the summer meals to youth, and is the access point for the last steam engine in operation in the southeastern United States. In addition to the actual concrete paving, the project includes sufficient drainage for the parking lot

¹Mr. Moyd had to leave the meeting after the presentation of Project No. 44.

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

Telephonic Meeting

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and relocating utilities.

Mr. Loflin asked why the proposed concrete parking pad was 10” thick. Mayor Sharpe explained the Town expected large trucks would end up using it as a turnaround area and anything thinner would be destroyed by the truck traffic.

Ms. Jennings asked for what the “inspection and testing” line item was. Mayor Sharpe explained it was for the concrete once installed to ensure the concrete meets spec.

Project #38: Wayfinding Plan and Implementation – Ms. Glinda Coleman presented this project to the Commissioner explaining this project would be allow people to be better able to find their way through the Town.

Project #39: Asphalt Paving Projects – Mr. Glenn Smith presented this project to the Commission explaining that this project involved four paving projects combined under one project.

Mr. Loflin, Mr. Lutz, and Ms. Jennings each inquired about whether the paving in the David Minors Park was redundant of some or all of Project No. 101 (the Sports Complex project) that was being presented Thursday, April 16. Mr. Smith indicated it was possible, but he could not confirm because he had not had any conversations with the County about what was covered by Project No. 101.

Project #40: Police Patrol Vehicles – Mr. Smith presented this project to the Commission explaining that this project would provide for two new police cars and all the related equipment.

Project #41: Trailer-Mounted Sewer Jetter – Mr. Smith presented this project to the Commission explaining that this project was necessary to help the Town clean out its drain lines. The current jetter no longer has parts available.

Project #42: Republic Golf Course Upgrades – Mr. Smith presented this project to the Commission explaining that this project would include updating irrigation to new/refurbished tee boxes. Chairman Days asked whether the course was open to the public. Mr. Smith replied that it was.

Project #43: Winn Dixie Building Refurbishment – Ms. Coleman presented this project to the Commission explaining that this building, owned by the Town, could be renovated and become available for a non-profit or new business and is necessary for economic development and nature-based tourism in the Town. The building is owned by the Town.

Dr. Days asked whether the Town was targeting a particular industry sector to move into the building. Ms. Coleman indicated the Town was wide open as to what type of company would be able to move in the building.

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

Telephonic Meeting

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Project #44: W.C. Childers Wastewater Plant Pump Upgrades – Ms. Smith presented this project to the Commission explaining that this project was necessary to maintain the wastewater plant by providing for new pumps to move the material up to the tanks. The current pumps no longer have parts available.

Ms. Jennings asked whether the existing pumps had already reached their useful life. Mr. Smith responded “Yes.”

Project #45: Commercial Lawn Mowers – Mr. Smith presented this project to the Commission explaining that one of the lawn mowers was 5 years old and the other was 8 years old. The Town uses these lawn mowers to maintain grass throughout a wide area, including along the highway.

Project #46: Downtown Historic Building Restoration – Ms. Coleman presented this project to the Commission explaining this project to restore four historic buildings was central to the Town’s redevelopment. Only one of these four buildings has a roof. The hope is if the Town restores these buildings, then it will encourage people to move businesses downtown and rehabilitate other nearby buildings. These are historic buildings in the Town’s historic district. The Town owns these buildings and hopes to lease or sell them after they are refurbished, for example, a coffee shop, restaurant, shops, boutiques.

Project #47: Redevelopment & Restoration of Company Store Building – Ms. Coleman presented this project to the Commission explaining this was the first commercial building in Great Falls (built in 1910). Ms. Coleman envisions this could be a visitors’ center and entrance to the state park that the Town has been promised will be built by the State’s Parks, Recreation, and Tourism Department. The Town owns the building and hopes the top floor could be used for meeting rooms, an event space, and classrooms, and the bottom floor for retail. Ms. Coleman believes that if the building is renovated, then the state park may be created sooner.

Chairman Days asked why Ms. Coleman thought this was the lynchpin for the Town. Ms. Coleman indicated it would invigorate other businesses to renovate their buildings and move downtown and provide a gateway for the nature tourism the Town is promoting.

Project #48: Digital Sign – Ms. Coleman presented this project to the Commissioner explaining this project would be used to advertise Town events, council meetings, and various other information.

Ms. Jennings asked if the location for the sign had been determined. Ms. Coleman indicated it would likely be located near an entrance to the Town, but no specific location had yet been determined.

Project #49: SC Highway 99 Industrial Park Lift Station – Mr. Smith presented this project to the Commission explaining this project was a result of various requests from the County Economic

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

Telephonic Meeting

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Development Department as a means of opening up this industrial park to potential development. The lift station has been inoperable for the last 20+/- years.

Project #50: Two ATVs – Mr. Smith presented the project to the Commission. These ATVs would be used by emergency personnel for access to rugged areas of the community. These would be particularly helpful with the addition of the two Duke Energy whitewater runs on the Catawba River.

5. Discussion of Referendum Question/Division of Funds: Chairman Days stated that the Commission would not have any discussion this evening under this agenda item.
6. Consideration of Application of Projects: Chairman Days stated that the Commission would not have any discussion this evening under this agenda item.
7. Consideration of Meeting Schedule: By unanimous consent, the Commission carried over Project Numbers 12-15, 53-57, and 101 until Tuesday, April 21.

Thursday, April 16, 2020 Community projects plus County animal shelter
Project Numbers: 2, 19-21, 23, 37, 51, 60-62, 65-67, 99, 101, and 115 (16)

Tuesday, April 21, 2020 Fort Lawn/City of Chester
Project Numbers: 12-15, 53-57, 69-95 (36)

Thursday, April 23, 2020 Finalize project list and referendum question

Commission may hold meetings on April 28 and April 30 or as otherwise necessary

8. Adjournment: All business having been concluded, Mr. Lutz moved the meeting adjourn. Ms. McDow seconded. The motion passed unanimously.

Respectfully submitted,

Herbert Lutz, Jr.
Secretary

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

VIDEO CONFERENCE MEETING

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April 16, 2020 – 6:00 p.m.

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Commission Members Present:

Chester County Representatives: Herbert Lutz, Jr. and Sylvia Jennings

City of Chester Representative: Dr. Jacques Days

City of Chester Representative Appointees: Larry Loflin and Brenda McDow

Mr. Moyd was absent due to a personal matter.

Also present:

Joanie Winters, County Attorney

Michael E. Kozlarek, Bond Counsel

Presenters of potential projects were also in attendance as was the Chester County Supervisor.

Action on Agenda Items:

1. Welcome/Declaration of Quorum: Chairman Days welcomed everyone on the call and declared the presence of a quorum of the Commission.

2. Invocation: Chairman Days offered thanks through prayer.

3. Approval of Minutes:

April 14, 2020 – Mr. Lutz moved the approval of the minutes. Mr. Loflin seconded. The motion passed unanimously.

4. Presentations:

Project #2: Chester County EMA Mobile Command Vehicle – Chairman Days referenced a note he received from the Chester County EMA that the EMA had revised its request to \$178,000 down from \$300,000 because of the use of a difference vehicle.

[VICE-CHAIR JENNINGS ASSUMED CHAIRING THE MEETING WHILE CHAIRMAN DAYS ATTEMPTED TO REACH MS. MCDOW.]

By unanimous consent, the Commission requested the EMA to provide a formal change to their application reflecting a reduction in the EMA's request for funding.

Project #19: Fort Lawn Fire Department Open Water Rescue – Chief Alan Culpepper presented this project to the Commission explaining the need for a water rescue vehicle because of numerous calls for people in emergency situations on the water. This is the top priority of the three Fort Lawn project funding requests.

Project #20: Fort Lawn Fire Department Two AEDs – Chief Culpepper presented this project to the Commission explaining the Department's existing AEDs are not up to the Red Cross standard.

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CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

VIDEO CONFERENCE MEETING

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Project #21: Fort Lawn Fire Department Extrication Equipment – Chief Culpepper presented this project to the Commission explaining the Department currently has some extrication equipment, but much of the equipment has reached its useful life and does not function as easily/properly as it should.

Project #23: ATL Charter School Multipurpose Facility – Ms. Robyn Caldwell presented this project to the Commission explaining the school’s funding comes from the State and federal government not from the local school district. Ms. Caldwell provided a PowerPoint presentation showing the drawings and architects estimates for cost of the project. She explained the current facility was purchased from the Chester County School District in 2011, but the facility required substantial renovations to bring the facility to code. As a result, all the funds the Charter School had saved were used. The capital project sales tax funding would be used to supplement what the Charter School has once again saved to be able to provide for the multi-purpose facility. This would be a design-build facility with all interior equipment. The multi-purpose facility would provide a place for in-door physical education as well also family-related events. Presently, the only space available for parent participation is the cafeteria, which is not adequately sized: often standing room only and fire code violations.

Ms. Jennings asked if this project would be possible without capital project sales tax funding. Ms. Caldwell said it would not be possible.

[CHAIRMAN DAYS RESUMED CHAIRING THE MEETING.]

Project #60: Chester Sewer District Extension of Hwy 9 Sewer Service – Mr. Philip Thompson-King presented this project to the Commission asserting the County has been missing out on economic opportunities along the Hwy 9 corridor because of a lack of infrastructure. Mr. Thompson-King further asserted that all the Sewer District’s recent investments have led to economic development opportunities for the County, for example, Carolina Poly (\$100MM) and Roseburg Wood Products (\$200MM).

Ms. Jennings asked whether the Sewer District had all the necessary right-of-way. Mr. Thompson-King said the Sewer District did not presently have all of the right-of-way or easements necessary to complete the proposed project but that it was working on obtaining easements, rather than right-of-way to avoid the possible need to move the sewer lines in the future in the road were widened.

Chairman Days: Asked when the County, through increased tax collections, would recoup what was spent on this project from the capital project sales tax. Mr. Thompson-King said he could not answer that but explained that the GITI project was an example of partnering with state, federal, and local governments to use \$2.0MM from the current capital project sales tax to obtain a \$500MM investment. He further explained that it was the County’s duty to provide for the infrastructure because the Sewer District obtained no tax revenue from the County’s citizens and, absent the County providing these funds, the Sewer District would have to increase rates on the customers who actually receive the benefit of the Sewer District’s service, which seemed unfair to

MEETING MINUTES

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the existing customers.

Mr. Loflin asked how much capacity the Sewer District had. Mr. Thompson-King indicated the Lando facility had approximately 800,000 gallons of daily capacity available but that a future project might include rerouting flow to the Sewer District's Rocky Creek facility to make additional capacity available at the Lando facility.

Project #61: Chester County School District Track – Mr. Tim Camp presented this project to the Commission explaining the \$500,000 allocation from the current capital project sales tax was insufficient to complete the project.

Ms. Jennings asked whether the School District owned the property on which the track would be located. Mr. Camp said he thought the School District would own the property “in the near future.”

Project #62: Chester County School District School Bus Loop Cover – Mr. Camp presented this project to the Commission explaining the need for a cover over the bus loop to get children out of weather while loading and unloading buses. A bus loop cover would be located on the front of each of the school buildings.

