



Gateway

Minutes

CHESTER COUNTY GATEWAY DISTRICT STEERING COMMITTEE MEETING

MARCH 4, 2020

Steering Committee Members Present

Sylvia Jennings, Chair
Bhavin Patel, Secretary
Jim Bennett, Spratt Savings Bank
Fred Castles, Chester Metropolitan District
Hal Crenshaw, The Crenshaw Company
Tony Pope, First Citizens Bank
Jason Stewart, Chester County Natural Gas Authority
Philip Thompson-King, Chester County Wastewater Recovery
Walt Whitman, MCON Construction

Steering Committee Members Absent

John Agee, Vice-Chair
Dr. Angela Bain, Chester County School District
Bruce Brumfield, Founders Federal Credit Union
Ed Sharpe, Town of Richburg

Others Present

Shane Stuart, Chester County Supervisor
Jeff Burgess, Chester County Economic Development
Tyler Lewis, Catawba Regional Council of Governments

The meeting was called to order at 10:00 AM by Sylvia Jennings, Chair, and she welcomed the Steering Committee members. Ms. Jennings then turned the meeting over to Bhavin Patel, Secretary. Mr. Patel asked if anyone had any revisions or edits to the minutes from the February 5, 2020 meeting. No revisions or edits were mentioned. Walt Whitman made a motion to approve the minutes as written and Fred Castles seconded the motion. Following discussion, the motion passed unanimously.

The next items on the agenda were old business and the committee reports. Due to Jeff Burgess needing to leave the meeting early, new business was moved to the second item on the agenda. Ms. Jennings began the new business discussion by asking for a report from Mr. Burgess on Chester County's current economic development activity. Discussion ensued regarding current economic and job fair activity in Chester County.

Signature: Sylvia Jennings
Sylvia Jennings (Jul 15, 2020 11:56 EDT)

Email: sylvia@richburg@aol.com

Signature: Bhavin Patel
Bhavin Patel (Jul 15, 2020 13:06 EDT)

Email: bhavin@hmsmgmt.com

Following Mr. Burgess' economic development report, discussion began regarding the One Cent Sales Tax application forms. Chester County One Cent Sales Tax application forms were prepared for the Roadway Lighting project, the Pedestrian Lighting & Sidewalks project, and the Interchange High Mast lighting project. The applications were presented to the Committee. Discussion ensued regarding supporting budgets, fatality data, and visuals to be included as attachments to the three applications. CRCOG staff was asked to make the necessary adjustments prior to the submission date of March 9, 2020. All applications will be sent to the Committee members for review on Friday March 6, 2020, prior to the submission deadline.

Discussion ensued regarding the I-77 Bridge Beautification Project. Tony Pope will reach out to United Infrastructure Group in Great Falls to discuss the project.

A motion was made by Hal Crenshaw for the Gateway Steering Committee, with input and approval from County Council and with assistance from Chester County Economic Development, to recommend three projects for the application to the Chester County One Cent Sales Tax Commission that include the Roadway lighting project, the Pedestrian Lighting & Sidewalks project, and the Interchange High Mast Lighting project. The motion was seconded by Walt Whitman. Following discussion, the motion passed unanimously. Ms. Jennings abstained from voting to submit the One Cent Sales Tax applications as she is a member of the One Cents Sales Tax Commission.

Each One Cent Sales Tax application must have a designated Project Director. A motion was made by Tony Pope to appoint Fred Castles as the Project Director for the Pedestrian Lighting & Sidewalks project, and Jason Stewart as the Project Director for the Roadway Lighting and Interchange High Mast Lighting projects. The motion was seconded by Hal Crenshaw. Following discussion, the motion passed unanimously. Ms. Jennings abstained from voting to submit the One Cent Sales Tax applications as she is a member of the One Cents Sales Tax Commission.

The next item on the agenda was committee reports. No committee reports were provided due to the time.

The final item on the agenda was closing comments. Discussion began in regards to the next meeting date of the Committee. It was decided by consent that the next Gateway Steering Committee Meeting will be held on April 9, 2020 at 10 AM at the Gateway Conference Center.

There being no further business, the meeting was adjourned at 11:28 AM.

Approved

sylvia jennings

Sylvia Jennings, Chairman

Submitted by

Bhavin Patel

Bhavin Patel, Secretary