Project #65: Chester County Economic Development HWY 9 Pedestrian Lighting & Sidewalks – Mr. Jeff Burgess presented, on behalf of the Gateway Steering Committee, this project to the Commission explaining each of the three projects being presented on behalf of the Gateway Steering Committee were a result of the Gateway Master Plan and are intended to provide for safety and marketing for the County's Gateway from I-77 to the Richburg-area of the County. Mr Burgess explained this area is an excellent source of Accommodations Tax (approximately \$100,000 locally each year, 85% of which comes from the Gateway District Area). Along I-77, no well-lit exits exist between Rock Hill and Blythewood. Likewise, because of increases in housing, lodging, restaurants, and manufacturing facilities in this area, there has been an increase in pedestrian traffic along Hwy 9 at this interchange with I-77. Specifically, this project would include pedestrian lighting and sidewalks from Crenshaw Parkway to Edgeland Road on both sides of Hwy 9. This project would provide for increase safety, attractiveness, and a welcoming environment. The cost estimates were provided by Duke Energy and SCDOT. The Gateway Steering Committee is seeking the maximum amount of grant funds from the alternative transportation sources.

Project #66: Chester County Economic Development HWY 9 Roadway Lighting – Mr. Burgess presented, on behalf of the Gateway Steering Committee, this project to the Commission explaining this would be the addition of 42 highway lights from Edgeland Road to the GITI entrance. The lights would NOT be located on the I-77 overpass. This would provide for pedestrian lighting so individuals could cross the interstate along Hwy 9 moving to and from plants, lodging, and food venues. This project would provide for assisted sight distancing, and additional safety measures, as well attractiveness. Duke Energy provided the lighting plan and operational cost estimate.

MEETING MINUTES

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Project #67: Chester County Economic Development I-77 Interchange High Mast Lighting – Mr. Burgess presented, on behalf of the Gateway Steering Committee, this project to the Commission explaining this was the most important (the “starting point”) of all three, proposed projects. This project would provide for high mast lighting from the bottom to the top of each on/off ramp at this I-77 interchange. Mr. Burgess asserted this project would assist with potential, future traffic buildup and provide much needed safety and visibility improvements. This project is similar to a project that was completed in Anderson County with assistance from the Appalachian Council of Governments, who provided the estimates.

Mr. Loflin asked which of three projects was the top on priority. Mr. Burgess said project #67 is the most important project.

Chairman Days asked where there any other benefits to these three projects other than beautification, safety, and attraction of people to this exit from I-77. Mr. Burgess said there would also be an increased source of pride because of improvements to the gateway to the Chester community. He also expected it would “highlight existing businesses” and encourage more businesses to locate in this area and draw additional people off I-77 at this location.

Project #99: Chester County El Bethel Fire Department Paving – Mr. Barkely Ramsey presented this project to the Commission explaining the existing parking lot is gravel, which causes broken windows in the facility when trucks pull in and out of the parking lot. In addition, the gravel is beginning sink, which causes difficulties entering and exiting the parking lot from Hwy 21, which is a safety concern. With the advent of COVID-19, EMS is now hosting an ambulance crew at the facility, adding additional strain on the parking lot. Ms. Gwen Lazeby (Board member) noted this department received an allocation of \$125,000 from the current capital project sales tax to start this substation, and “C-funds” were used to pave the driveway off Hwy 21. This project would provide for the ability of the substation to accommodate newer trucks and heavier traffic off Hwy 21.

Mr. Loflin asked how many calls the substation handled. Mr. Ramsey indicated the main station near Hwy 9 was damaged (and closed for another 3-4 weeks) so all calls were being handled out of this substation, perhaps 2-3 calls per day but he was unsure how many calls would be handled out of this substation once the main station returned to operational status.

Chairman Days asked how many calls would be handled by the EMS using that substation. Mr. Ramsey indicated it would be difficult to say but he estimated 3-6 calls per day.

Project #101: Chester County Great Falls Sports Complex – Mr. Matt Hines presented the project to the Commission explaining the project would provide for necessary playground improvements, stormwater drainage improvements, ADA-compliant parking and ADA-compliant sidewalk, with paved access to ballfields, and the installation of field lighting, largely to address safety and emergency access concerns.

Mr. Loflin asked if there was any duplication between this project and project #39. Chairman Days

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

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read a portion of the project #39 project description. After a colloquial involving Supervisor Stuart and Mr. Hines, Supervisor Stuart concluded there was some duplication between this project and Project #39.

By unanimous consent, the Commission requested there be a discussion between the County officials and the Great Falls officials to determine who would amend the appropriate project application to remove the duplication and provide a formal amendment to the Commission.

Project #115: Chester County Animal Shelter – The Commission tabled this project at the March 10, 2020, Meeting, and subsequently agreed to permit the County to present the project at this meeting. County Supervisor Shane Stuart presented the project to the Commission explaining the existing animal shelter facility has not evolved with the changes in how animals are treated as they move through the sheltering process. For example, there is no quarantine area in the existing facility. As a result, the County had been forced to “kill lots of animals,” which was “bad PR.” There are lots of challenges at the existing shelter, and the County continues to make improvements. The initial design for a new animal shelter provided for a \$10.0MM/20,000 ft² facility, which the County recognized was “pie in the sky.” The County revised the design to a \$2.4MM/6,100 ft² facility. The County revised its plans again, so the ultimate request is for an approximately \$1.0MM/7,000 ft² facility on land already owned by the County. The County worked with the South Carolina No-Kill association in the facility’s design. Ms. Jeanna Laws also noted various aspects of the improvements to the existing treatment of animals. The new facility would require additional employment but would provide for a marked improvement in the cleanliness of the facility and the treatment of the animals as well as being able to accommodate livestock. Supervisor Stuart concluded by stating the County does not now euthanize any animal that is adoptable.

Mr. Loflin asked what the budget was to operate the existing animal shelter. Supervisor Stuart indicated he thought it was approximately \$270,000, largely for staff salaries but that the County had obtained grants from various foundations, including the Lutz Foundation.

Mr. Loflin asked if the larger facility would not cost more to operate. Mr. Stuart answered the new, larger facility would require more staff but, ultimately, that was a County Council-level decision.

Mr. Lutz asked for firm answer on the estimated cost for the proposed facility. Mr. Hines stated it was \$998,187.00 after the County worked diligently to maximize space and keep the project within in reasonable budget by reusing existing equipment and making other modifications to the proposed project.

Ms. Jennings asked where the new shelter would be located. Supervisor Stuart stated it would be on armory road on property already owned by the County.

Mr. Loflin asked what would happen to the old facility. Mr. Stuart stated the oldest portion would be torn down but the remaining (newer) portion would be cleaned out and used as a holding area for animals required to attend magistrate court hearings and for staff use for report-writing and

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other functions.

Project #37: Flopeye Fish Festival – No one was available to present this project. By unanimous consent, the Commission agreed to carry over this project until the next meeting.

Project #51: West Chester Fire Department Breathing Air Compressor System – No one was available to present this project. Mr. Ramsey stated he would ensure someone was available for the next meeting to present this project. Mr. Loflin moved to carry over this project until the next meeting. Ms. Jennings seconded. The motion passed unanimously.

5. Discussion of Referendum Question/Division of Funds: Chairman Days stated that the Commission would not have any discussion this evening under this agenda item.

6. Consideration of Application of Projects: Chairman Days stated that the Commission would not have any discussion this evening under this agenda item.

7. Consideration of Meeting Schedule: By unanimous consent, the Commission approved the following meeting schedule.

Tuesday, April 21, 2020 Flopeye/West Chester Fire/Fort Lawn/City of Chester
Project Numbers: 37, 51, 12-15, 53-57, 69-95 (38)

Thursday, April 23, 2020 Finalize project list and referendum question

Commission may hold meetings on April 28 and April 30 or as otherwise necessary

8. Adjournment: All business having been concluded, Ms. Jennings moved the meeting adjourn. Mr. Lutz seconded. The motion passed unanimously.

Respectfully submitted,

Herbert Lutz, Jr.
Secretary

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Commission Members Present:

Chester County Representatives: Herbert Lutz, Jr., Sylvia Jennings, and Kelvin Moyd

City of Chester Representative: Dr. Jacques Days

City of Chester Representative Appointees: Larry Loflin and Brenda McDow

Also present:

Joanie Winters, County Attorney

Michael E. Kozlarek, Bond Counsel

Presenters of potential projects were also in attendance.

Action on Agenda Items:

1. Welcome/Declaration of Quorum: Chairman Days welcomed everyone on the call and declared the presence of a quorum of the Commission.

2. Invocation: Chairman Days offered thanks through prayer.

3. Approval of Minutes:

April 16, 2020 – Mr. Loflin moved the approval of the minutes. Mr. Lutz seconded. The motion passed unanimously.

4. Presentations: Projects # 37, 51, 12-15, and 53-57 were carried over from prior meetings to provide potential presenters with an opportunity to be present. Chairman Days indicated the Commission would take up projects # 37 and #51, then the City of Chester projects, then projects #12-15 and #53-57.

Project #37: Flopeye Fish Festival Portable Stage – Mr. Todd Wright presented this project to the Commission explaining the festival and the Town of Great Falls could use the stage as could the County. The stage could be pulled by a truck with no modifications and would provide for quick two-person set-up. Other festivals and events around Great Falls could use it as well. The stage is accompanied with lighting and sound equipment as well as a built-in generator.

Chairman Days asked whether the stage would other municipalities and the County as well. Mr. Wright responded that the stage would. Presently, the festival rents a stage and sound equipment.

Project #51: West Chester Fire Department Breathing Air Compressor System – Mr. Ben Grant presented this project to the Commission explaining the project would consist of an high-pressure compressor, four storage areas, a fill area for SCBA gear, and installation. For the western side of Chester County, there are approximately 60 cylinders in use with no compressor. West Chester has the only rescue truck for the western side of Chester County. This compressor system would be able to refill the cascade system “on scene.” The closest compressor system is at City of Chester Stations #1 and #2. Sometimes refill is delayed because of logistics of accessing Chester Stations #1 or #2. This project would be located at 3171 Pinckney Road. This project would provide

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a more-western-localized replenishment area for use by all agencies in the County. State agencies could also use for SCUBA gear.

CITY OF CHESTER PROJECTS

Ms. Stephanie Jackson explained the City's projects are being presented in the priority order as approved by the City Council. Ms. Jackson indicated each project's cost estimate was provided by a paid expert.

Project #69: City of Chester City Hall Retaining Wall – Ms. Jackson presented this project to the Commission explaining this project was listed in the prior CPST referendum, however, not enough funds were allocated to this project. This project would widen the existing parking lot by constructing a retaining wall. This would provide room for a dedicated fire lane and access point and provide other, additional safety benefits.

Project #70: City of Chester Joe Collings Stadium Improvements/Memorial Drive Flooding – Ms. Jackson presented this project to the Commission explaining the Memorial Drive is one of the areas in the City that is a flooding hazard. This project would involve excavating a ditch and adding related earthwork stabilization. The foundations of the homes in this area are “compromised.” The City receives numerous calls during heavy rain from residents near the rear of the Joe Collins Stadium regarding water flowing through Jeter Heights to Memorial Drive.

Project #71: Chester County (City of Chester) Senior Park – Ms. Jackson presented this project to the Commission explaining senior parks “are emerging” across the Country. This project would create a new park located in the City's downtown. This project would provide for low impact exercises, socialization of multiple generations, and fresh air, near the Frank Connor Park area. The entire family could use this park. This project would provide the only park in Chester County dedicated to senior citizens. Some in-kind labor would be necessary, but Ms. Jackson expected this would come from the City.

Mr. Loflin asked what the ongoing cost to operate the park would be. Ms. Jackson stated the ongoing cost would involve landscaping and equipment upkeep.

Mr. Loflin asked how much additional funding would be required in the City budget. Ms. Jackson suggested the public works department would provide “in-kind” maintenance and that equipment replacement would be included in the budget but did not provide a figure or explain how the City would fit those costs in the budget.

Mr. Loflin asked whether there would be additional costs associated with increased insurance coverage. Ms. Jackson indicated she thought the City might have insurance on playground equipment.

Chairman Days asked whether the park would be a tourism attraction for people from outside

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Chester. Ms. Jackson answered that the placement in the area heading in to downtown was intentional. The project is intended to provide an enhancement to the City to encourage people to enter the downtown and even though the low-impact equipment was catered to older individuals, the City anticipated individuals of all ages would use it.

Project #72: City of Chester Renovation 163/165 Gadsden Street – Ms. Jackson presented this project to the Commission explaining the City received these two properties by gift. Both buildings will need a great deal of repair to be able to be potential investment buildings for private industry downtown.

Mr. Loflin asked what the City's intention regarding the use of these buildings was. Ms. Jackson answered that City Council had not yet determined what would be the purpose of these buildings and whether the buildings would be sold to private, commercial entities or maintained by the City.

Project #73: City of Chester East Chester Drainage – Ms. Jackson presented this project to the Commission explaining this is another project targeted at alleviating the City's drainage problems. This project would also involve excavation, removable of existing concrete pipes, permanent grassing, and rip rap stone to stabilize drainage channels. Ms. Jackson explained there is a serious flooding problem all over the City. Ms. Jackson also noted the City had submitted a grant to the Governor's floodwater mitigation project, but the City does not know whether the grant will be awarded.

Mr. Loflin asked if the grant request would be awarded. Ms. Jackson answered she did not know.

Project #74: City of Chester Charles Edward Quarters (Hughes Bagley Park) – Ms. Jackson presented this project to the Commission explaining this would be another project for the City's drainage improvement. This project would prevent stormwater and flooding (including residential flooding) related to the tributary that travels through the park.

Mr. Lutz asked for additional clarification on the park's location. Ms. Jackson explained the park was located off Church Street near the First Baptist Church.

Project #75: City of Chester Splash Pad – Ms. Jackson presented this project to the Commission explaining this project would provide a "new wave of summer fun." The City thinks this would be a better alternative to the traditional swimming pool concept. A splash pad does not exist anywhere in the County. The location is not yet finalized but Ms. Jackson speculated the pad would be in Finley Park or the Backlot Area.

Chairman Days asked about how sturdy the materials would be, and, therefore, what would be the useful life. Ms. Jackson explained she was not entirely sure how sturdy the materials would be but that the platforms would be made of concrete slabs.

Chairman Days asked whether the City anticipated the splash pad would cause an increase in

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tourism and, therefore, revenue for the City and the County. Ms. Jackson said because the location was going to be “right downtown” she anticipated tourism, and, therefore, revenue would increase.

Project #76: City of Chester Evergreen Cemetery Improvements – Ms. Jackson presented this project to the Commission explaining many of the cemetery’s streets have potholes. In the prior CPST referendum, funds were allocated to the cemetery, but those funds were insufficient to cover the expected cost to repair roads. With this project, two streets would be completely repaved, and all other streets would be repaired. In addition, the underlying drainage problem would be corrected to prevent future problems.

Mr. Loflin questioned whether the prior referendum had \$50,000 allocated. Ms. Jackson stated it was \$15,000 but those funds were originally allocated for a gate, but ultimately the estimates for that project were too high, and the gate could not be purchased.

Mr. Loflin asked whether any funds from the prior CPST referendum would be used for the new project list. Mr. Kozlarek explained that each referendum stands on its own and funds do not roll over from the prior CPST referendum to the one being contemplated by this Commission.

Mr. Loflin asked whether City was confident the City would receive the \$15,000 from County along with any funds from the CPST referendum under consideration. Ms. Jackson answered she expected to receive the \$15,000, and the City subtracted that \$15,000 from current request. So, the City’s actual request was \$85,000.

Project #77: City of Chester City Hall Renovation – Ms. Jackson presented this project to the Commission explaining the City received \$500,000 for the renovation from the prior CPST referendum. Those prior CPST funds would be expended in the next two weeks. Even so, City Hall must be repaired with this major renovation to preserve one of the oldest and most beautiful buildings in downtown Chester. This project is being presented in two parts: (1) total renovation – everything that would need to be done to finish renovating City Hall. Ms. Jackson said she would love to see this space returned to its original use as an opera house, live theatre, or banquet facility. To be able to reach the third floor, an elevator would need to be installed as well; and (2) renovate the second-floor restrooms to be ADA-compliant. If the Commission is unwilling to allocate funds for the entire renovation, then the City is requesting the Commission to break out the ADA-compliant restrooms as a separate project.

Chairman Days asked whether irreparable damage would be done if City Hall is not repaired and when that would occur. Ms. Jackson said irreparable damage would occur, but she did not have a timeframe on when that would happen. She stated that some repairs were imminently required because of the City’s Fire Marshall’s report.

Mr. Loflin asked if the roof and stabilization of the brick had been completed. Ms. Jackson said that aspect of the project was provided for by the prior CPST referendum.

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Mr. Loflin asked if this project were approved, would that bring the total amount spent on City Hall to \$5,000,000. Ms. Jackson said she “would have to add it up,” but it was probably something like that.

Project #78: City of Chester City Outdoor Amphitheater – Ms. Jackson presented this project to the Commission explaining this project was also listed in the prior CPST referendum, but insufficient funds were allocated to the project. Ms. Jackson indicated this project would create a beautiful amphitheater between Winters Law Firm and the Kimbrell’s Building. Seating would be arranged down the hill toward a stage for live entertainment.

Mr. Loflin asked how much was awarded in the prior CPST referendum and how much was left. Ms. Jackson answered that approximately \$45,000 had been allocated with approximately \$29,000 of that having been spent. She was uncertain what work was ever performed but only \$16,000 remains.

Chairman Days inquired whether the current request would complete the project. Ms. Jackson said that it would and reiterated she was not certain on what the prior money had been spent because there was never an itemization prepared for the prior CPST referendum request.

Mr. Loflin inquired whether the current request assumed the City would receive the remaining \$16,000 from the prior CPST referendum allocation. Ms. Jackson said yes, she did expect that, but the current request was for only the amphitheater. The prior CPST referendum funds would be used for the Backlot Area.

Project #79: City of Chester Fire Station 10(A) – Ms. Jackson presented this project to the Commission reminding the Commission that each project was being presented in the priority in which City Council approved. As a result, there are three, separate projects related to the same fire station. The materials under the roof deck are deteriorating and falling. The other projects related to this fire station are Projects #84 and #89.

Mr. Loflin inquired whether any of these projects were previously presented. Mr. Moyd also indicated he had thought these were already presented. Attorney Winters explained the prior projects related to Chester County training facilities, which are separate facilities from this fire station.

Mr. Loflin asked whether the City owned this station. Ms. Jackson answered it was a City station.

Project #80: City of Chester Public Works Trash Truck – Ms. Jackson presented this project to the Commission explaining that during the current year the City had numerous difficulties repairing two of the trucks (costing the City over \$22,000). The City is in desperate need for new trucks to provide for clean up after storms and better trash collection.

Mr. Lutz asked how many trash trucks the City has. Ms. Jackson explained there were five trucks:

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the “one-armed bandit,” the rear-end loader, the brush/debris pick-up truck, the “junk” pick-up truck, and the leaf truck. At one point this year, the “one-armed bandit” and the rear-end loader were both broken so the City had to borrow one from another municipality.

Mr. Loflin asked how old the truck was. Ms. Jackson did not now.

Mr. Loflin asked whether the City charged a monthly garbage fee. Ms. Jackson explained the City did charge \$21 but it was not enough to cover either the operational cost or providing the service or the replacement of equipment.

*MS. JACKSON TOOK PROJECT #82 AND #81 OUT OF ORDER.

***Project #82: City of Chester Sports Complex Building** – Ms. Jackson presented this project to the Commission explaining this project would be located at Joe Collins Stadium. This project would create a community recreation center to be used by all citizens, including a full court multi-purpose gym, office space, meeting rooms, classrooms, and a kitchen.

***Project #81: City of Chester Police Department** – Ms. Jackson presented this project to the Commission explaining this project was funded by the prior CPST referendum. All funds allocated for this project will be expended to purchase the old First-Citizens Bank, which will become the City’s police station. The current request is for funds to renovate and equip the facility. The building would also be a training facility for all law enforcement and emergency response personnel not just in Chester County but throughout the State. Ms. Jackson anticipates this use of this facility would generate revenue by encouraging others to pay the City to use this facility to train.

Ms. Jennings asked how the City was purchasing the building. Ms. Jackson answered \$225,000 from coming from the prior CPST referendum and the additional \$25,000 was coming from the City. This request is for funds to renovate the building.

Mr. Loflin asked whether the money from the prior CPST referendum has been spent. Ms. Jackson said “yes,” but then clarified that the City was heading toward closing so the funds had not been technically spent yet.

Chairman Days asked whether the second phase of this project was the renovation. Ms. Jackson answered that it was.

Mr. Loflin asked for an estimate on the revenue the City expected from renting the training facility. Ms. Jackson could not provide an estimate but also noted the facility would be free to use by all governmental personnel in Chester County.

Mr. Loflin asked how the City would use the current police station. Ms. Jackson explained the City does not have a separate police station but rather a portion of City Hall is a “police substation.” She anticipated the detectives would remain in City Hall.

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Project #83: City of Chester Condemned Houses – Ms. Jackson presented this project to the Commission explaining there are approximately 20 houses in the City on the demolition list. The cost to remove each house is approximately \$5,000 but the City’s project request (\$500,000) would provide for all potentially condemned houses in the City to be demolish. She noted the City could accept less funding for this project.

Ms. Jennings inquired why the City was requesting \$500,000 if the City only needed \$100,000 for this project. Ms. Jackson explained that she anticipated the City would need to condemn more houses, but those houses have not yet gone through the formal condemnation process.

Chairman Days requested the City to send an addendum noting the change in the project funding request/project scope.

Project #84: City of Chester Fire Station 10(B) – Ms. Jackson presented this project to the Commission explaining this project relates to the rear ramp area of the station 10. That area retains water, which is causing the ramp to deteriorate. This project would improve water drainage and provide a more solid base to hold up to the emergency vehicles using the station. Other projects related to this fire station are Projects #79 and #89.

Project #85: City of Chester Public Works Leaf Truck – Ms. Jackson presented this project to the Commission explaining this project is necessary because the leaf truck “works when it wants to work.” She explained that when it does operate, it requires two people, and it works very slowly. This is “just an old truck.”

Project #86: City of Chester Wylie Park Basketball Courts – Ms. Jackson presented this project to the Commission explaining this project would use the existing space at the rear of the park to transform that area to two, full-size basketball courts along with water fountains. This is the most utilized park in the City.

Project #87: City of Chester Police Department Radio – Ms. Jackson presented this project to the Commission explaining this project would provide for updated communication with the police department by providing for new radios. She reiterated that the Chester County Sheriff previously expressed the need for new radios, to provide quality, County-wide communication with extended useful life. The City’s existing radios are more than 10 years old.

Mr. Lutz inquired whether the Sheriff’s County-wide request would cover the City’s need. Ms. Jackson was not sure whether the Sheriff’s request covered the City’s need. Attorney Winters contacted the Sheriff, who confirmed the Sheriff’s funding request would provide for the City’s equipment needs but not for the operational costs.

Mr. Loflin asked how many radios the City was requesting. Ms. Jackson answered the request is for 20 radios.

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Ms. Jennings asked how many people the City had in its police department. Ms. Jackson said there were 26 people in the department not all of whom were uniformed officers.

Project #88: City of Chester Sidewalk Replacement (Gadsden Street) – Ms. Jackson presented this project to the Commission explaining this project would improve downtown. She explained many areas of the downtown have safety issues with the uneven sidewalks. This project would also address excessive stormwater run-off. This project would also permit the City to install new greenery that would not grow as high as the existing trees. She also explained there are funds remaining from the prior CPST referendum for this project.

Mr. Loflin asked if the City still had \$49,000 remaining from the prior CPST referendum. Ms. Jackson stated that money remained allocated.

Ms. Jennings commented that the \$49,000 was not enough to complete the project.

Chairman Days asked whether the \$49,000 were actually “in hand” with the City. Ms. Jackson clarified an earlier answer explaining that the funds were held by the County but allocated to the City. She also explained the total project costs is \$200,000 but the current funding request is \$150,000 because the City assumed the County would provide the \$49,000 from the prior CPST referendum.

Mr. Loflin asked if all the City’s project funding requests considered the amounts already allocated from the prior CPST referendum. Ms. Jackson indicated that was the case.

Project #89: City of Chester Fire Station 10(C) – Ms. Jackson presented this project to the Commission explaining this project would provide for an emergency generator and all installation. There is no generator on-site. If there is a need for a generator, presently, the department takes one off a fire truck to use at the station. Other projects related to this fire station are Projects #79 and #84.

Project #90: City of Chester Fire Station 1(A) – Ms. Jackson presented this project to the Commission explaining this project would provide for replacing the floor in the administration area. The existing floor is difficult to clean and maintain. The other project related to this fire station is Project #91.

Project #91: City of Chester Fire Station 1(B) – Ms. Jackson presented this project to the Commission explaining this project would provide for an emergency generator and all installation. There is presently a generator on-site. The generator was installed in 1979 and has exceeded its useful life. The City cannot find replacement parts for the existing generator. The other project related to this fire station is Project #90.

Project #92: City of Chester Public Works Parking & Garage/City Storage – Ms. Jackson presented this project to the Commission explaining this project was listed in the prior CPST

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referendum. She indicated \$70,000 of the previously allocated funds remain unspent. The prior CPST project was intended to provide for the same project as the current request. The City is concerned that its vehicles end up in such disrepair because there is no place for covered storage. To remove the current build would cost the entire \$70,000 plus more because of asbestos. Once that building is removed, this new project would be to build a new building.

Project #93: City of Chester Public Works Emergency Generator – Ms. Jackson presented this project to the Commission explaining this project would provide an emergency generator and all installation for the public works building. The public works building does not have a generator.

Mr. Moyd asked where this was the third generator project. Ms. Jackson answered that there were four total generator requests.

Mr. Moyd asked whether the City could source all generators from the same place to receive a discount and whether the pricing was the same. Ms. Jackson explained the cost estimates came from different vendors, but the differences were due to the size of the generator, which was related to the size of the building.

Project #94: City of Chester City Hall Emergency Generator – Ms. Jackson presented this project to the Commission explaining this project would provide an emergency generator and all installation for City Hall. City Hall does not have a generator.

Mr. Loflin asked how many City Council meetings were held at City Hall per month. Ms. Jackson explained there were approximately ten meetings per month, which included City Council, City Council committee meetings, as well as various boards and commissions.

Project #95: City of Chester 3 AEDs – Ms. Jackson presented this project to the Commission explaining this project would be for three AEDs, one each in City Hall, the parks and recreation building, and in the police department building.

Ms. Libby Sweatt-Lambert explained the Fort Lawn Community Center’s projects are all intended to increase tourism in Fort Lawn. Also, the Fort Lawn Community Center is the only active nonprofit corporation in the Fort Law zip code. Also present for the Fort Lawn Community Center’s presentations were Ms. Robbin Currence and Mayor Carlton Martin.

Project #12: Fort Lawn Community Center 2 AEDs – Ms. Sweatt-Lambert presented this project to the Commission explaining these AEDs would be located one in the Center’s main building and one in the Center’s cafeteria building. Because Fort Lawn does not have an ambulance stationed in its area, an ambulance could take up to 40 minutes to arrive. Further, the Center has trained over 50 people in CPR, first aid, and the use of AEDs.

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Project #13: Fort Lawn Community Center Sound System – Ms. Sweatt-Lambert presented this project to the Commission explaining the Center has the original auditorium but does not have a decent sound system. Even the County must use a third-party vendor to provide sound when the County Council hosts its annual Council meeting at the Center.

Project #14: Fort Lawn Community Center Carpet – Ms. Sweatt-Lambert presented this project to the Commission explaining the existing carpet is tearing, rolling up, and coming up. This creates a trip hazard and other related safety issues.

Project #15: Fort Lawn Community Center Windows – Ms. Sweatt-Lambert presented this project to the Commission explaining the Center has “lovely windows.” With exception of two windows, each of the Center’s windows are 8 feet tall. Although the Center is technically not an “historical building,” it is the old school. The Center would like to replace the existing windows with a vinyl product that would require no maintenance and protect against rot. The windows would also be coated to reduce utility costs. Ms. Sweatt-Lambert also explained the Center is secondary shelter for the Fort Lawn area so there was a need to ensure the facility remained in good repair.

Project #53: Town of Fort Lawn Digital Sign – Ms. Currence (Heart and Soul Team) presented this project to the Commission explaining this sign would be mobile and used to advertise Fort Lawn-sponsored events, and emergency information. Also, this project meets a strategy goal of the newly developed economic development plan.

Chairman Days inquired as to the sign’s size. Ms. Currence indicated she would send follow-up information to Attorney Winters. Ms. Sweatt-Lambert stated the sign would hold three lines of text at one time.

*MS. CURRENCE TOOK PROJECT #55 AND #54 OUT OF ORDER.

***Project #55: Town of Fort Lawn Walking Track** – Ms. Currence presented this project to the Commission explaining this project would provide for a walking track around the existing baseball field. She stated the walking track would provide a safe, lighted place to walk and was important based on a recent walkability study. Prior to the advent of COVID-19, senior citizens had been meeting daily to walk but there were limited areas. Ms. Currence also pointed out the Fort Lawn zip code does not have a County park.

Chairman Days commented that Tulsa, Oklahoma had walking tracks everywhere.

***Project #54: Town of Fort Lawn 5 AEDs** – Ms. Currence presented this project to the Commission explaining Fort Lawn would place one of these in Town Hall, one in the police department, and one in each of three police cars.

Mr. Moyd asked if these were all the same size and the same size as those in the Community Center, why the prices were different. Ms. Currence indicated it was simply a matter of two people doing

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research independently. Ms. Currence suggested the Commission should combine them into one project.

Dr. Day requested Fort Lawn and the Community Center collaborate to determine whether they would submit an addendum noting the change in the project funding request/project scope.

Project #56: Town of Fort Lawn Parking Lot – Mayor Martin presented this project to the Commission explaining the existing parking lot is gravel, but that some areas do not have any gravel. The parking lot consists of four areas, three buildings (town hall, police department, and public utility building) and the area near the basketball court. This project would also provide for handicap markers. Mayor Martin reminded the Commission that the Fort Lawn held court in the Town Hall.

Project #57: Town of Fort Lawn Town Hall Foundation Repair – Mayor Martin presented this project to the Commission explaining the Town Hall is built on a concrete slab. Because of cracking and other problems with the concrete slab, the tile floor is separating and pulling up from the concrete floor. This project would repair the flooring. Town Hall is used to hold Town Council meetings, court, and other public meetings, and has been used as a polling place.

5. Discussion of Referendum Question/Division of Funds: Chairman Days stated that the Commission would not have any discussion this evening under this agenda item.
6. Consideration of Application of Projects: Chairman Days stated that the Commission would not have any discussion this evening under this agenda item.
7. Consideration of Meeting Schedule: Chairman Days requested Mr. Kozlerek contact the County Treasurer to determine whether the County Treasurer could be available on Thursday, April 23 to provide collections/projections information to the Commission. Chairman Days requested Mr. Kozlerek provide the Commission with an excel spreadsheet of the information related to the project applications. Mr. Loflin inquired whether it would be possible to understand what the County Council intends to do with any funds remaining from the prior CPST referendum. Attorney Winters explained that would be a County Council-focused discussion rather than a County Treasurer-focused discussion.

Mr. Loflin moved the Commission meet on April 23 at 6:00 p.m. based on the draft agenda that had been previously submitted by Mr. Kozlerek. Mr. Lutz seconded. The motion passed unanimously.

Thursday, April 23, 2020 Finalize project list and referendum question

Commission may hold a meeting on April 28 and April 30 or as otherwise necessary

8. Adjournment: All business having been concluded, Mr. Lutz moved the meeting adjourn. Mr. Loflin seconded. The motion passed unanimously.

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Respectfully submitted,

Herbert Lutz, Jr.
Secretary

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Commission Members Present:

Chester County Representatives: Herbert Lutz, Jr., Sylvia Jennings, and Kelvin Moyd

City of Chester Representative: Dr. Jacques Days

City of Chester Representative Appointees: Larry Loflin and Brenda McDow

Also present:

Joanie Winters, County Attorney

Michael E. Kozlarek, Bond Counsel

Tommy Darby, Chester County Treasurer

Action on Agenda Items:

1. Welcome/Declaration of Quorum: Chairman Days welcomed everyone on the call and declared the presence of a quorum of the Commission.
2. Invocation: Chairman Days offered thanks through prayer.
3. Approval of Minutes:
April 21, 2020 – Mr. Lutz moved the approval of the minutes. Mr. Moyd seconded. The motion passed unanimously.
4. Discussion of Referendum Question/Division of Funds:

Chairman Days recognized Chester County Treasurer Tommy Darby to speak to Capital Project Sales Tax collections. Mr. Darby referenced the Excel spreadsheet Attorney Kozlarek had provided to the Commission on April 22, 2020, at 2:43 p.m. He explained the spreadsheet contained collections figures from 2009 through present. Because of the economic recession, 2009-2010 were low points. By reaching back this far and averaging quarterly collections, it should help insulate future collections from current COVID-19 concerns. Averaging the quarters provides approximately \$2.4-2.5MM per year, or \$17,250,00 over a 7-year period. Mr. Darby said he thought this was a reasonable target for the Commission to use for funding.

Chairman Days asked if the collection figures in 2009-2010 were reflections of only the recession. Mr. Darby explained, largely yes, but it was also a reflection of the state of the economy at that time. Mr. Darby also noted a small downtrend in 2017-2018 but that collections had increased through last year until COVID-19. Again, Mr. Darby reiterated that by averaging the 11-year collection period, it should insulate collections from spikes and troughs.

Chairman Days asked whether the Commission should ignore the current quarter and use only the prior quarters. Mr. Darby answered that he was comfortable by reaching back 11 years that averaging all quarters reflected a reasonable estimate of future performance, but also explained the County will not know what COVID-19 has done to collections until Mr. Darby receives the remittance from the State Treasurer's office in October 2020.

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Mr. Lutz indicated he thought the prior CPST referendum provided for \$14.5MM in borrowing but the collections spreadsheet showed approximately \$15.5MM in collections, and the current Commission is being asked to recommend \$17,250,000. Mr. Darby explained the prior CPST referendum was based on a 6-year collections program, not a 7-year program as the Commission is currently considering. Also, he noted the prior CPST referendum provided for \$13.5MM in borrowing but listed \$15.5MM in projects with the assumption that the collections would be higher than anticipated.

Mr. Lutz inquired what happens if excess funds remain after all projects are finished. Attorney Kozlarek explained, if all projects on the referendum are completed and funds remain, then County Council has the right under the Capital Project Sales Tax Act to use those funds for other “like capital projects.” However, that situation would exist only if all projects on the referendum are completed. Attorney Kozlarek also noted that County Council’s draft ordinance authorizing the CPST referendum restricts the County from borrowing unless the County is reasonably certain enough funds will be collected from the sales tax to provide for debt service.

Chairman Days asked to clarify if there are excess funds, then County Council decides how to spend those funds. Attorney Kozlarek said “yes,” subject to any restrictions in the CPST Act.

Chairman Days then presented the Draft CPST Commission Resolution, dated April 21, 2020, as provided by Attorney Kozlarek on April 22, 2020, at 2:43 p.m. Attorney Kozlarek explained the “whereas” clauses of the resolution were typical resolution form materials explaining the factual background for the resolution and the introductory portion of the proposed referendum question is consistent with the CPST Act and in a similar form to the question presented in the 2014 referendum except in three main areas: beginning point for collections, length of collections, and amount of proposed borrowing.

The 2014 referendum was following an even earlier referendum that was set to end at the completion of the single referendum project. As a result, the collections provided in the 2014 referendum were set to start immediately at the conclusion of the earlier referendum’s end to avoid a lapse in collections. The 2014 referendum was set to expire in 6 years (which was the maximum time allowed under state law at that time). Because of that, the amount permitted to be borrowed was set at \$13.5MM with a full project list of \$15.5MM, which, as noted above, presumed collections in excess of projections. Pre-COVID-19, the County was on target to meet the collections in excess of projections.

Attorney Kozlarek also explained the language at the end of the draft referendum questions was not specifically provided by statute, but was an effort to provide voters with notice that unforeseen events could occur and, in that event, one or more projects may be skipped so other projects could be completed without having the entire process stall.

[VICE-CHAIR JENNINGS ASSUMED CHAIRING THE MEETING.]

Ms. Jennings asked if there were any further questions about either the spreadsheet or the draft resolution. Hearing none, Mr. Lutz moved, and Mr. Moyd seconded the approval of the form of the resolution subject to the ultimate inclusion of the project list with revenue allocation. The vote was

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unanimous of those present and voting (Chairman Days was not present for this vote).

[CHAIRMAN DAYS RESUMED CHAIRING THE MEETING.]

Chairman Days explained the Commission would move project-by-project, in application number order, through the entire list for initial consideration of placing each project on the referendum. Prior to discussion, if any, and consideration for inclusion, Chairman Days read the application number and project title for each project.

Project 1: Ms. Jennings moved to approve. Mr. Lutz seconded. The vote was unanimous.

Project 2: Mr. Lutz inquired whether the Commission ever received an addendum reducing the funding request. Chairman Days inquired of Mr. Darby, Attorney Winters, and Attorney Kozlarek. Each indicated an addendum had not been received. Attorney Winters noted that if the Commission provided a lesser amount of funding than the request and the funding was insufficient fully to fund the project, then it is possible the County would be in the same situation as in the prior CPST referendum.

Mr. Lutz noted from the April 16 minutes the EMA communicated with Chairman Days the revised request was \$178,000.

By unanimous consent, the Commission agreed to move forward without a formal addendum on each project if the Commission had enough written information from the applicant.

Ms. Jennings asked whether this project should be listed on the County's capital improvement plan. Mr. Darby indicated it could be added.

Chairman Days reminded the Commission that EMA was responsible for all large emergencies throughout the County. The mobile command unit would provide EMA with a greater ability to respond.

The Commission offering no motion on this project, Chairman Days tabled the project *until the next meeting* without objection.

Ms. Jennings asked about the value of the existing vehicle. Attorney Winters indicated there was not really an existing vehicle, it was an old Ryder truck.

Ms. McDow moved to remove this project from the table. Mr. Moyd seconded. The vote was unanimous.

Ms. Jennings moved to approve this project at \$178,000. Mr. Moyd seconded. The vote was unanimous.

Project 3: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 4: The Commission offering no motion on this project, Chairman Days tabled the project without objection.

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Project 5: Ms. Jennings moved to approve. Mr. Moyd seconded. The vote was unanimous.

Projects 6-9: Ms. Jennings moved to table 6-9 explaining these projects should be on the County's capital improvement plan expressing concern that impact fees should cover these items. Mr. Loflin second.

Ms. Jennings asked the status of the implementation of impact fees. Mr. Darby indicated he was not sure. Attorney Winters stated the study was with the regional Council of Governments.

Mr. Loflin expressed concerns about potential overspending and the need to "cut some of these projects."

Hearing no further discussion, Chairman Days called the question. The vote was unanimous in favor of tabling the projects.

Projects 10-11: Chairman Days noted these projects were previously withdrawn by the applicants.

Projects 12-15: Mr. Lutz moved to approve. Mr. Loflin seconded. The vote was unanimous.

Project 16: Mr. Loflin moved to approve. Ms. Jennings seconded. The vote was unanimous.

Projects 17-18: Mr. Lutz moved to table 17-18 and explained the same projects were also addressed further down the list. Ms. McDow seconded. The vote was unanimous.

Project 19: Ms. Jennings moved to approve. Mr. Loflin seconded. The vote was unanimous.

Projects 20-21: Mr. Lutz moved to approve. Mr. Loflin second. The vote was unanimous.

Ms. Jennings and Mr. Moyd each commented that all AEDs should be bundled to provide for cost savings.

Project 22: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 23: Ms. Jennings moved to approve. Mr. Loflin seconded. The vote was unanimous.

Project 24: Mr. Loflin moved to table. Ms. McDow seconded. The vote was unanimous.

Project 25: Ms. Jennings moved to table. Mr. Lutz seconded. The vote was unanimous.

Projects 26-30: Mr. Lutz moved to table 26-30. Mr. Loflin seconded. The vote was unanimous.

Project 31: Ms. Jennings moved to table. Ms. McDow seconded. The vote was unanimous.

Project 32: Mr. Lutz moved to approve. Mr. Loflin seconded. The vote was unanimous.

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Project 33: Ms. Jennings moved to approve. Mr. Loflin seconded. The vote was unanimous.

Project 34: Mr. Lutz moved to table. Ms. McDow seconded. The vote was unanimous.

Projects 35-36: Mr. Lutz moved to table 35-36. Mr. Loflin seconded. The vote was unanimous.

Project 37: Ms. Jennings moved to approve. Mr. Lutz seconded. The vote was unanimous.

Project 38: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 39: Mr. Lutz moved to table. Ms. McDow seconded. The vote was unanimous.

Project 40: Mr. Lutz moved to table. Ms. Jennings seconded. The vote was unanimous.

Project 41: Mr. Lutz moved to table. Ms. Jennings seconded. The vote was unanimous.

Project 42: Ms. Jennings moved to approve. Mr. Lutz seconded. The vote was unanimous.

Project 43: Ms. Jennings moved to table. Ms. McDow seconded. The vote was unanimous.

Project 44: Ms. McDow moved to table. Ms. Jennings seconded. The vote was unanimous.

Project 45: Mr. Lutz moved to table. Ms. Jennings seconded. The vote was unanimous.

Projects 46-47: Ms. Jennings moved to table 46-47. Mr. Lutz seconded. The vote was all in favor except Mr. Loflin, who voted against, and Chairman Days who votes only in the case of a tie.

Mr. Loflin asked to be heard. He indicated he had no concerns with tabling 46 but wanted to discuss 47. Ms. Jennings moved to remove project 47 from the table. Mr. Lutz second. The vote was unanimous.

Mr. Loflin explained that of all projects Great Falls deemed this one to be the most important. This project is the gateway to a new beginning for Great Falls. It would be the welcome center for the State Park on the island. Restoring the Belk Building would facilitate white water rafting and the State's project faster. This project is the top priority for Great Falls.

Chairman Days noted this was a "hinge project for Great Falls." His notes from the presentation reflect that forward movement in Great Falls depended on this project. This project also fits with the entire Gateway Master Plan for the Great Falls I-77 interchange.

Mr. Loflin moved to approve. Mr. Lutz seconded. The vote was unanimous.

Project 48: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 49: Mr. Loflin explained Great Falls has a 1.0MGD+/- sewer plant not being used. Funding

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this project would be beneficial to County for sewer.

Ms. Jennings moved to table. Ms. McDow seconded. The vote was unanimous.

Project 50: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 51: Ms. Jennings moved to approve. Mr. Loflin seconded. The vote was unanimous.

Project 52: Chairman Days noted this project was previously withdrawn by the applicant.

[THE COMMISSION RECESSED FOR 7 MINUTES.]

Project 53: Ms. McDow moved to table. Mr. Lutz seconded. The vote was unanimous.

Project 54: Mr. Loflin moved to approve. Mr. Lutz seconded. The vote was unanimous.

Project 55: Mr. Lutz moved to approve. Mr. Loflin seconded. The vote was unanimous.

Projects 56-57: Ms. McDow moved to approve 56-57. Mr. Lutz seconded. The vote was unanimous.

[VICE-CHAIR JENNINGS ASSUMED CHAIRING THE MEETING.]

Project 58: Mr. Loflin moved to approve. Mr. Lutz seconded. The vote was unanimous.

Project 59: Ms. McDow moved to approve. Mr. Lutz seconded. The vote was unanimous.

Project 60: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Projects 61-62: Mr. Lutz moved to table 61-62. Mr. Loflin seconded. Mr. Moyd indicated he wanted to discuss project 62.

Mr. Moyd stated he thought the school bus loop cover was essentially to protect school children, our future, from weather. Mr. Moyd asked if 62 could be considered.

Mr. Loflin rescinded his second. Mr. Lutz rescinded his motion to table. Mr. Lutz moved to table 61. Mr. Loflin seconded. The vote was unanimous.

Mr. Moyd moved to approve 62. Ms. McDow seconded. The vote was unanimous.

Projects 63-64: Mr. Lutz moved to approve 63-64. Ms. McDow seconded. The vote was unanimous of those present and voting (Chairman Days was not present for this vote).

[CHAIRMAN DAYS RESUMED CHAIRING THE MEETING.]

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Project 65: Mr. Moyd moved to approve. The motion failed for want of a second.

The Commission offering no further motion on this project, Chairman Days tabled the project without objection.

Project 66: Mr. Moyd moved to approve. Mr. Lutz seconded. The vote was unanimous.

Project 67: Mr. Lutz moved to approve. Mr. Loflin seconded. The vote was unanimous.

Project 68: Mr. Loflin moved to table the project *until the next meeting*. Mr. Lutz seconded. The vote was unanimous.

Project 69: Chairman Days explained the project would require \$264,000 to complete but the request was “net” of current CPST funds.

Ms. Jennings moved to table the project *until the next meeting*. Mr. Moyd seconded. The vote was unanimous.

Project 70: Ms. Jennings inquired about whether grant applications to fund this project were pending. Chairman Days responded grant applications were pending but there was no certainty those applications would be approved.

Ms. Jennings moved to table. Mr. Lutz seconded. The vote was unanimous.

Project 71: Ms. Jennings moved to table. Mr. Lutz seconded. The vote was unanimous.

Project 72: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 73: Ms. Jennings asked whether this project would be covered by same grant applications as noted for project 70. Chairman Days indicated he thought so.

Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 74: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 75: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 76: Ms. Jennings moved to approve. Mr. Loflin seconded. The vote was unanimous.

Project 77: Chairman Days presented possible uses for the renovated City Hall and mentioned the possibility of breaking out the ADA-bathrooms as a separate project.

Ms. Jennings expressed concerns about whether renovating the 3rd floor would add value to the City or the County.

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Mr. Loflin moved to approve the ADA-bathroom portion of 77 at \$142,065. Mr. Moyd seconded. The vote was unanimous.

Project 78: Ms. Jennings moved to table. Mr. Lutz seconded. The vote was unanimous.

Project 79: Ms. McDow moved to approve. Ms. Jennings seconded. The vote was unanimous.

Project 80: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

[PER THE CITY OF CHESTER'S PREFERENCE OF IMPORTANCE, PROJECT 82 WAS CONSIDERED PRIOR TO PROJECT 81.]

Project 82: Mr. Lutz moved to table. Mr. Moyd seconded. The vote was unanimous.

Project 81: Ms. Jennings inquired whether prior CPST money was allocated to this project. Attorney Winters stated those funds were for acquiring the building, which will close in May. Chairman Days explained this funding request was for upfit.

Mr. Moyd asked whether there was an existing police station. Attorney Winters stated the police department was using a small area of City Hall but did not really have a dedicated space.

Mr. Moyd moved to approve. Mr. Lutz seconded. The vote was unanimous.

[THE COMMISSION RESUMED CONSIDERATION OF PROJECTS IN STANDARD NUMERICAL ORDER.]

Project 83: Attorney Winters asked whether this project could be accomplished using CPST funds. Attorney Kozlarek indicated it was unclear under state law.

Mr. Lutz asked whether the City would own the property after cleared. Attorney Winters indicated she assumed the City would have a lien on the property for the demolition costs but would not own the property.

Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 84: Mr. Lutz moved to table. Ms. Jennings seconded. The vote was unanimous. Chairman Days stated this project would be revisited at the next meeting.

Project 85: Mr. Lutz moved to table. Ms. McDow seconded. The vote was unanimous.

Project 86: Ms. Jennings asked whether this project had been allocated \$65,000 in the prior CPST referendum. Attorney Winters indicated she thought it had.

Mr. Lutz pointed out the park did not have basketball courts.

Ms. McDow moved to approve. Mr. Lutz seconded. The vote was unanimous.

Project 87: Attorney Winters explained the Sheriff would prefer projects 24-26 over County-wide

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radios.

Mr. Lutz indicated he had spoken with many first responders in the County. The County's current radio system is terrible. Although Mr. Lutz understands the Sheriff's concern, the radio project touches all corners of the County.

Mr. Loflin agreed, the radio project was County-wide.

Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 88: Ms. Jennings inquired whether the City used the \$125,000 from the prior CPST referendum. Attorney Winters explained the City was assuming there would be \$125,000 "credit" even though that was not necessarily the case. She also noted the City had not received the funds because the project could not be completed without additional funding.

Ms. Jennings moved to approve. Mr. Lutz seconded. The vote was unanimous.

Project 89: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 90: Ms. Jennings moved to approve. Mr. Moyd seconded. The vote was unanimous.

Project 91: Ms. McDow moved to approve. Mr. Lutz seconded. The vote was unanimous.

Project 92: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Projects 93-94: Mr. Lutz moved to table 93-94. Mr. Loflin seconded. The vote was unanimous.

Project 95: Mr. Lutz moved to approve. Mr. Loflin seconded. The vote was unanimous.

Project 96: Mr. Loflin asked whether this was \$220,000 for ambulances. Chairman Days answered it was for equipment to update/outfit the ambulances.

Ms. Jennings asked whether the hospital had its own ambulances. Attorney Winters explained MUSC engaged lifeguard ambulance to provide services, but those services were solely for transport. She also indicated Chester Hospital is closed except for emergencies.

Mr. Loflin moved to table. Ms. Jennings seconded. The vote was unanimous.

Project 97: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 98: Ms. Jennings moved to approve. Ms. McDow seconded. The vote was unanimous.

Project 99: Ms. McDow spoke in favor of this project expressing the need for good fire stations. McDow moved to approve. The motion failed for want of a second.

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The Commission offering no further motion on this project, Chairman Days tabled the project without objection.

Project 100: The Commission offering no motion on this project, Chairman Days tabled the project without objection.

Project 101: Chairman Days explained \$95,000 of this project was included in project 39, which the Commission tabled.

Mr. Loflin moved to approve. Mr. Lutz seconded. The vote was unanimous.

Project 102: Ms. Jennings asked whether this facility was used very often. Mr. Lutz answered that Clemson held classes there, but he questioned the value versus the cost.

Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 103: Mr. Loflin inquired where this facility was located. Chairman Days responded the facility was near the Sheriff's Department on Dawson Drive. Mr. Lutz stated this was the former Leroy Springs facility.

Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 104: Ms. Jennings commented that this facility was not very large, so the cost to replace the roof seemed exceptionally high.

Chairman Days expressed his wonderment at what was accomplished inside the facility.

Mr. Moyd explained the project included the roof replacement, security fences, access gates, and HVAC replacement. Attorney Winters added the facility stored a lot of expensive equipment.

Ms. Jennings moved to approve. Mr. Moyd seconded. The vote was unanimous.

Project 105: Ms. Jennings indicated the building needed a lot of work and wondered what could be stricken from the list.

Chairman Days and Attorney Winters both indicated the elevator would be a nice addition but not a must.

Mr. Lutz explained the priorities (in order): windows, waterproofing, and ADA restrooms.

Ms. Jennings explained the windows had no mortar or casings from the prior CPST referendum funding.

Mr. Loflin moved to approve to project as to windows, waterproofing, and ADA-restrooms for

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\$310,450. Mr. Lutz seconded. The vote was unanimous

Project 106: Mr. Lutz noted the most important aspects of the project, from the County’s perspective.

- | | |
|-------------------------------------|-------------|
| 1. HVAC | \$1,120,000 |
| 2. Restore/replace exterior windows | \$4,275,000 |
| 3. Elevator | \$91,000 |
| 4. Foundation waterproofing | \$536,000 |
| 5. Paint/exterior finishes | \$420,000 |

The Commission offering no motion on this project, Chairman Days tabled the project without objection.

Project 107: Ms. Jennings inquired whether this was the best location for the facility. No one could answer that question.

Mr. Lutz moved to table. Ms. McDow seconded. The vote was unanimous.

Projects 108-110: Ms. Jennings noted the same projects were tabled above.

Mr. Lutz moved to table 108-110. Mr. Loflin seconded. The vote was unanimous.

Project 111: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 112: Mr. Lutz moved to table. Ms. Jennings seconded. The vote was unanimous.

Project 113: Mr. Lutz moved to table. Ms. Jennings seconded. The vote was unanimous.

Project 114: Mr. Lutz moved to table the project *until the next meeting* specifically to seek a short, written clarification of the differences (if any) between project 68 and project 114. Mr. Loflin seconded. The vote was unanimous.

Project 115: Chairman Days reminded the Commission this project’s estimated cost had been reduced to \$998,187.

The Commission offering no motion on this project, Chairman Days tabled the project without objection.

Project 116: Ms. Jennings asked whether this project received funding from the prior CPST

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referendum but did not get completed. Mr. Lutz explained that was correct.

Mr. Lutz also expressed concern that one fire station was approved for \$700,000, but this fire station was estimated to cost over \$1,000,000.

Mr. Lutz moved to table the project *until the next meeting*. Mr. Loflin seconded. The vote was unanimous.

Project 117: Mr. Lutz moved to table. Mr. Loflin seconded. The vote was unanimous.

Project 118: Mr. Lutz asked how much use the facility receives. Dr. Days indicated it seemed well used.

Mr. Lutz indicated he was not in favor of funding a project using CPST revenue when the same facility has a line item on the County tax bill. Mr. Loflin expressed a similar concern about this facility and the one in Great Falls.

Ms. Jennings asked about paving for this facility. Mr. Lutz responded that request had already been tabled.

Mr. Lutz moved to table the project *until the next meeting*. Mr. Loflin seconded. The vote was unanimous.

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APPROVED

1	37	67
2 (\$178,000)	42	76
5	47	77 (\$142,065)
12	51	79
13	54	81
14	55	86
15	56	88
16	57	90
19	58	91
20	59	95
21	62	98
23	63	101
32	64	104
33	66	105 (\$310,450)

TABLED (04/28)

68	84 (per Chairman)	116
69	114	118

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TABLED (INDEFINITELY)

3	41	87
4	43	89
6	44	92
7	45	93
8	46	94
9	48	96
17	49	97
18	50	99
22	53	100
24	60	102
25	61	103
26	65	106
27	70	107
28	71	108
29	72	109
30	73	110
31	74	111
34	75	112
35	78	113
36	80	115
38	82	117
39	83	
40	85	

5. Consideration of Meeting Schedule:

The Commission did not vote to adjust its prior schedule, which remains as follows.

Tuesday, April 28, 2020 Finalize project list and referendum question

Commission may hold a meeting on April 30 or as otherwise necessary

6. Adjournment: All business having been concluded, Mr. Lutz moved the meeting adjourn. Ms. Jennings seconded. The motion passed unanimously.

Respectfully submitted,

Herbert Lutz, Jr.
Secretary

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Commission Members Present:

Chester County Representatives: Herbert Lutz, Jr., Sylvia Jennings, and Kelvin Moyd

City of Chester Representative: Dr. Jacques Days

City of Chester Representative Appointees: Larry Loflin and Brenda McDow

Also present:

Joanie Winters, County Attorney

Michael E. Kozlarek, Bond Counsel

Other members of the public were present, some of whom were invited to speak (as noted below).

Action on Agenda Items:

1. Welcome/Declaration of Quorum: Chairman Days welcomed everyone on the call and declared the presence of a quorum of the Commission.
2. Invocation: Chairman Days offered thanks through prayer.

Chairman Days reminded the Commission of the process for ensuring each matter is considered and each Commission member is heard on any matter. There should be a motion and second prior to Chairman Days asking if the Commission is ready for a vote. If any Commission member would like discussion of the item under consideration, then that member should speak up before the vote is taken.

3. Approval of Minutes:
April 23, 2020 – Ms. Jennings moved the approval of the minutes. Mr. Moyd seconded. The motion passed unanimously.
4. Discussion of Referendum Question/Division of Funds:

Chairman Days read the co-signed addendum from Fort Lawn and the Fort Law Community Center stating that all the AEDs should be ordered together. Chairman Days reminded the Commission that the Commission had already voted to include all (from all sources) AEDs as one item.

[PROJECTS 68 AND 114 WERE DISCUSSED SIMULTANEOUSLY]

Project 68: Chairman Days introduced this matter to the Commission by reading an email from Everett Stubbs, Esq., which was provided to Attorney Kozlarek. Attorney Stubbs stated the Soccer Association’s President Ashley Morrison (after approval from the Association’s Board), was authorized to reduce the Association’s request from \$1,000,000 to \$250,000. Attorney Kozlarek described a second email from Attorney Stubbs in which there was a more specific description of for what improvements the Association hoped to use the funds.

Project 114: Attorney Kozlarek explained the County Supervisor had also sent an email

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describing the difference between Project 68 and 114.

Mr. Lutz asked whether Mr. Robert Hall could explain whether Project 114 would be sufficient to complete everything necessary at Rodman. Chairman Days inquired whether Mr. Lutz was discussing the \$250,000 project.

Mr. Lutz stated the “County Chester project” is Project 114 is approximately \$1,100,000 and the Association’s was \$1,000,000 but has been reduced to \$250,000. Mr. Lutz asked whether Mr. Hall could discuss the plan for \$1,000,000 versus \$250,000. Mr. Loflin indicated he thought project 114 covered baseball and soccer to complete lights and fields as well as baseball reconfiguration and other projects.

Chairman Days asked whether project 114 covered all of project 68. Mr. Hall indicated it was unclear.

Chairman Days inquired whether \$250,000 was enough for project 114. Mr. Hall explained project 114 was a request from the County for \$1,153,803. Mr. Hall could not answer whether \$250,000 was enough to complete project 68 but that money from the prior CPST referendum was being used to complete the fields but would not provide money for lighting, bleachers, or any other items.

Mr. Loflin read a portion of the second email from Attorney Stubbs:

Mr. Hall with Chester County is utilizing funds from the last time around to accomplish some or all of the construction of the two soccer fields that had funds allocated. We have been told that the amount allocated was insufficient to complete the fields, but the lion’s share of the project can be completed with what is already available money wise. The new money requested was to finish out the fields and put in a concession stand similar to the one the baseball organization is now requesting. Our main priority is to make sure there is enough funding through this bond to finish out the two fields with lighting, bleachers, goals, etc. There is currently a dated concession stand and bathrooms on the soccer side of the complex. A new concession stand with bathrooms would be great, but we feel our odds are better to get \$250,000 than \$1,000,000 knowing what we know. If completing the two soccer fields does not require the full amount of \$250,000 we would like for the remaining funds to be utilized to upgrade the current concession stand and bathrooms that are on the soccer field side of the sports complex. Hopefully I have been able to lay out our wishes and requests in a way that is easy to understand.

Mr. Hall explained further that project 114 included lighting for the soccer fields but did not cover goals or bleachers.

Mr. Loflin wanted to ensure the Soccer fields would have goals and bleachers with any remainder of funds available from projects 68 and 114 being used toward the concession stand.

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Chairman Days asked whether Mr. Hall thought the Commission should approved project 68 at \$250,000 or project 114 at \$1,153,803. Mr. Hall responded that he agreed with Mr. Loflin that bleachers and goals are not included in project 68 but \$250,000 would finish sidewalks, fencing, and perhaps some money for concession stands.

Chairman Days confirmed the discussion then was not project 68 or project 114 but project 68 and project 114.

Ms. Jennings asked how much of the prior CPST referendum funds were available to complete grading on the soccer fields. Mr. Hall indicated \$212,000 would be used to complete two soccer with none expected to be remaining.

Mr. Loflin asked whether project 68 had been underfunded during the prior CPST referendum process. Mr. Hall indicated that it had been underfunded.

Mr. Loflin moved to approve project 68 at \$250,000. Ms. McDow seconded. The vote in favor was unanimous.

Mr. Loflin moved to approve project 114. Mr. Lutz seconded. The vote in favor was unanimous.

Projects 24-25, 32-33, 87: Attorney Winters raised the Chester County Sheriff’s priority list. Chairman Days read the Sheriff’s priority memorandum (copy attached).

Mr. Loflin reminded the Commission that projects 32 and 33 were already approved. Chairman Days indicated that projects 24 and 25 were the Sheriff’s top priorities.

Mr. Moyd asked to remove projects 24 and 25 from the table. Ms. McDow seconded. The vote in favor of removing projects 24 and 25 from the table was unanimous.

Mr. Loflin moved to approve 24. Mr. Moyd second. The vote in favor was unanimous.

Mr. Moyd moved to approve 25. Mr. Loflin second. The vote in favor was unanimous.

Mr. Moyd inquired whether project 32 included the City of Chester’s radios (project 87). Mr. Loflin replied that was his understanding as to the equipment. The City would need to provide for service and maintenance. Attorney Winters indicated the Sheriff had previously confirmed the same.

Chester County Supervisor Shane Stuart indicated there were “hidden costs” associated with the radios but that this was not a “County” project so he could not speak to the specifics.

Chairman Days indicated his notes reflected the cost for service, maintenance, and realignment was \$350,000 for 756 radios, which would need to come from operational funding not CPST funds.

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Mr. Loflin interjected that the discussion was not fair because the Sheriff was not present to answer questions and the Sheriff had already made his presentation. Further, the Commission had already approved project 32.

Chairman Days confirmed that he was ensuring everyone had information.

Project 26: Mr. Moyd asked this project to be taken off the table. Chairman Days having taken this item from the table at Mr. Moyd’s request, Mr. Moyd moved to approve. Mr. Loflin questioned whether the Commission could wait on a discussion about the courthouse and come back to this one. Chairman Days indicated there was a motion pending. Ms. Jennings seconded. The vote in favor was unanimous.

Project 31: Mr. Moyd asked this project to be taken off the table. Chairman Days having taken this item from the table at Mr. Moyd’s request, Mr. Moyd moved to approve. Ms. McDow second. The vote in favor was unanimous.

Project 44: Mr. Loflin asked this project to be taken off the table. Chairman Days having taken this item from the table at Mr. Loflin’s request, Mr. Loflin to approve. Ms. McDow seconded. The vote in favor was unanimous.

Project 32: Chairman Days acknowledged the Chester County Sheriff to speak to the County-wide radios and asked what the maintenance and service costs were. The Sheriff responded that he did not have numbers at hand, but the request had been for hardware that everyone in the County could use. Each agency would have to identify funding for the operational costs. The Sheriff also indicated the Sheriff’s office already had towers up that everyone could use.

Chairman Days asked how and when the next phase would come and what would be the cost. The Sheriff indicated each agency using the devices would need to determine how to pay for the service and maintenance driven by available operational funds, which would impact the timeline. In addition, the next phases would be driven by other infrastructure needs, for example, more towers.

Project 69: This project was previously on the table until the April 28 meeting. Chairman Days asked if there was any discussion on this item. No action was taken on this item.

Project 83: Mr. Moyd asked this project to be taken off the table. Attorneys Winters and Kozlarek raised concerns about whether this project would be consistent with the “capital project” purpose of the CPST Act and whether it would qualify because the property would not be owned by the City or any other not-for-profit/community organization. The Commission took no further action on this project.

Project 84: This project was previously on the table until the April 28 meeting. Chairman Days asked if there was any discussion on this item. Mr. Moyd moved to approve. Ms. McDow seconded. The vote in favor was unanimous.

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Project 89: Mr. Moyd asked this project to be taken off the table. Chairman Days having taken this item from the table at Mr. Moyd's request, Mr. Moyd moved to approve. Ms. McDow seconded. The vote in favor was unanimous.

Project 93: Mr. Moyd asked this project to be taken off the table. Chairman Days having taken this item from the table at Mr. Moyd's request, Mr. Moyd moved to approve. Ms. McDow seconded. The vote in favor was 4 for and 1 opposed (Chairman Days not voting except in cases of a tie).

Project 94: Mr. Moyd asked this project to be taken off the table. Chairman Days having taken this item from the table at Mr. Moyd's request, Mr. Moyd moved to approve. Ms. McDow seconded.

Mr. Lutz questioned whether City Hall needed a generator. Mr. Lutz expressed his understanding of a generator for the fire station but not for City Hall. Mr. Loflin expressed a similar concern.

Ms. Jennings asked which buildings currently had generators. Chairman Days indicated he thought the Chester City fire station had one (but it was aged and potentially failing) and the public works building would have one as of the vote on project 93. Chairman Days also read the project descriptions for projects 93 and 94.

Mr. Lutz inquired why the City Hall required a generator if the police were moving out and public works had its own generator. Chairman Days explained that with a generator, if the power were out, then the City could continue with its business.

There being no further discussion, Chairman Days called for the question. The vote in favor was 3 for and 2 opposed (Chairman Days not voting except in cases of a tie).

Project 99: Discussion on this project previously failed for lack of a second. Ms. McDow raised this item again and made comments in favor of this project. Ms. McDow moved to approve. Mr. Moyd seconded.

There being no further discussion, Chairman Days called for the question. The vote in favor was 4 for and 1 opposed (Chairman Days not voting except in cases of a tie).

Project 116: Mr. Loflin asked this project to be taken off the table. Chairman Days having taken this item from the table at Mr. Loflin's request, Mr. Loflin moved to approve this project at \$679,081. Mr. Lutz seconded. The vote in favor was unanimous.

Project 118: Mr. Lutz asked this project to be taken off the table. Chairman Days having taken this item from the table at Mr. Lutz's request. Attorney Winters reminded the Commission project 118 and project 17 were the same project with different figures.

Chairman Days indicated the project request was \$210,000. Mr. Lutz indicated Mr. Hall had previously stated to Mr. Lutz the project could be completed for \$125,000. Mr. Hall confirmed he had received a

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quotation from Garland Corporation for \$110,000 but Mr. Hall suggested the project request should be \$125,000 to ensure for any cost overruns.

Mr. Lutz moved to approve project 118 at \$125,000. Mr. Loflin seconded. The vote in favor was unanimous.

Project 100: Mr. Loflin asked this project to be taken off the table. Chairman Days having taken this item from the table at Mr. Loflin’s request, Mr. Loflin spoke in favor of this project and asked Mr. Hall how much money would be necessary to provide for the roof and ADA-compliant ramp and related improvements. Mr. Hall stated \$60,000 should be enough.

Mr. Lutz moved to approve project 100 at \$60,000. Mr. Loflin seconded. The vote in favor was unanimous.

At Chairman Days’ request, Attorney Kozlarek reviewed the spreadsheet of projects and the allocation of revenue, which reflected allocations of approximately \$16,928,000.

Project 106: Ms. Jennings asked Chairman Days to return to Project 106. Hearing no objection, Chairman Days returned to this item.

Mr. Lutz asked Mr. Hall whether \$1,375,000 would provide the County with the necessary improvements. Ms. Jennings asked whether Mr. Hall could describe the project. Mr. Hall described that the costs were approximately \$1,000,000 would be for window improvements with another approximately \$1,000,000 would be for HVAC improvements.

Mr. Lutz asked whether the HVAC could be completed for \$600,000. Chairman Days asked what was the likelihood that additional funds would be used to finish the remaining projects on the prior CPST referendum list. Attorney Winters indicated it was unclear the impact COVID-19 would have on sales tax collections, so the County was being conservative in its near-term and future collections. Attorney Winters also suggested there were funds remaining from the 2018 Gateway borrowing that could be allocated to this project.

Chairman Days questioned whether funds should be removed from other projects or whether projects should be removed to provide courthouse funding.

Attorney Kozlarek also explained that by placing some projects near the end of the list, they would be fundable if funds became available.

Ms. Jennings asked Mr. Hall to provide a priority list with amounts necessary for each portion of the

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project.

Mr. Hall explained the priorities as follows:

Elevator: \$91,000 (item c5)

HVAC: originally \$1,120,000 but could be accomplished for \$600,000 (item c4)

Porch Waterproofing (into vaults): \$59,000 (item c8)

Mr. Hall then suggested a second courthouse phase be put on as the last project.

Chairman Days indicated that even with these items, additional funding would still be needed so why not include the additional security measures as well.

Mr. Loflin asked whether the Commission could require the County to use remaining funds from either the prior CPST referendum or funds remaining from the 2020 CPST referendum to supplement the Commission's courthouse allocation.

Chairman Days indicated there were far too many contingencies to ensure that would happen.

Mr. Loflin asked whether the County should be required to return to the Commission to inform the Commission how the County would use the funds. Ms. Jennings asked whether the County Council could even change the designated use for the funds. Attorney Winters explained the referendum was a contract with the voters and County Council could not change the project listing or allocation absent specific statutory authority.

Ms. Jennings raised concerns about not maintaining the courthouse.

Chairman Days invited the Commission to consider grouping the following items for the courthouse project:

HVAC: at \$600,000 (item c4)

Elevator: \$91,000 (item c5)

Porch Waterproofing (into vaults): \$59,000 (item c8)

Security Hardening: \$578,000, \$118,000, and \$35,000 (item c11)

For a total project of \$1,481,000.

Ms. Jennings asked Mr. Hall if the Commission approved these items, would it keep the courthouse in general good repair for another few years. Mr. Hall indicated it would and suggested the courthouse needed

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to be on the list to encourage voters to approve the CPST referendum. Similarly, Attorney Winters reminded the Commission that the referendum’s intent was to touch all corners of the County and the referendum needed to be something the voters would approve. According to Attorney Winters, the courthouse is embarrassing in its current state of disrepair.

Ms. Jennings concurred explaining being in the courthouse makes you feel uncomfortable, even for people having jury duty.

Ms. Jennings moved to approve project 106 at the following levels:

HVAC: at \$600,000 (item c4)

Elevator: \$91,000 (item c5)

Porch Waterproofing (into vaults): \$59,000 (item c8)

Security Hardening: \$578,000, \$118,000, and \$35,000 (item c11)

For a total project of \$1,481,000. Mr. Loflin seconded. The vote in favor was unanimous.

Chairman Days reminded the Commission members that now the Commission had a list, the next step would be to order that list. Chairman encouraged the Commission to review and process the list before Thursday’s meeting with the hope that the Commission would be able to complete its work at Thursday’s meeting.

5. Consideration of Meeting Schedule:

By unanimous consent, the Commission agreed to maintain its previously approved:

Thursday, April 30, 2020 Consideration of project list/referendum question

6. Adjournment: All business having been concluded, Mr. Lutz moved the meeting adjourn. Ms. McDow seconded. The motion passed unanimously.

Respectfully submitted,

Herbert Lutz, Jr.
Secretary

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D. Max Dorsey, II
Sheriff

J.W. Tate
Chief Deputy

2740 Dawson Drive, Chester, S.C. 29706
Phone: (803) 581-5131 Fax: (803) 581-5553

TO: Chester County Sales Tax Commission
FROM: Sheriff D. Max Dorsey, II 
RE: Project Priorities for the Sheriff's Office
DATE: April 28, 2020

Please allow me this opportunity to provide to you the Sheriff's Office's priority list for the projects I originally conveyed to you during our meeting on March 10, 2020.

As you may recall, I have submitted eleven (11) projects for your consideration. In the meeting on March 10th, I detailed the importance of all of them. However, I further explained the extreme significance of a few of them and their level of importance in the daily operations of the Sheriff's Office.

Specifically, I would like for the Commission to prioritize the following Projects when considering our requests:

- Priority 1: **Application #24** *CCJC Access Control & Security System*
- Priority 2: **Application #25** *Computer Network Upgrades with Switch Systems & Server*
- Priority 3: **Application #33** *Deputy Protection Equipment Upgrade*

Additionally, I explained the importance of upgrading the County's communications system, which is further detailed in **Application #32 - Countywide Radio Project**. Although this is a request made by our Office, this is a project that will benefit the entire County, including all public safety agencies at the county and municipal levels.

Please know that we as a Sheriff's Office have a lot needs, and all of the eleven projects originally submitted to you are important.

Nevertheless, I also realize you have some tough decisions to make, as you do not have the ability to fund all project requests. Therefore, I felt it was my responsibility to prioritize the most important proposals for you to consider.

Please know that I am extremely appreciative for your commitment to this very difficult task of identifying the necessary projects for the bond referendum. I know this continues to be an arduous process, but your efforts will impact Chester County in a positive manner for generations.

Thank you for considering these project priorities, and do not hesitate to contact me if you have any questions.

MEETING MINUTES

CHESTER COUNTY CAPITAL PROJECT SALES AND USE TAX COMMISSION

VIDEO CONFERENCE MEETING

[HTTPS://US02WEB.ZOOM.US/J/8597396715](https://us02web.zoom.us/j/8597396715)

Meeting ID: 859 739 6715

Password: not required

OR

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April 30, 2020 – 6:00 p.m.

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Commission Members Present:

Chester County Representatives: Herbert Lutz, Jr., Sylvia Jennings, and Kelvin Moyd

City of Chester Representative: Dr. Jacques Days

City of Chester Representative Appointees: Larry Loflin and Brenda McDow

Also present:

Joanie Winters, County Attorney

Michael E. Kozlarek, Bond Counsel

Tommy Darby, Chester County Treasurer

Other members of the public were present.

Action on Agenda Items:

1. Welcome/Declaration of Quorum: Chairman Days welcomed everyone on the call and declared the presence of a quorum of the Commission.
2. Invocation: Chairman Days offered thanks through prayer.
3. Approval of Minutes:
April 28, 2020 – Ms. Jennings moved the approval of the minutes. Mr. Moyd seconded. The motion passed unanimously.
4. Discussion of Referendum Question/Division of Funds:

Chairman Days explained that he had received information about how to order the projects from various Commission members and synthesized that information into several potential methods for ordering the projects, which he stated he would describe later.

Before beginning a discussion of how to order the project list, Chairman Days read a portion of an email from the County Supervisor regarding the Countywide radio project:

As the elected at large county supervisor/administrator/manager, it is incumbent upon my office to provide services for the least amount of money for the taxpayers of Chester County. When you place a project on the sales tax list, we need to be very transparent as to what list the council will approve and what the voters need to consider when they vote. Currently, that is NOT the case, and I was trying to make a very valid point, which will be heard with or without this commission's help.

The radio study referenced has never been adopted by legislative action by the County Council. This is an important point when it comes to making a \$12 million decision down the road. As a taxpayer myself, I have

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problems with approving this without our elected body (County Council) hearing this and taking legislative action. So if voters approved a \$4 million radio upgrade, the council would be forced to raise taxes to address a lot of the hidden costs.

Chairman Days noted the Commission members had previously heard the additional costs during the Sheriff's presentation.

Chairman Days then read a portion of an email from the Sheriff regarding the Countywide radio project:

In 2019, the Chester County Council commissioned a study of the County's radio system(s). This study concluded with presentations to County Council in November of 2019 and January of 2020. The study concluded that there was a need to move to the Palmetto 800 radio system for public safety agencies. The cost of the study was approximately \$35,000.

After hearing what this study declared, Doug McMurray, the 911 Director, consulted with the public safety entities in the County and it was overwhelmingly agreed upon that we (the County of Chester) move toward full implementation of the Palmetto 800 in Chester County. I understand there was an agency in Chester (the EMS) that dissented, and feels they are happy with their current system. However, in an effort to have interoperability, the County must move to a single system.

All public safety entities understand the substantial financial costs to moving to such a system, and they recognized the opportunity to use some of the Capitol Improvement Bond monies to pay for some of this project.

As 2020 began, there were many important decisions that needed to be made regarding the radio system, if the public safety entities wanted to make an attempt to seek Capitol Improvement Bond monies to pay for some of the radio project. Since the Sheriff's Office is the agency that operates the E-911 radio system, we took on the burden to make that presentation to the Commission.

Throughout this process, we have been very clear that this Project must be implemented in phases because of the huge financial commitment it brings with it. Additionally, we have also made it clear that this first phase, the amount currently being requested from the Commission, is to purchase radios for all public safety entities in Chester County, to include the municipalities.

The radios, which also includes the programming, the installation, and the county-wide template layout.